

AGENDA ITEM IV – A

**REGIONAL WASTE MANAGEMENT AUTHORITY
MEETING MINUTES
March 16, 2023**

I. Call to Order and Roll Call

The meeting was called to order by Vice Chairman Bains at 5:07 p.m.

Present: Bains, Blaser (for Vasquez) Buttacavoli, Shaw, Teter, and Woten
Absent: Vasquez

II. Board Business

A. Nomination and Election of Board Officers for 2023

Director Woten made a motion to nominate Director Karm Bains as Chairman, Director Shaw seconded the motion and it carried unanimously.

Director Woten made a motion to nominate Director David Shas as Vice-Chair, Director Buttacavoli seconded the motion and it carried unanimously.

B. Statements of Economic Interest

Scholz noted that this is a reminder of the requirement to file yearly statements with the FPPC. Form 700 is due to the FPPC by April 1st for ongoing members or alternates and within 30 days from appointment for new members or alternates. A copy of the form should be provided to Lisa O'Leary, Board Clerk, for public record requests and any related questions should be directed to her.

II. Public Business from the Floor

None.

IV. Consent Calendar

Director Shaw made a motion to approve the Consent Calendar. Director Buttacavoli seconded the motion and it carried unanimously.

V. Reports

A. FY 2021/2022 RWMA Financial Audit Report.

Scholz presented Simone Reed to give the update. Simone stated that the 2021/2022 financial audit report has no audit findings or comments as in previous years.

Director Woten made a motion to adopt the FY 2021/2022 RWMA financial Audit Report as submitted. Director Shaw seconded the motion and it carried unanimously.

B. Annual Investment Policy Review.

Scholz presented Simone Reed to give the update. Simone state this is our annual investment policy review and there are no changes from the previous year.

C. Regional Waste Management Authority Bylaws.

Scholz stated in pursuant to the RWMA and joint powers authority adopted on November 1, 2021, staff has prepared for the board to review and approve the bylaws to govern its activities.

The proposed bylaws address how meetings will be called and conducted, budgeting procedures as well as contracting guidelines which will be adopted by a resolution at the next meeting.

Director Shaw asked if the bylaws where shown to municipality members. Scholz stated that the Board of Directors is the only ones who have seen the bylaws.

Director Shaw made a motion to adopt bylaws as presented. Director Buttacavoli seconded the motion and it carried unanimously.

D. Transition Plan Presentation.

Scholz presented a presentation regarding the short-term transition plan for RWMA. Scholz stated that RWMA will become an independent organization by June 30, 2023, that is when our daily ongoing support we receive from Yuba-Sutter Transit will end. We are in the process of looking for a local office and working on the FY 2024 budget, approving the bylaws and understanding all the grant the RWMA currently has.

RWMA need to identify staffing needs and budgeting for the new staffing needs. We will also need to create job descriptions, pay scale, etc. and recruit and onboard new staff. We are looking at hiring an Admin/Payroll/Office Manager and an Environmental Program Manager. We will continue to utilize existing consultant on projects such as Annual CalRecycle Report and grant opportunities.

We are looking for on office space for RWMA in downtown Marysville near the new Recology Office. Hoping to move into new office space no later than June 2023.

RWMA budget will be ready for approval at the May 2023 board meeting. Scholz stated he has been working with counsel to review existing governance for any missing or needed updates. No change to the RWMA Surcharge fee will be needed for FY2024.

Over the next twelve months we will be working on getting in compliance with SB 1383/AB341 and AB 1826 are numbers are lower than they need to be. We are working with Recology to bring up our compliance levels. Scholz stated he will be developing a 5-10 year was plan for the Sutter/Yuba Counties.

VI. Other Business

None.

VII. Adjournment.

The meeting was adjourned at 5:49 p.m.

The next regular meeting of the Regional Waste Management Authority is scheduled for 4:30 p.m. on Thursday, April 20, 2023 in the Yuba County Board of Supervisors Chambers at the Yuba County Government Center unless otherwise noticed.