

REGIONAL WASTE MANAGEMENT AUTHORITY

Serving Sutter County, Yuba County, Live Oak, Marysville, Wheatland and Yuba City



MEETING NOTICE & AGENDA

DATE: Thursday, December 21, 2023

TIME: 4:30 p.m.

PLACE: Yuba County Government Center
Board of Supervisors Chambers
915 Eighth Street
Marysville, California

I. **Call to Order & Roll Call**

Bains (Chairman), Buttacavoli, Shaw (Vice Chairman), Teter, Vasquez and Woten

II. **Public Business from the Floor**

Members of the public may address the Authority on items of interest that are within the jurisdiction of the Authority and are not on the agenda for this meeting. No action may be taken on items that do not appear on the posted agenda.

III. **Consent Calendar**

All matters listed under the Consent Calendar are considered to be routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed or removed from the Consent Calendar for specific action.

- A. Approval of minutes from October 19th meeting (Attachment)
- B. Disbursement List for October, November 2023. (Attachment)

IV. **Reports**

A. **RWMA 2023 Review (attachment)**

RECOMMENDATION: Information Only

V. **Other Business**

VI. **Adjournment**

**THE NEXT REGULAR MEETING IS SCHEDULED FOR 4:30 P.M. ON THURSDAY, January 18, 2024
IN THE YUBA COUNTY BOARD OF SUPERVISORS CHAMBERS.**

AGENDA ITEM III-A

REGIONAL WASTE MANAGEMENT AUTHORITY MEETING MINUTES August 17, 2023

I. Call to Order & Roll Call

The meeting was called to order by Chairman Bains at 4:30 p.m.

Present: Bains, Gilchrist (for Buttacavoli), Shaw, Teter and Woten
Absent: Buttacavoli, Vazquez

II. Public Business from the Floor

None.

III. Consent Calendar

Director Woten made a motion to approve the Consent Calendar. Director Shaw seconded the motion and it carried unanimously.

IV. Reports

A. Potential Amendments to the Franchise Agreement.

Scholtz stated that RWMA is working with Recology staff to propose and adopt a small set of amendments to address some items that were overlooked when the agreement was adopted or need to be incorporated given the current conditions.

- a. Recology to compensate RWMA for the bi-annual billing and service level audit. (initial audit was to be completed in March of 2023). If amendment is adopted initial audit to be completed by June 30th, 2024.
- b. Recology agrees to perform annual route audits per 1383 specs (no additional cost). Currently the RWMA Jurisdictions are out of compliance with this requirement.
- c. Commercial compost service change (no longer offer a 96 gallon, offer a 32 gallon and 64 gallon when deemed necessary.
 - i. This will help with cost issues for customers that are required to have organics service but do not need a 96-gallon cart which is the smallest current option,
- d. Recology is requesting raising the maximum CPI increase from 3% to 4%.
 - i. Not outside of other areas CPI, 3-5% max is a standard.
 - ii. Their rollover amount is just under 4% and will most likely be added to the next rate year

B. Surcharge Fee Analysis.

Scholz stated after an initial analysis of the existing RWMA surcharge fees it has been determined that there are several categories of service in which the fees are missing. RWMA staff will do a thorough analysis of the following omitted fees:

- Commercial Recycling and Organics Service
- Extra Service/Overload/Contamination Service
- Roll off Disposal and Extra Service
- Miscellaneous Charges including Extra Bulk Items/Tires/Container Cleaning etc.

RWMA will bring to the board the finding of the analysis for a proposal to add the fees where necessary.

C. Status Reports on Current Projects.

- A. Introduction of new RWMA Staff Management Analyst I/II

Scholz introduced RWMA's new staff member Nathan Arechiga, Management analyst II.

B. CalRecycle SB 1383 Implementation Record Review and Compliance Update

RWMA is working on getting 800-900 commercial business that are not in compliance with SB 1383, before January 1, 2024, when penalties will start.

V. **Other Business**

Director Bains stated that he has been working to get recycling bins at gas stations and other public places.

VI. **Adjournment**

The meeting was adjourned at 4:49 p.m.

The next regular meeting of the Regional Waste Management Authority is scheduled for 4:30 p.m. on Thursday, November 16, 2023, in the Yuba County Board of Supervisors Chambers at the Yuba County Government Center unless otherwise noticed.

AGENDA ITEM III-B

REGIONAL WASTE MANAGEMENT AUTHORITY			
DISBURSEMENT LIST			
MONTH OF OCTOBER 2023			
CHECK NO.	AMOUNT	VENDOR	PURPOSE
EFT	\$ 131.49	PAYCHEX OF NEW YORK	PAYROLL SERVICES FOR OCTOBER 2023
EFT	\$ 1,300.00	MISSIONSQUARE	457 CONTRIBUTIONS - OCTOBER 2023
EFT	\$ 1,000.00	MISSIONSQUARE	401(a) CONTRIBUTIONS - OCTOBER 2023
EFT	\$ 15.99	ZOOM	ZOOM SUBSCRIPTION - OCTOBER 2023
EFT	\$ 180.00	STREAMLINE	WEBSITE SERVICES - OCTOBER 2023
25023	\$ 5,104.09	NATHAN ARECHIGA	PAYROLL
8257	\$ 1,990.00	ALLIANT NETWORKING SERVICES INC	NEW EMPLOYEE EQUIPMENT SET UP
8259	\$ 47,631.40	RECOLOGY YUBA SUTTER	JULY 2023 INVOICE
8258	\$ 6,390.10	SUTTER COUNTY HUMAN RESOURCES DEPT	EMPLOYEE FRINGE BENEFITS - SS & SA - 11/2023
8260	\$ 339.96	SHANNON ALDRICH	07/23-9-23 MILEAGE REIMBURSEMENT
	\$ 64,083.03		
LAIF			
TRANSFERS			

REGIONAL WASTE MANAGEMENT AUTHORITY			
DISBURSEMENT LIST			
MONTH OF NOVEMBER 2023			
CHECK NO.	AMOUNT	VENDOR	PURPOSE
EFT	\$ 118.75	YUBA-SUTTER TRANSIT	CONTRACT SERVICES - OCTOBER 2023
EFT	\$ 131.49	PAYCHEX OF NEW YORK	PAYROLL SERVICES FOR NOVEMBER 2023
EFT	\$ 1,300.00	MISSIONSQUARE	457 CONTRIBUTIONS - NOVEMBER 2023
EFT	\$ 1,000.00	MISSIONSQUARE	401(a) CONTRIBUTIONS - NOVEMBER 2023
EFT	\$ 15.99	ZOOM	ZOOM SUBSCRIPTION - NOVEMBER 2023
EFT	\$ 210.00	RICH, FUIDGE, BORDSEN & GALYEAN, INC	LEGAL SERVICES 09/16/2023 - 10/15/2023
EFT	\$ 100.00	DAVID SHAW	BOARD MEETING 10/19/2023
EFT	\$ 100.00	KARM BAINS	BOARD MEETING 10/19/2023
EFT	\$ 100.00	ANGELA TETER	BOARD MEETING 10/19/2023
EFT	\$ 100.00	BOB WOTEN	BOARD MEETING 10/19/2023
EFT	\$ 922.19	CARD SERVICE CENTER	CREDIT CARD: SUBSCRIPTION - MICROSOFT TEAMS-MISC
EFT	\$ 180.00	STREAMLINE	WEBSITE SERVICES - NOVEMBER 2023
8251	\$ 275.00	THE SOLID WASTE OF NA	MEMBERSHIP OCT 2023-SEPT 2024
8261	\$ 778.18	ALLIANT NETWORKING SERVICES INC	NEW EMPLOYEE EQUIPMENT SET UP
8263	\$ 100.00	STUART GILCHRIST	BOARD MEETING 10/19/2023
8264	\$ 56.33	SHANNON ALDRICH	OCTOBER MILEAGE REIMBURSEMENT
	\$ 5,487.93		
LAIF			
TRANSFERS			

AGENDA ITEM IV – A
STAFF REPORT

POTENTIAL FRANCHISE AGREEMENT AMMENDMENTS

Staff are working with Recology staff to propose and adopt a small set of amendments to address some items that were overlooked when the agreement was adopted or need to be incorporated given the current conditions.

Staff will be present to discuss in detail.

Recommendation: Information Only

REGIONAL WASTE MANAGEMENT AUTHORITY



*Yuba
Sutter* **Recycles!**

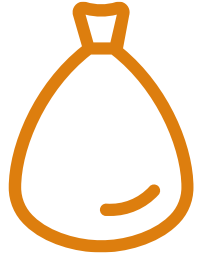
Regional Waste Management Authority 2023 Year in Review

Presented by:
Scott Scholz
Executive Director
December 21, 2023

A Year of Growth and Expansion

- ▶ We started the year with two employees:
 - ▶ Scott Scholz – Executive Director
 - ▶ Shannon Aldrich – Management Analyst
- ▶ In September, we welcomed a new employee from the City of Elk Grove. He has over 5 years of Public Works experience and has extensive knowledge in the Recycling and Waste Sector.
 - ▶ Nathan Arechiga – Management Analyst
- ▶ The RWMA Team has been collaborating effectively and efficiently on various projects and have established a strong and productive partnership with Recology.
- ▶ We believe one more employee will be needed in the new year to meet our CalRecycle(State) requirements and reporting.

Materials Collected in 2023



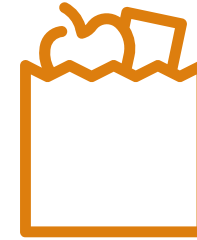
Garbage

58,140 tons



Recycling

70,637 tons



Organic Waste

50,029 tons



E-waste

305 tons

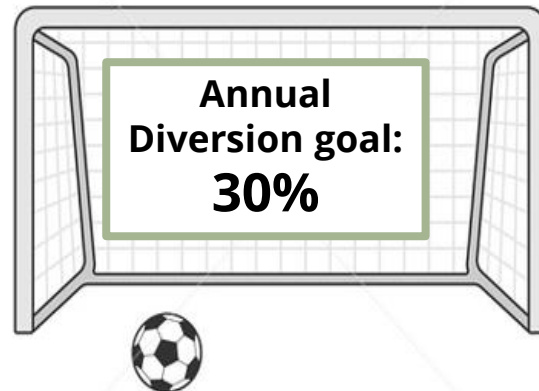


Tires

387 tons

Diversion Rate for 2023

RATE YEAR 2023 RECOLOGY YUBA-SUTTER COLLECTION & DIVERSION	Tonnage of Waste Diverted Each Quarter				
	Q1 RY 2022 (Oct - Dec) (Tons)	Q2 RY 2023 (Jan - Mar) (Tons)	Q3 RY 2023 (Apr - Jun) (Tons)	Q4 RY 2024 (Jul - Sep) (Tons)	Total for Rate Year
<i>TOTAL - Recology Yuba-Sutter Collection Service Disposal</i>	17,735.60	18,377.49	18,479.80	-	54,592.89
<i>Total - Recology Yuba-Sutter Collection Service Diversion & Disposal</i>	23,055.27	22,455.14	24,823.45	-	70,333.86
<i>Percent Diversion = Recology Yuba-Sutter Collection Service Diversion / (Diversion + Disposal)</i>	23.1%	18.2%	25.6%	0.0%	22.4%



SB 1383 Compliance

- ▶ The RWMA is working hard to assist the Jurisdictions as they are currently undergoing a SB 1383 compliance review by CalRecycle.
- ▶ January 1, 2024, CalRecycle has the authority to issue compliance orders and to impose fines on Jurisdictions for SB 1383 non-compliance and enforcement penalty amounts for violations are:
 - ▶ Minor: Up to \$4000 a day per violation
 - ▶ Moderate: Up to \$7500 a day per violation
 - ▶ Major: Up to \$10,000 a day per violation
- ▶ Beginning January 2024, the RWMA will have to enforce SB1383 by issuing Notices of Violation followed by fines for continued non-compliance.

SB1383 Compliance – Yuba City

Jurisdiction	Account Type	#	%	Compliance Summary
Yuba City (YC)	COM	1,210		Total Commercial Accounts
		386	79%	AB341 Compliant incl. Waiver
		422	57%	AB1326 Compliant incl. Waiver
		700	58%	SB1383 Compliant Incl. Waiver
		66	5%	Holds Recycle Waiver
		483	40%	Holds Organics Waiver
	MFD	126		Total MFD Accounts
		73	70%	AB341 Compliant incl. Waiver
		29	5%	AB1326 Compliant incl. Waiver
		29	23%	SB1383 Compliant Incl. Waiver
		0	0%	Holds Recycle Waiver
		5	4%	Holds Organics Waiver

- ▶ 1,336 - Total number of accounts.
- ▶ 58% - Commercial Compliance
- ▶ 23% - Multi-Family Compliance
- ▶ **607 - Accounts not compliant**
- ▶ **54.56% - Compliant**

SB1383 Compliance – Yuba County

Jurisdiction	Account Type	#	%	Compliance Summary
Yuba County (L, OL, YUM)	COM	311		Total Commercial Accounts
		102	76%	AB341 Compliant incl. Waiver
		26	13%	AB1326 Compliant incl. Waiver
		51	16%	SB1383 Compliant Incl. Waiver
		6	2%	Holds Recycle Waiver
		10	3%	Holds Organics Waiver
	MFD	54		Total MFD Accounts
		20	59%	AB341 Compliant incl. Waiver
		7	13%	AB1326 Compliant incl. Waiver
		7	13%	SB1383 Compliant Incl. Waiver
		0	0%	Holds Recycle Waiver
		0	0%	Holds Organics Waiver

- ▶ 365 - Total number of accounts.
- ▶ 16% - Commercial Compliance
- ▶ 13% - Multi-Family Compliance
- ▶ **307 - Accounts not compliant**
- ▶ **15.89% - Compliant**

SB1383 Compliance – Marysville

Jurisdiction	Account Type	#	%	Compliance Summary
Marysville (MSV)	COM	413		Total Commercial Accounts
		100	76%	AB341 Compliant incl. Waiver
		78	37%	AB1326 Compliant incl. Waiver
		214	52%	SB1383 Compliant Incl. Waiver
		92	22%	Holds Recycle Waiver
		156	38%	Holds Organics Waiver
	MFD	47		Total MFD Accounts
		19	66%	AB341 Compliant incl. Waiver
		14	31%	AB1326 Compliant incl. Waiver
		14	30%	SB1383 Compliant Incl. Waiver
		1	2%	Holds Recycle Waiver
1	2%	Holds Organics Waiver		

- ▶ 460 - Total number of accounts.
- ▶ 52% - Commercial Compliance
- ▶ 30% - Multi-Family Compliance
- ▶ **232 - Accounts not compliant**
- ▶ **49.56% - Compliant**

SB1383 Compliance – Live Oak

Jurisdiction	Account Type	#	%	Compliance Summary
Live Oak (LO)	COM	103		Total Commercial Accounts
		31	82%	AB341 Compliant incl. Waiver
		24	43%	AB1326 Compliant incl. Waiver
		54	52%	SB1383 Compliant Incl. Waiver
		17	17%	Holds Recycle Waiver
		27	26%	Holds Organics Waiver
	MFD	7		Total MFD Accounts
		2	40%	AB341 Compliant incl. Waiver
		3	43%	AB1326 Compliant incl. Waiver
		3	43%	SB1383 Compliant Incl. Waiver
		0	0%	Holds Recycle Waiver
		0	0%	Holds Organics Waiver

- ▶ 110 - Total number of accounts.
- ▶ 52% - Commercial Compliance
- ▶ 43% - Multi-Family Compliance
- ▶ **53 - Accounts not compliant**
- ▶ **51.81% - Compliant**

SB1383 Compliance – Sutter County

Jurisdiction	Account Type	#	%	Compliance Summary
Sutter County (SC)	COM	442		Total Commercial Accounts
		160	96%	AB341 Compliant incl. Waiver
		309	94%	AB1326 Compliant incl. Waiver
		420	95%	SB1383 Compliant Incl. Waiver
		322	73%	Holds Recycle Waiver
		401	91%	Holds Organics Waiver
	MFD	9		Total MFD Accounts
		9	100%	AB341 Compliant incl. Waiver
		9	100%	AB1326 Compliant incl. Waiver
		9	100%	SB1383 Compliant Incl. Waiver
		4	44%	Holds Recycle Waiver
		5	56%	Holds Organics Waiver

- ▶ 451 - Total number of accounts.
- ▶ 95% - Commercial Compliance
- ▶ 100% - Multi-Family Compliance
- ▶ **22 - Accounts not compliant**
- ▶ **95.12% - Compliant**

SB1383 Compliance – Wheatland

Jurisdiction	Account Type	#	%	Compliance Summary
Wheatland (WHT)	COM	56		Total Subject Accounts
		12	80%	AB341 Compliant incl. Waiver
		13	43%	AB1326 Compliant incl. Waiver
		36	64%	SB1383 Compliant Incl. Waiver
		8	14%	Holds Recycle Waiver
		22	39%	Holds Organics Waiver
	MFD	4		Total MFD Accounts
		2	50%	AB341 Compliant incl. Waiver
		1	25%	AB1326 Compliant incl. Waiver
		1	25%	SB1383 Compliant Incl. Waiver
		0	0%	Holds Recycle Waiver
		0	0%	Holds Organics Waiver

- ▶ 60 - Total number of accounts.
- ▶ 64% - Commercial Compliance
- ▶ 25% - Multi-Family Compliance
- ▶ **23 - Accounts not compliant**
- ▶ **61.67% - Compliant**

*Wheatland has a low pop waiver for SB1383

Grant Updates

- ▶ Exiting 2023 the RWMA currently has 5 active grants for various projects.
 - ▶ Local Government Waste Tire Amnesty Grant (TA7: 2023-24)
 - ▶ SB 1383 Local Assistance Grant Program (OWR1: 2021-22)
 - ▶ Household Hazardous Waste Discretionary Grants (HD37: 2021-22)
 - ▶ Beverage Container Recycling City/County Payment Program (2021-22)
 - ▶ Beverage Container Recycling City/County Payment Program (2022-23)

- ▶ There are 3 pending grant applications.
 - ▶ SB 1383 Local Assistance Grant Program (OWR4: 2022-23)
 - ▶ If awarded - \$561,192.00
 - ▶ Beverage Container Recycling City/County Payment Program (2023-24)
 - ▶ If awarded - \$17,282.00
 - ▶ Household Hazardous Waste Discretionary Grants (HD41: 2023-24)
 - ▶ If awarded with lottery - \$100,000

Household Hazardous Waste Facility

- ▶ In 2023 we used HHW grant funding to complete upgrades at the Yuba-Sutter Household Hazardous Waste Facility.
 - ▶ Household Hazardous Waste Discretionary Grants (HD37: 2021-22)
- ▶ The upgrades included
 - ▶ Install exterior water service to the east side of the HHW Facility building
 - ▶ Replacing a portion of the concrete paving on the west side of the HHW Facility building



Water Fountain Upgrades Yuba City

- ▶ Using Beverage Container Recycling Grant funding we were able to replace two outdated drinking fountains.
 - ▶ 1 fountain at Regency Park
 - ▶ 1 fountain at Northridge Park
- ▶ Both fountains upgraded to include a water bottle filling station.



RWMA Surcharge Rate Review- In Progress

- ▶ Early this year we evaluated Recology's service rates for each jurisdiction and identified many rates that were lacking in a necessary surcharge fee.
- ▶ The missing fee categories include:
 - ▶ Disposal/tonnage (Roll-Off Service)
 - ▶ Commercial Recycling and Organic Service
 - ▶ Extra services
 - ▶ Contamination/Bulky Items/Overloaded Containers
- ▶ To date Recology has provided analysis on disposal tonnage data only.
 - ▶ Projected \$88,850 annual revenue from implementing a 4% RWMA Surcharge fee where it had been omitted (tonnage only)
- ▶ Full analysis projected to be completed by Feb 2024.

Potential Amendments to Franchise Agreement

- ▶ The RWMA and Recology are working together to make changes on the existing Franchise Agreements.
- ▶ Potential Amendments include.
 - ▶ RWMA to be compensated by Recology to conduct semi-annual billing and service level audit
 - ▶ Recology to perform SB 1383 Required Route Review at no cost
 - ▶ Additional commercial organics service
 - ▶ 64-gallon carts, will aide in meeting 1383 requirements and minimize adverse cost impact to customers
 - ▶ Increase cap on annual CPI Increase from 3% to 4% capping RWMA surcharge CPI Increase at 3% annual.

Summary and Next Steps

- ▶ 2023 was an exciting and productive year for the RWMA
 - ▶ Added full time staff
 - ▶ Separated from YST
 - ▶ Extensive work with Recology and in the communities
- ▶ 2024 will be a busy year
 - ▶ Much work to do on SB 1383
 - ▶ Determining complete staffing and financial needs for the Org
 - ▶ Continue to work with Recology to enhance the Franchise Agreements via amendments
 - ▶ Add value to the jurisdictions via the Grants and our dedicated staff
 - ▶ Plan on future needed projects to help our area meet state requirements
 - ▶ Diversion
 - ▶ SB1383/AB341/AB1846 and more
 - ▶ Research Facilities/Technologies that might be needed for the longer term
 - ▶ MRF
 - ▶ C&D Processing
 - ▶ Waste to Energy