

**SPECIAL MEETING NOTICE & AGENDA**

**DATE:** Thursday, August 17, 2023

**TIME:** 4:00 p.m.

**PLACE:** Yuba County Government Center  
Board of Supervisors Chambers  
915 Eighth Street  
Marysville, California

**I. Call to Order & Roll Call**

Bains (Chairman), Buttacavoli, Shaw (Vice Chairman), Teter, Vasquez and Woten

**II. Public Business from the Floor**

Members of the public may address the Authority on items of interest that are within the jurisdiction of the Authority and are not on the agenda for this meeting. No action may be taken on items that do not appear on the posted agenda.

**III. Consent Calendar**

All matters listed under the Consent Calendar are considered to be routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff or public request specific items to be discussed or removed from the Consent Calendar for specific action.

- A. Approval of minutes from June 15 meeting (Attachment)
- B. Disbursement List for June, July 2023. (Attachment)
- C. Approval to open recruitment for the Management Analyst II position previously approved in the FY23/24 Budget on June 15, 2023.

**IV. Reports**

**A. California Department of Resources Recycling and Recovery (CalRecycle) SB 1383 Local Assistance Grant Application. (Attachment)**

RECOMMENDATION: Adopt Resolution No. 5-23 authorizing the submittal of a regional application for the CalRecycle SB 1383 Local Assistance Grant.

**B. California Department of Resources Recycling and Recovery (CalRecycle) HHW Discretionary Grants (HD41). (Attachment)**

RECOMMENDATION: Adopt Resolution No. 6-23 authorizing the submittal of a regional application for the Household Hazardous Waste Grant.

**C. Status Reports on Current Projects.**

**V. Other Business**

**VI. Adjournment**

**THE NEXT REGULAR MEETING IS SCHEDULED FOR 4:30 P.M. ON THURSDAY, September 21,2023  
IN THE YUBA COUNTY BOARD OF SUPERVISORS CHAMBERS.**

AGENDA ITEM III – A

**REGIONAL WASTE MANAGEMENT AUTHORITY  
MEETING MINUTES  
June 15, 2023**

**I. Call to Order & Roll Call**

The meeting was called to order by Chairman Bains at 4:52 p.m.

Present: Bains, Blaser (for Vasquez), Buttacavoli, Coe (for Teter) Shaw, and Woten

Absent: Vasquez and Teter

**II. Public Business from the Floor**

None.

**III. Consent Calendar**

Director Woten made a motion to approve the Consent Calendar. Director Blazer seconded the motion and it carried unanimously.

**IV. Reports**

**A. Recognition of service and contribution to the RWMA of Alyson Burleigh (Aurora environmental) upon her impending retirement (June 30, 2023).**

Executive Director Scott Schultz thanked Alyson for her hard work and dedication to Regional Waste Management.

Former Executive Director Keith Martin thanked Alyson for her hard work and dedication to Regional Waste Management.

Director Bains thanked Alyson for her hard work and dedication to Regional Waste Management on behalf on the board.

**B. California Department of Resources Recycling and Recovery (CalRecycle) Used Oil Payment program Application for FY 2023/2024 (OPP Cycle 14).**

Scott stated that CalRecycle has opened up Used Oil Payment Program Cycle 14 and would like approval to submit the Cycle 14 application.

Director Shaw made a motion to adopt Resolution No. 4-23 authorizing the submittal of a regional application for CalRecycle Used Oil Payment Program cycle 14 for FY 2023/2024 as proposed. Director Blazer seconded the motion and it carried unanimously.

**C. Yuba-Sutter Household Hazardous Waste Facility Concrete Pavement Repair Project.**

Scholz stated that bulk of the repair work will be funded through the HHW grant and that we hired MHM Incorporated, and they ran the bidding process for this project. HHW bid was for \$88,000 and RWMA will have to contribute about \$20,000.

Director Shaw made a motion to authorize the execution of an agreement with Hyatt contracting to repair the designated section of the concrete pavement at the Yuba-Sutter Household Hazardous Waste Facility as proposed. Director Buttacavoli seconded the motion and it carried unanimously.

**D. Regional Waste Management Authority Budget for Fiscal year 2023/2023.**

Scholz stated the feedback regarding the updated budget from the May 18<sup>th</sup> board meeting was invaluable. Meeting with board members offline to go over projections and how we are going to be physically sound and hearing board members' feedback was very helpful.

Scholz stated the highlights of 2024 budget is slightly under what the 2023 budget was approved. We will be hiring one additional staff member and removing the permanent office space for this year until we get the budget secure. We will be offsetting these costs with losing Yuba Sutter Transit office support and due to Alyson's retirement.

RWMA will be operating in a deficit for two years and by the third year 2026 back to operating in the positive.

Director Shaw commented that he liked the five-year budget forecast, but the biggest concern he had was the employee benefits. When it was looked into deeper it included other costs of labor such as employer taxes and worker's comp insurance which belong under a different category.

Director Shaw made a motion to adopt the Fiscal Year 2023/2024 Budget as proposed. Director Buttacavoli seconded the motion and it carried unanimously.

**E. Status Reports on Current Projects.**

None.

**V. Other Business**

None.

**VI. Adjournment**

The meeting was adjourned at 5:07 p.m.

**The next regular meeting of the Regional Waste Management Authority is scheduled for 4:30 p.m. on Thursday, July 20, 2023, in the Yuba County Board of Supervisors Chambers at the Yuba County Government Center unless otherwise noticed.**

**AGENDA ITEM III - B  
REGIONAL WASTE MANAGEMENT AUTHORITY  
DISBURSEMENT LIST  
MONTH OF JUNE 2023**

CHECK NO.	AMOUNT	VENDOR	PURPOSE
EFT	\$ 2,470.00	YUBA-SUTTER TRANSIT	CONTRACT SERVICES - APRIL 2023
EFT	\$ 38.97	YUBA-SUTTER TRANSIT	3RD QTR FY 2023 REIMBURSEABLE EXPENSES
EFT	\$ 22,179.80	PAYCHEX OF NEW YORK	PAYROLL MAY 2023
EFT	\$ 115.63	PAYCHEX OF NEW YORK	PAYROLL SERVICES FOR APRIL 2023
EFT	\$ 1,300.00	MISSIONSQUARE	457 CONTRIBUTIONS - APRIL 2023
EFT	\$ 1,000.00	MISSIONSQUARE	401(a) CONTRIBUTIONS - APRIL 2023
EFT	\$ 100.00	DAVID SHAW	BOARD MEETING 6/15/2023
EFT	\$ 100.00	DON BLASER	BOARD MEETING 6/15/2023
EFT	\$ 100.00	KARM BAINS	BOARD MEETING 6/15/2023
EFT	\$ 15.99	ZOOM	ZOOM SUBSCRIPTION - JUNE 2023
8230	\$ 742.50	AURORA ENVIRONMENTAL INC	SB1383 PROGRAM IMPLEMENTATION & ADMINISTRATION 5/23
8230	\$ 1,417.50	AURORA ENVIRONMENTAL INC	PROFESSIONAL SERVICES - MAY 2023
8230	\$ 270.00	AURORA ENVIRONMENTAL INC	OIL PAYMENT PROGRAM MANAGEMENT 9/22 - 5/23
8230	\$ 1,248.75	AURORA ENVIRONMENTAL INC	TIRE GRANT MANAGEMENT - JAN - MAY 2023
8231	\$ 12.50	CARD SERVICE CENTER	CREDIT CARD: SUBSCRIPTION - MICROSOFT TEAMS
8232	\$ 150.00	STREAMLINE	WEBSITE SERVICES - JUNE 2023
8233	\$ 9.55	YUBA COUNTY ADMINISTRATIVE SERVICES	REIMBURSE SECURITY - BOARD MEETING 3/16/2023
8234	\$ 100.00	BOB WOTEN	BOARD MEETING 6/15/2023
8235	\$ 100.00	BRUCE BUTTACAVOLI	BOARD MEETING 6/15/2023
8236	\$ 920.00	M-H-M INC	HHW FACILITY CONCRETE PROJECT 4/1/23 - 4/30/23
8237	\$ 600.00	RECOLOGY YUBA SUTTER	TIRE GRANT - APRIL 2023
8237	\$ 620.00	RECOLOGY YUBA SUTTER	TIRE GRANT - MAY 2023
8237	\$ 621.24	RECOLOGY YUBA SUTTER	TIRE GRANT - CLEAN UP EVENT - LIVE OAK 4/29/2023
8237	\$ 628.68	RECOLOGY YUBA SUTTER	TIRE GRANT - CLEAN UP EVENT - YUBA CITY 3/25/2023
8238	\$ 100.00	ROBERT COE	BOARD MEETING 6/15/2023
8239	\$ 5,274.62	SUTTER COUNTY HUMAN RESOURCES DEPT	EMPLOYEE FRINGE BENEFITS - SS & SA - 7/2023
8240	\$ 100.00	BRUCE BUTTACAVOLI	REISSUE CHECK FOR MARCH BOARD MEETING
8200	VOID	VOIDED CHECK TO BRUCE BUTTACAVOLI	NEVER RECEIVED - REISSUED
	<b>\$ 40,335.73</b>		

**LAIF  
TRANSFERS**

6/2/2023 \$ 50,000.00 TRANSFER FROM LAIF TO CHECKING

**AGENDA ITEM III - B  
REGIONAL WASTE MANAGEMENT AUTHORITY  
DISBURSEMENT LIST  
MONTH OF JULY 2023**

CHECK NO.	AMOUNT	VENDOR	PURPOSE
EFT	\$ 2,940.00	YUBA-SUTTER TRANSIT	CONTRACT SERVICES - JUNE 2023
EFT	\$ 121.49	PAYCHEX OF NEW YORK	PAYROLL SERVICES FOR JUNE 2023
EFT	\$ 1,300.00	MISSIONSQUARE	457 CONTRIBUTIONS - JUNE 2023
EFT	\$ 1,000.00	MISSIONSQUARE	401(a) CONTRIBUTIONS - JUNE 2023
EFT	\$ 15.99	ZOOM	ZOOM SUBSCRIPTION - JULY 2023
EFT	\$ 1,932.00	YUBA-SUTTER TRANSIT	TIRE GRANT PRINTING/PROCESSING/POSTAGE
8241	\$ 1,012.50	AURORA ENVIRONMENTAL INC	SB1383 PROGRAM IMPLEMENTATION & ADMINISTRATION 6/23
8241	\$ 202.50	AURORA ENVIRONMENTAL INC	PROFESSIONAL SERVICES - JUNE 2023
8241	\$ 1,841.63	AURORA ENVIRONMENTAL INC	PROFESSIONAL SERVICES AB939 - JUNE 2023
8241	\$ 438.75	AURORA ENVIRONMENTAL INC	TIRE GRANT MANAGEMENT - JUNE 2023
8241	\$ 540.00	AURORA ENVIRONMENTAL INC	BEVERAGE CONTAINER RECYCLE PROGRAM 6/23
8231	\$ 12.50	CARD SERVICE CENTER	CREDIT CARD: SUBSCRIPTION - MICROSOFT TEAMS
8246	\$ 180.00	STREAMLINE	WEBSITE SERVICES - JULY 2023
8233	\$ 9.55	YUBA COUNTY ADMINISTRATIVE SERVICES	REIMBURSE SECURITY - BOARD MEETING 3/16/2023
8243	\$ 1,922.50	M-H-M INC	HHW FACILITY CONCRETE PROJECT 5/1/23 - 5/31/23
8244	\$ 1,090.05	RECOLOGY YUBA SUTTER	TIRE GRANT - APRIL 2023
8244	\$ 1,216.72	RECOLOGY YUBA SUTTER	TIRE GRANT - JUNE 2023
8244	\$ 145.29	RECOLOGY YUBA SUTTER	TIRE GRANT - CLEAN UP EVENT - LIVE OAK 4/29/2023
8244	\$ 36,241.88	RECOLOGY YUBA SUTTER	HHW PROGRAM/ USED OIL GRANT APRIL 2023
8242	\$ 3,818.00	CITY OF YUBA CITY	PROFESSIONAL SERVICES-HHW FACILITY AND PROGRAM- JULY-SEPT 2023
8245	\$ 650.00	RICH, FUIDGE, BORDSEN & GALYEAN, INC	LEGAL SERVICES 05/16/2023 - 06/15/2023
8247	\$ 5,274.62	SUTTER COUNTY HUMAN RESOURCES DEPT	EMPLOYEE FRINGE BENEFITS - SS & SA - 8/2023

**\$ 61,905.97**

**LAIF  
TRANSFERS**

REGIONAL WASTE MANAGEMENT AUTHORITY  
RESOLUTION NO. 5-23

SB 1383 Local Assistance Grant Program, (Greenhouse Gas Reduction Fund, Fiscal Year (FY) 2022–23)

WHEREAS, Public Resources Code Sections 48000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant programs (grants) in furtherance of the State of California's (State) efforts to reduce, recycle and reuse solid waste generated in the State, thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, the Local Government Waste Tire Amnesty Grant Program allows regional grant projects; and

WHEREAS, CalRecycle grant application procedures require, among other things, a regional applicant's governing body to declare by resolution certain authorizations related to the administration of CalRecycle grants; and

NOW, THEREFORE, BE IT RESOLVED that the Regional Waste Management Authority authorizes the submittal of a regional application to CalRecycle for a SB 1383 Local Assistance Grant Program, (Greenhouse Gas Reduction Fund, Fiscal Year (FY) 2022–23) on behalf of itself as Lead Agency and the participating jurisdictions: Cities of Live Oak, Marysville, Yuba City and Wheatland and Yuba and Sutter Counties.

BE IT FURTHER RESOLVED that the Executive Director of the Regional Waste Management Authority, or designee, is hereby authorized and empowered to execute on behalf of the Regional Waste Management Authority all grant related documents, including, but not limited to, applications, payment requests, agreements and amendments necessary to secure grant funds and to implement the approved grant project; and

BE IT FURTHER RESOLVED that these authorizations are effective September 1, 2023, through March 31, 2026.

The foregoing resolution was passed by the Regional Waste Management Authority this 17<sup>th</sup> day of August 2023.

\_\_\_\_\_  
Chairperson  
Regional Waste Management Authority

ATTEST:

Signed: \_\_\_\_\_  
Shannon Aldrich, Board Clerk

Date: \_\_\_\_\_

REGIONAL WASTE MANAGEMENT AUTHORITY  
RESOLUTION NO. 6-23

Household Hazardous Waste Discretionary Grants

WHEREAS, Public Resources Code Sections 48000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant programs (grants) in furtherance of the State of California's (State) efforts to reduce, recycle and reuse solid waste generated in the State, thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, the Household Hazardous Waste Discretionary Grant Program allows regional grant projects; and

WHEREAS, CalRecycle grant application procedures require, among other things, a regional applicant's governing body to declare by resolution certain authorizations related to the administration of CalRecycle grants; and

NOW, THEREFORE, BE IT RESOLVED that the Regional Waste Management Authority authorizes the submittal of a regional application to CalRecycle for a Household Hazardous Waste Discretionary Grant Program, (HD41) on behalf of itself as Lead Agency and the participating jurisdictions: Cities of Live Oak, Marysville, Yuba City and Wheatland and Yuba and Sutter Counties.

BE IT FURTHER RESOLVED that the Executive Director of the Regional Waste Management Authority, or designee, is hereby authorized and empowered to execute on behalf of the Regional Waste Management Authority all grant related documents, including, but not limited to, applications, payment requests, agreements, and amendments necessary to secure grant funds and to implement the approved grant project; and

BE IT FURTHER RESOLVED that these authorizations are effective for Five Years from date of adoption.

The foregoing resolution was passed by the Regional Waste Management Authority this 17<sup>th</sup> day of August 2023.

\_\_\_\_\_  
Chairperson  
Regional Waste Management Authority

ATTEST:

Signed: \_\_\_\_\_  
Shannon Aldrich, Board Clerk

Date: \_\_\_\_\_