REGIONAL WASTE MANAGEMENT AUTHORITY

Serving Sutter County, Yuba County, Live Oak, Marysville, Wheatland and Yuba City

***SPECIAL* MEETING NOTICE & AGENDA**

DATE: November 19, 2026

TIME: 4:30 p.m.

PLACE: Yuba City Council Chambers
City of Yuba City
1201 Civic Center Blvd
Yuba City, CA 95993

I. Call to Order & Roll Call

Bains, Buttacavoli (Vice-Chairman), House, Shaw (Chairman), Teter, and Woten

II. Public Business from the Floor

You are welcome and encouraged to participate in this meeting. Public comment is taken on action items appearing on the Board Business, Consent Calendar, Reports, or Other Business Items on the Agenda when they are called. Public comment on any other items within the scope of the Authority's jurisdiction, including items not listed on the Agenda will be considered at this time. Public comment is limited to three minutes per speaker. Repetitive comments may be limited, and large groups are encouraged to select representatives to express the opinions of the group. No action may be taken on items that do not appear on the posted agenda.

III. Consent Calendar

All matters listed under the Consent Calendar are considered to be routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed or removed from the Consent Calendar for individual action.

A. Approval of minutes from August 20, 2026 (Attachment)

B. Disbursement List for August 2026 (Attachment)

C. Disbursement List for September 2026 (Attachment)

D. Disbursement List for October 2026 (Attachment)

IV. Presentations

A. **Recology Presentation (Attachment)**

V. Business Items

A. **Compensation Plan (Attachment)**

RECOMMENDATIONS:

1. Approve the policy directions described in the Staff Report
2. Direct preparation of a comprehensive replacement of the Personnel Manual following Board adoption of the policies; and
3. Direct staff to research eligibility for California State Disability Insurance (SDI) and, if eligible, complete the steps necessary for RWMA to participate, subject to applicable law and required program approvals.

B. **Recology Negotiations and Draft Terms (Attachment)**

RECOMMENDATIONS: Staff recommends the following board action before presenting final documents for member-agency adoption:

1. Receive and file the independent third-party review.
2. Select the immediate rate scenario and decide whether to include the pool driver; confirm the effective date and treatment of the future route and related revenues.
3. Direct staff to incorporate rate adjustment revisions into Exhibit B of the Live Oak Amendment No. 3 based on the selected rate scenario and reconcile the annual audit coverage and report deadlines for consistency across all member agency agreements.
4. Direct staff to complete the bracketed provisions and Exhibit F.
5. Direct staff to confirm approval conditions with each agency.

C. **RWMA Revised Budget for Fiscal Year 2026-27 (Attachment)**

RECOMMENDATIONS: Adopt the revised Fiscal Year 2026-27 budget, as proposed.

VI. Other Reports

A. **CalRecycle Site Visits.** Information Only.

B. **Status of CalRecycle Jurisdiction and Agency Compliance and Enforcement Branch (JACE) Compliance Evaluations.** Information Only.

C. **SB 1383 Waiver Renewals.** Information Only.

VII. Adjournment

THE NEXT REGULAR MEETING IS SCHEDULED FOR 4:30P.M. ON THURSDAY, JANUARY 21, 2027 IN YUBA COUNTY BOARD OF SUPERVISORS CHAMBERS.

REGIONAL WASTE MANAGEMENT AUTHORITY
MEETING MINUTES
August 20, 2026

I. Call to Order & Roll Call

The meeting was called to order by Chairman Shaw on August 20, 2026, at 4:32 p.m.

Present: Shaw (Chairman), Buttacavoli (Vice-Chairman), House, Woten, Penseti, and Bains

Absent: Teter

II. Public Business from the Floor

None.

III. Consent Calendar

Director Bains made a motion to approve the Consent Calendar. Director Buttacavoli seconded the motion, and it was carried unanimously.

IV. Business Items

A. **Compensation Plan**

RECOMMENDATIONS:

1. Receive and file the 2026 Employee Benefit Comparison prepared by R3 Consulting Group;
2. Adopt Resolution No. 5-26 approving the Management Analyst and Program Manager Compensation Plan and the updated Personnel Manual, effective September 1, 2026; and
3. Authorize the Executive Director to make minor, non-substantive administrative or clerical revisions necessary to finalize and implement the Compensation Plan and Personnel Manual.

The Board discussed the proposed RWMA Compensation Plan and updated Personnel Manual.

Director House recommended that Board meeting packets be distributed to Board members no later than the Friday preceding each scheduled Board meeting to allow sufficient time for review.

Chairman Shaw proposed the formation of an ad hoc committee consisting of Director Shaw and Teter, along with RWMA Legal Counsel Brant Bordsen, to further review the proposed Compensation Plan and Personnel Manual. The committee will report back to the Board with any recommended revisions or concerns for consideration.

B. **FY 2025 and 2024 Audit Report (Attachment)**

RECOMMENDATIONS: Receive the FY 2025 and FY 2024 Draft Audit Report as presented.

Executive Director Baxter provided an update on the FY 2025 and FY 2024 financial audit, noting that the report had been finalized following publication of the Board agenda. Copies of the final audit report were distributed to the Board for review.

No formal action was taken.

C. **Annual Financial Audit Agreement (Attachment)**

RECOMMENDATIONS: Authorize Executive Director and Board Chair to execute engagement letter with Richardson & Company as proposed or amended.

Director House made a motion to authorization the Executive Director and Board Chair to execute the engagement letter with Richardson & Company, as proposed or amended. Director Bains seconded the motion, and it was carried unanimously.

V. Other Reports

A. **2025 Electronic Annual Report.**

Executive Director Baxter provided a brief informational update regarding the 2025 Electronic Annual Report.

B. **Status of CalRecycle Jurisdiction and Agency Compliance and Enforcement Branch (JACE) Compliance Evaluations.**

Executive Director Baxter provided a brief informational update regarding the status of CalRecycle JACE compliance evaluations.

No action was taken on the informational reports.

VI. Adjournment

The meeting of August 20, 2026, was adjourned at 4:47 p.m.

THE NEXT REGULAR MEETING IS SCHEDULED FOR 4:30 P.M. ON THURSDAY, September 17, 2026, IN YUBA COUNTY BOARD OF SUPERVISORS CHAMBERS.

Agenda Item III. – B
Disbursements List August 2026
Regional Waste Management Authority

Check No.	Amount	Vendor	Purpose
1299	$24,106.00	R3	Consulting Services 07/2026
1300	$758.75	HFH	Consulting Services 07/2026
1301	$5,000.00	Ross Campbell	CRV Digital Campaign
1302	$550.00	Alliant Networking Services	IT Services 09/2026
1303	$299.25	Civic Plus (formerly Streamline)	Webservices 08/ 2026
1304	$44,809.37	Recology Yuba Sutter	HHW 06/2026
1305	$3,091.98	Recology Yuba Sutter	Tire Collection & Events
1306	$280.00	Rich, Fuidge, Bordsen & Gaylean	Legal Services
1307	$8,518.79	Sutter County HR	RWMA Benefits 09/2026
1308	$4,117.04	City of Yuba City	HHW Facility Lease (July-Sept 26)
1309	$1,070.16	Tower Media Studios	Office Rent - 09/2026
EFT	$116.00	Gusto	Payroll Salary JULY 2026
EFT	$25,396.92	Gusto	Payroll Service Fee AUGUST 2026
EFT	$300.00	Mission Square	Employee Benefits JULY 2026
EFT	$140.00	Quickbooks Online	Subscriptions AUGUST 2026
EFT	$85.67	Ring Central	Subscriptions AUGUST 2026
EFT	$305.80	Employers	Workers Comp AUGUST 2026
EFT	$92.93	Adobe	Subscriptions AUGUST 2026
EFT	$65.65	Microsoft	Payroll Salary AUGUST 2026
EFT	$21.59	Panera Bread	Team Meeting

Total Disbursements

$119,125.88

LIAF TRANSFERS

$0.00

Agenda Item III. – B
Disbursements List September 2026
Regional Waste Management Authority

Check No	Amount	Vendor	Purpose
1310	$100.00	David Shaw	Board Meeting 08/2026
1311	$100.00	Bruce Buttacavoli	Board Meeting 08/2026
1312	$100.00	Renick House	Board Meeting 08/2026
1313	$100.00	Bob Woten	Board Meeting 08/2026
1314	$100.00	Karm Bains	Board Meeting 08/2026
1315	$100.00	David Pesenti	Board Meeting 08/2026
1316	$30,081.10	Zero FoodPrint	2026 Compost Procurement Services
1317	$25,050.00	R3	Consulting Services 08/2026
1318	$7,286.25	HFH	Consulting Services 08/2026
1319	$11,522.00	Richardson & Co.	FY 24 and FY 25 bi-annual audit
1320	$299.25	Civic Plus (formerly Streamline)	Webservices 09/2026
1321	$62,250.33	Recology Yuba Sutter	HHW 07/2026
1322	$532.00	Recology Yuba Sutter	Tire Collection 08/2026
1323	$280.00	Rich, Fuidge, Bordsen & Gaylean	Legal Services
1324	$300.00	David Shaw	Re-issued Check for #1108, 1120 & 1112
1325	$200.00	Angela Teter	Re-issued Check for #1027 & 1094
1326	$8,518.79	Sutter County HR	RWMA Benefits 10/2026
1327	$1,592.38	Tower Media Studios	Office Rent & electicity - 10/2026
1328	$550.00	Alliant Networking Services	IT Services 10/2026
1329	$160.00	Civic Plus (formerly Streamline)	Doc Access Subscription 09/2026 & 10/2026
1330	$70.00	Northern California Recycling Assoc.	Annual Membership - N. Arechiga
1331	$260.00	Rich, Fuidge, Bordsen & Gaylean	Invoice # 7356
1332	$3,150.00	The Shopper	Print Services (CCPP Funded)
EFT	$23,770.00	Gusto	Payroll Salary August 2026
EFT	$116.00	Gusto	Payroll Service Fee Sept 2026
EFT	$300.00	Mission Square	Employee Benefits Sept 2026
EFT	$140.00	QuickBooks Online	Subscriptions Sept 2026
EFT	$109.66	Employers	Subscriptions Sept 2026
EFT	$107.91	Ring Central	Workers Comp Sept 2026
EFT	$92.93	Adobe	Subscriptions Sept 2026
EFT	$65.65	Microsoft	Subscriptions Sept 2026
EFT	$19.98	High Flying Foods	Meals - CRRA Conference

Total Disbursements	LIAF TRANSFERS
$177,424.23	$0.00

Agenda Item III. – B
Disbursements List October 2026
Regional Waste Management Authority

Check No.	Amount	Vendor	Purpose
1333	$101.29	Zero Waste USA	Training
1334	$23.32	Lincoln National Life Insurance Co.	LTD 10/2026
1335	$299.25	Civic Plus	Web Services 07/26 - 06/27
1336	$23,964.00	R3 Consulting Group	Consulting Service 07/2026
1337	$10.00	Rich, Fuidge, Bordsen & Gaylean	#7658-1
1338	VOID	VOID	VOID
1339	$73,290.10	Recology Yuba Sutter	HHW 08 & 09 2026
1340	$100,000.00	Yuba Sutter Foodbank	July-Sept 2026 Capacity
1341	$672.00	Recology Yuba Sutter	Tire
1342	$8,518.79	Sutter County HR	RWMA Benefits (Nov 2026)
1343	$85,596.00	CDSA	July-Sept 2026
1344	$80.00	Civic Plus	October 2026 : DocAccess – Website PDF accessibility
1345	$550.00	Alliant	IT Services 11/2026
1346	$1,070.16	Tower Media	Office Rent - 11/2026
1347	$5,433.00	Lamar Companies	CCPP - Billboards
EFT	$25,389.99	Gusto	Payroll Salary September 2026
EFT	$116.00	Gusto	Payroll Service Fee Oct 2026
EFT	$300.00	Mission Square	Employee Benefits Oct 2026
EFT	$140.00	Quickbooks Online	Subscriptions Oct 2026
EFT	$110.24	Ring Central	Subscriptions Oct 2026
EFT	$107.91	Employers	Workers Comp Oct 2026
EFT	$92.93	Adobe	Subscriptions Oct 2026
EFT	$58.80	Microsoft	Subscriptions Oct 2026

Total Disbursements

$325,923.78

LIAF TRANSFERS

$0.00

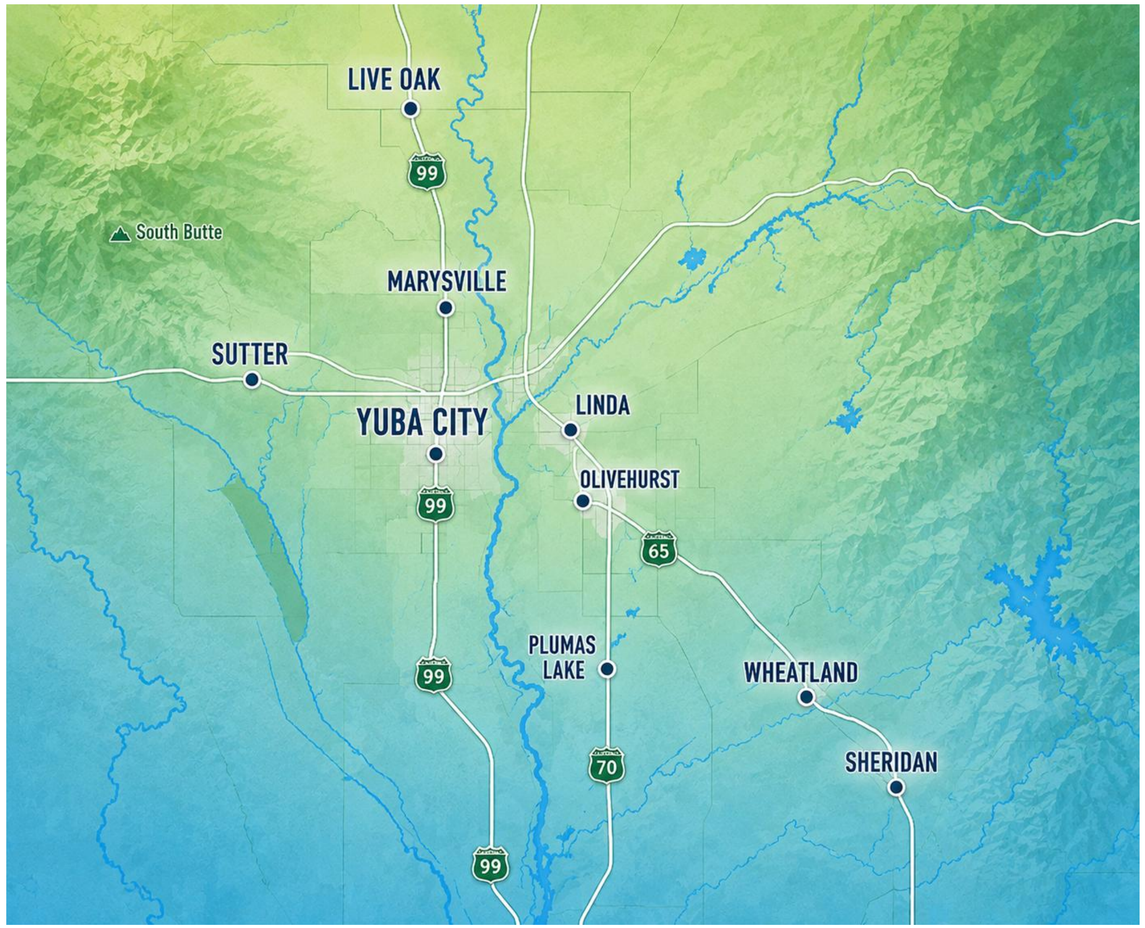
Recology

Recology Introduction

Who We Are

Who We Are

“Our History: Recology Yuba-Sutter”



Yuba-Sutter Disposal, Inc. was rebranded to Recology Yuba Sutter in 2009, beginning a new chapter for the local operation while continuing to serve the Yuba-Sutter community.

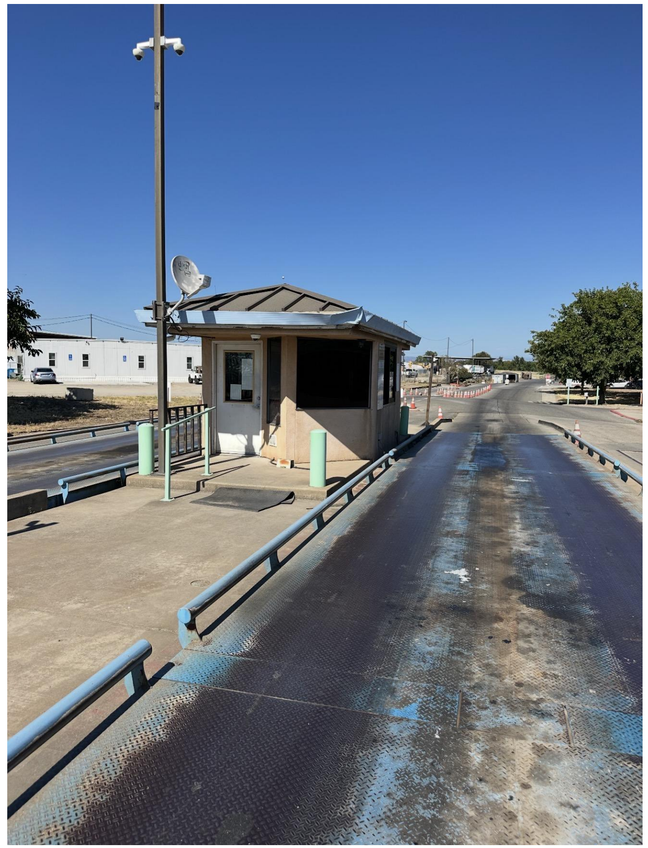
Recology Yuba Sutter services 50,000 customers within Yuba and Sutter Counties. Our services have evolved alongside our communities from traditional waste collection to recycling, organics recovery, resource conservation, education, and environmental compliance.

Recology Yuba-Sutter is as an employee-owned business and provides annual donations and in-kind services to Yuba-Sutter organizations, particularly programs involving environmental protection, education, science and technology, and neighborhood revitalization.

Transfer Station and Customer Service



Yuba-Sutter Public Transfer Station
3001 North Levee Rd, Marysville

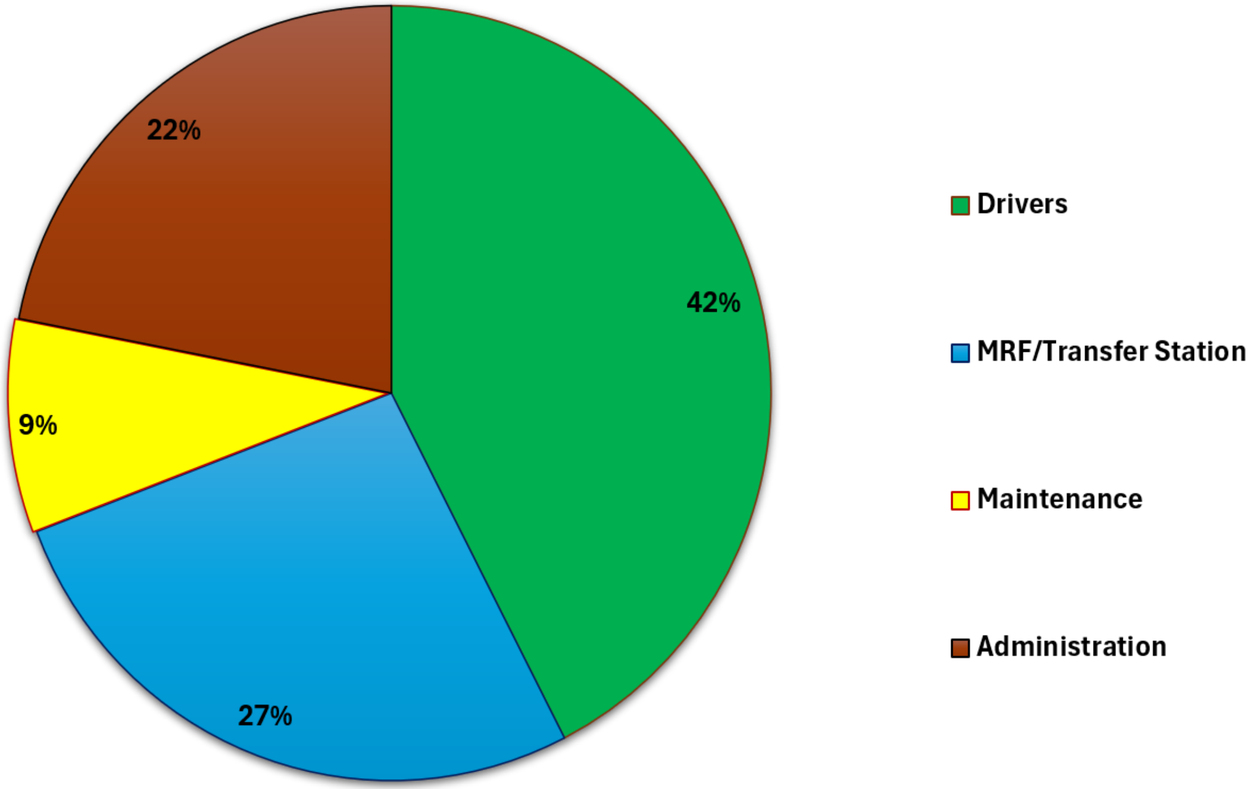


Customer Service Office
300 4th Street, Marysville



100% Employee-Owned

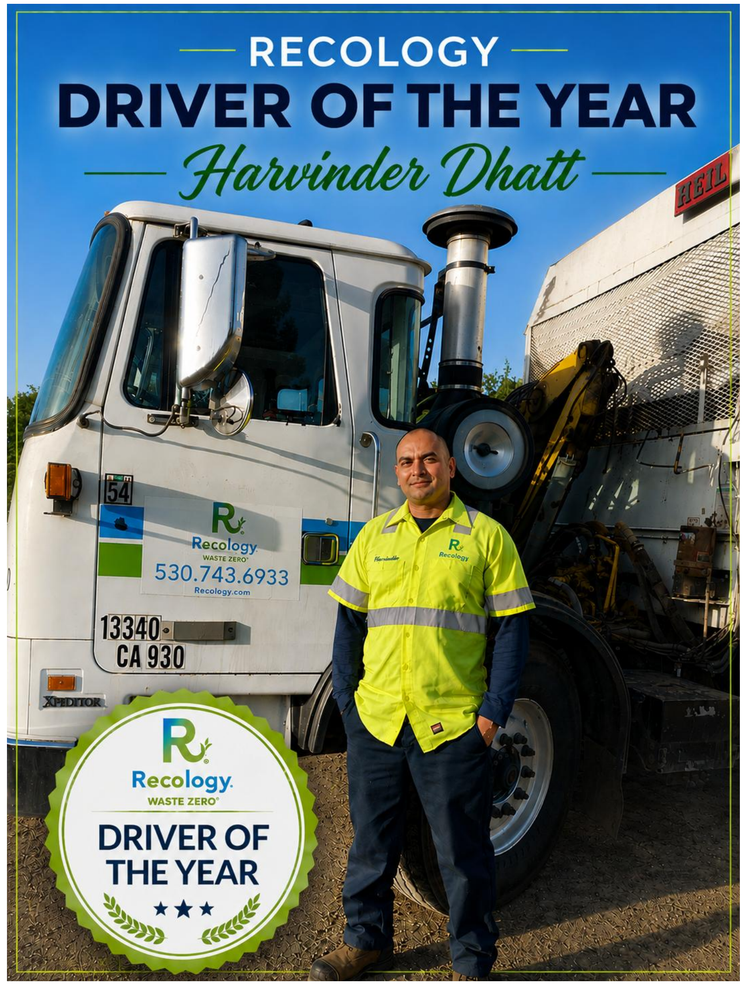
150 Employee Owners at Recology Yuba Sutter



Team Recology

Collect Recycle Innovate

National Waste & Recycling Association®



Public Education

School Education

Our Touch-a-Truck events give kids the opportunity to see a collection truck up close while learning how to properly sort trash, recycling, and organic materials. We also teach important safety tips for staying safe around collection trucks in their neighborhoods.

Touch-A-Truck Events
Linda Elementary
E-Center
Marcum-Illinois Elementary
King Ave. Elementary
Butte Vista Elementary
Edgewater Elementary
Creative Kids Touch-A-Truck Event (Lincoln Rd.)
Creative Kids Touch-A-Truck Event (S. Walton Rd.)
Yuba County Library Touch-A-Truck Event
Olivehurst Elementary Career Fair/ Touch-A-Truck
Luther Elementary Touch-A-Truck for TK & Kinder
Kynoch Elementary School

Educational Outreach
Nuestro Elementary Career Day
Edgewater Read-A-Thon
East Nicolaus High School Presentation
Olivehurst Elementary Career Fair Career Day at McKenney School
Morning in the Garden at Olivehurst Elementary
Linda Elementary Fall Festival





Public Education

YCFD Charge Into Safety Event
First Five Yuba County- Dia De Los Ninos Event
Children's Home Society Yuba- Sutter Resource Fair
Yuba County Library Earth Day Story Time
Live Oak Holiday Stroll
Adventist Health Dietary Education
Twin Rivers Charter School STEM Night
Peach Festival
Farm Day
Plumas Lake Block Party Information Booth
Plumas Lake Be Prepared Fair







SB1383 Route Reviews

SB1383 Route Reviews

Route reviews provide valuable opportunities to educate residents on proper recycling practices, promote correct disposal methods, and help reduce contamination. These reviews are conducted annually in randomly selected neighborhoods.

			Completed	
	Residential	Commercial	Residential	Commercial
Total # of route audits	31	10	16	2
Total # of containers to audit.	960	225	560	50

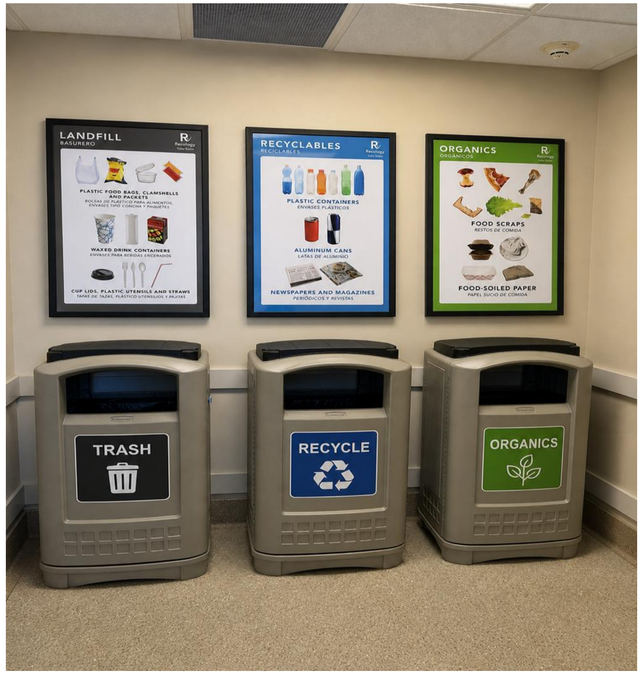




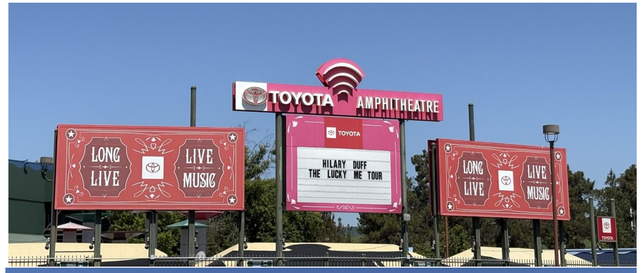


Customer Compliance





Some of our largest local contributors to waste diversion are Bishop's Pumpkin Farm, Hard Rock, Adventist Health, and Toyota Amphitheatre. These organizations generate significant volumes of material and have made a strong commitment to participating in diversion efforts and making a positive difference in our community.







Community Sponsorships & Contributions

Community Sponsorships & Contributions

We proudly give back to the communities we serve by supporting local organizations, programs, and events that encourage environmental awareness and community engagement. In Fiscal Year 2026, we contributed a total of $81,326.05 through monetary and in-kind sponsorships, helping make a positive impact throughout our community.



Hegemony H.O.P.E. Foundation- Oktober Fest

Yuba Sutter-Lodi Pink October- Pink October Scramble Fore a Cure

Yuba-Sutter Chamber Of Commerce- Taste of Yuba Sutter

BVS PTA- Browns Valley Elementary Harvest Festival

Yuba College Track & Field- 12th Annual Yuba College Track & Field Golf Tournament

Adventist Health Rideout Foundation- Adventist Health Senior Campus Compost

Yuba-Sutter Economic Development Corporation- Bounty of Sutter County Business Awards Luncheon

Sierra Central Community Foundation- Oktoberfest Charity Golf Tournament

Say love- Monthly SAY love Saturday & September Fundraiser

Johnson Park Elementary- Garden Club at Johnson Park

South Yuba County Action Network- Candy Cane Lane

Pleasant Grove Parents Club Inc.- Harvest Dinner Fundraiser

Wheatland Street Fair Foundation- Wheatland Christmas Street Fair

Olivehurst Firemen's Association- 56th Annual Olivehurst Christmas Parade

Yuba Sutter Veterans Stand Down- Wreaths Across America 2025

Yuba-Sutter Gleaners Food Bank Inc.- Evening at the Food Bank

Rotary Club of Yuba City- 33rd Crab Feed

Veterans Stand Down- Annual Donation

Yuba-Sutter Chamber of Commerce- Business Appreciation Gala

The Yuba Sutter Bowhunters- The Yuba Sutter Bowhunters - 43rd Annual Shoot

Marysville Chinese Community- Bok Kai Weekend Festival

Kiwanis International Inc K03027 Marysville- Spring Swing Fore Kids Golf Tournament

First 5 Yuba County Children and Families Commission- Dia de los Ninos

Community Sponsorships

Smartsville Church Restoration Fund, Inc- Pioneer Day
Lions Health Foundation of District 4-C1- Bike Around the Buttes
Sutter Area Little League 2026 Season
Yuba Sutter Sheriffs Aero Squadron- When Pigs Fly III
Adventist Health Rideout Foundation- Fairway to Health Golf Tournament
Yuba-Sutter Fair Heritage Foundation- Yuba-Sutter Fair
Regents of the University of California- Hallwood 4-H Spaghetti Feed
Rotary Foundation of South Yuba County- Plumas Lake Block Party
Yuba Sutter Colusa United Way- 2025 Together We're Better Golf Tournament
BMLC- 2025 Patriotic Golf Tourney
Early Risers Kiwanis Club of Yuba City Foundation- Brews Blue Sand BBQ 2026
Kiwanis International Inc K03027 Marysville- 2026 Hogs and Hulas
St. Isidore Catholic School- Golf Tournament
Marysville Youth & Civic Center DBA Tri-Counties Community Center- 2026 Tri-Counties Community Center Rehabilitation Project
Yuba Sutter Gleaners Food Bank Inc.- Lights, Camera, Hunger Action- Red, White & Blue Revue!
Yuba-Sutter Economic Development Corporation- CMAC Time for Trivia
Friends of the Marysville Stampede- 92nd Annual Marysville Stampede
Rotary Club Of Marysville Foundation- Sodbusters
Yuba-Sutter Farm Bureau Fund For Ag Education- Yuba-Sutter Farm Bureau's Farm Day
Jeanette Ebey & Iles Academy of golf for kids teaming up for St. Jude's - Charity Golf Tournament
Marysville High School Cheer and Football- Sponsorship Dinner
Casa de Esperanza- 2026 Casa de Country
Bounty of Sutter County



Free Disposal & Community Cleanup Events

Free Disposal Per Jurisdiction for FY2026

In Fiscal Year 2026 RWMA jurisdictions disposed over 2,100 tons of Solid Waste from their Public Works Departments at no cost to the Jurisdictions, valued at over $200K in disposal fees.



Free Disposal & Community Cleanup Events

Trash	118.54 Tons
Metal	51.81 Tons
Green Waste	3.27 Tons
Wood	6.72 Tons
Tires	17.77 Tons
Concrete	6.25 Tons
Mattresses	20.13 Tons
E-Waste	8.34 Tons
Total Tons	232.83 Tons
Diversion Tons	114.29
Diversion %	49.09%





Free Compost Program



Each customer is eligible to receive up to 100 gallons of free compost per year. In addition, extra compost is available for pickup during their local annual community cleanup events. To date, a total of 17,070 gallons of free compost has been distributed to customers.

Sharps, Batteries & Household Hazardous Waste Education

Sharps Disposal

Sharps waste is shipped for disposal monthly. Since October 2025,

1,977 pounds of sharps waste have been shipped from the Yuba Sutter Transfer Station- 3001 N. Levee Rd. This disposal data is specific to this location and includes two collection points: a container located in front of the old Customer Service Office and an additional disposal location at the MRF that is used whenever the primary container reaches capacity.





Batteries, Vapes & Household Hazardous Waste Education





We want to raise awareness about the safe disposal of batteries and vaping devices. We have been partnering with the Yuba and Sutter County Tobacco Waste Collaborations to educate local schools and communities about proper disposal practices. By spreading awareness about the correct way to dispose of batteries, vapes, and other household hazardous materials, we hope to reduce the risk of fires in collection trucks, recycling facilities, and landfills while helping keep our communities safe and sustainable.

Why we should not throw away our hazardous waste!







Disposing of hazardous waste in your household bins can pose a serious danger to our staff and our community. Batteries, vapes, and other hazardous materials should always be disposed of separately at hazardous waste drop off locations. Proper disposal helps prevent fires in our collection trucks and keeps our employees and community safe.


Thank You!
TOGETHER
WE
CAN!

Agenda Item V. – A

STAFF REPORT

COMPENSATION PLAN

BACKGROUND

The Compensation Plan Subcommittee reviewed the Regional Waste Management Authority's (RWMA's) adopted 2026 Personnel Manual, employee hire dates and leave balances, and 2027 medical and dental elections. RWMA is a nonunion agency. The review seeks predictable employer costs, competitive benefits, clear work rules, and protection of accrued employee rights. The Board packet includes an infographic and sample Employee Manual Policies as a working draft for reference. The sample policies are not final or adopted; a comprehensive replacement Personnel Manual will be prepared for subsequent Board approval following legal review.

DISCUSSION

Proposed Policy:

1. Medical insurance contributions

Replace the current percentage-based medical and dental premium employer contributions with fixed maximum monthly employer contributions subject to final effective date and transition decisions:

- $1,055.00 employee only
- $1,892.60 employee plus one, and
- $2,584.60 family.

For current employees, acknowledge that two employees would face material premium increases.

2. Vacation and sick leave

Replace combined annual leave prospectively with vacation accrual tiers of 15, 18, 20, 23 and 25 days by service, and a separately administered paid-sick-leave benefit meeting California law.

For current employees under five years of service, the proposal is 15 vacation days plus at least five sick days, with additional hours if legally required.

3. Vacation accrual caps and sell-backs

Adopt prospective vacation caps of 240 hours for service under 10 years and 320 hours for 10 or more years. Discontinue voluntary vacation sell-backs and routine automatic cash-outs of excess leave while employed. Preserve vested vacation and legally required separation payouts; use reasonable accrual suspension and transition rules rather than forfeiture.

4. Bereavement

Provide three paid days of bereavement leave for qualifying events, plus up to two additional qualifying protected days unpaid or covered by eligible accrued paid leave at the employee's option, consistent with California law.

5. Medicare payroll benefit

Prospectively discontinue RWMA's discretionary payment of the employee's 1.45% Medicare tax while continuing RWMA's required employer Medicare tax.

6. Retirement

Maintain the existing 401(a) matching program (up to 7%) and established 457(b) contributions pending a full total-compensation review.

7. Remote work

Remote work is not authorized as a routine practice or employee entitlement. Exceptions require the Executive Director's discretionary recommendation and advance Board approval, documented in writing. Preserve legally required accommodations and other mandatory rights.

8. Replacement Personnel Manual; employment status

After Board adoption of the policy directions, prepare a complete replacement Personnel Manual for Board approval, reviewed by legal counsel for applicable California and federal employment-law compliance. Clearly provide that all employees other than the Executive Director serve at will, subject to law and any enforceable agreements. State separately that the Executive Director's appointment, termination and other employment terms are governed by the Board-approved agreement and applicable law; do not imply a guaranteed term without reviewing that agreement.

9. California SDI participation

Direct staff to research whether RWMA is eligible to elect coverage under California State Disability Insurance, including any public-employer election rules, employee approvals or voting requirements, contribution and payroll arrangements, EDD procedures, Disability Insurance and Paid Family Leave implications, and start date. If eligible and all statutory and administrative prerequisites are satisfied, direct staff to join the program and implement the required payroll and employee notices. If RWMA is ineligible or cannot satisfy prerequisites, report the reasons to the Board.

FISCAL AND EMPLOYEE IMPACTS

Measure	Amount
Current employer annual medical	$87,736.80
Proposed employer annual medical	$66,386.40
Estimated medical savings	$21,350.40
Estimated Medicare benefit savings	$3,998.64
Combined modeled annual savings	$25,349.04
Accrued leave *(Aldrich 147; Arechiga 208; Hartman 22 hours)*	377 hours / $16,942.06

* *Estimates are scenario projections, not appropriated or guaranteed savings. Actual SDI contributions and administrative costs are not yet known.*

RECOMMENDATION

Staff recommends that the Board:

1. Approve the policy directions described above
2. Direct preparation of a comprehensive replacement of the Personnel Manual following Board adoption of the policies; and
3. Direct staff to research eligibility for California State Disability Insurance (SDI) and, if eligible, complete the steps necessary for RWMA to participate, subject to applicable law and required program approvals.

ATTACHMENTS

- **Attachment I** – RWMA Compensation and Benefits Review — Infographic
- **Attachment II** – RWMA Sample Employee Manual Policies — Revised 2026 Working Draft. The sample policies are for Board reference and discussion, not adoption as a final manual. The complete replacement Personnel Manual and any other implementation materials will be presented separately for future Board approval.

REGIONAL WASTE MANAGEMENT AUTHORITY
Serving Sutter County, Yuba County, Live Oak, Marysville, Wheatland and Yuba City

COMPENSATION AND BENEFITS REVIEW
BOARD DISCUSSION SUMMARY
NOVEMBER 19, 2026

PURPOSE

Review RWMA's employee compensation and benefits using actual employee data, 2027 medical and dental premiums, and the proposed policy changes to guide Board discussion and action.

KEY FINANCIAL IMPACT (Annual)

$21,350.40
Estimated annual savings from medical contribution caps

$3,998.64
Estimated annual savings from eliminating employee Medicare payment

$25,349.04
TOTAL ESTIMATED ANNUAL SAVINGS

ANALYSIS BASED ON

- Actual 2027 medical and dental rates
- Employee plan elections
- Adopted 2026 salary schedule
- Current leave balances (updated)
- Employee hire dates and length of service
- Proposed policy changes and cost impacts
- Compliance with California employment laws

EMPLOYEE SUMMARY (As of October 21, 2026)

Employee	Position	Hire Date	Length of Service (as of 10/21/26)	Hourly Rate	Accrued Leave Balance (hours / days)	Value of Leave Liability	Medical Plan (Coverage)	Dental Plan (Coverage)
Shannon Aldrich	Management Analyst	8/30/2022	4 years, 1 month	$38.50	147 hrs (18.38 days)	$5,659.50	PPO 1000 80/20 (Family)	Delta PPO + Premier 2000 (Family)
Nathan Arechiga	Program Manager	9/1/2023	3 years, 1 month	$49.53	200 hrs (25.00 days)	$9,906.00	Kaiser High (Employee Only)	DeltaCare HMO (Employee Only)
Omie Hartman Jr.	Management Analyst II	5/1/2024	2 years, 5 months	$44.56	18 hrs (2.25 days)	$802.08	PPO 1000 80/20 (Employee + 1)	Delta PPO + Premier 2000 (Employee + 1)
Total	—	—	—	—	**365 hrs (45.63 days)**	**$16,367.58**	—	—

CURRENT 2027 INSURANCE COSTS (Employer Annual Cost)

Employee	Medical			Dental		
	Total Cost	RWMA Pays	Employee Pays	Total Cost	RWMA Pays	Employee Pays
Aldrich	$51,288.00	$43,562.40	$7,725.60	$2,015.76	$1,511.76	$504.00
Arechiga	$22,296.00	$12,660.00	$9,636.00	$214.80	$214.80	$0.00
Hartman	$36,152.80	$31,514.40	$4,638.40	$1,004.88	$1,004.88	$0.00
Total	**$109,736.80**	**$87,736.80**	**$22,000.00**	**$3,235.44**	**$2,731.44**	**$504.00**

PROPOSED MEDICAL CONTRIBUTION CAPS

Using RWMA's 2027 high-deductible PPO benchmark.

Coverage Tier	Monthly Cap (RWMA pays)	Annual Cap (RWMA pays)
Employee only	$1,055.00	$12,660.00
Employee + 1	$1,892.60	$22,711.20
Family	$2,584.60	$31,015.20

FINANCIAL IMPACT – MEDICAL CAPS (Employer Annual Cost)

Employee	Current RWMA Annual Cost	Proposed RWMA Annual Cost	Annual Savings	Employee Additional Cost
Aldrich	$43,562.40	$31,015.20	**$12,547.20**	$12,547.20
Arechiga	$12,660.00	$12,660.00	**$0.00**	$0.00
Hartman	$31,514.40	$22,711.20	**$8,803.20**	$8,803.20
Total	**$87,736.80**	**$66,386.40**	**$21,350.40**	**$21,350.40**

MEDICARE CONTRIBUTION CHANGE

- Currently RWMA pays both the employer 1.45% Medicare tax and the employee 1.45% Medicare tax as a discretionary benefit.
- **Recommending** discontinuing payment of the employee portion prospectively (retain required employer 1.45%).
- Estimated annual savings: $3,998.64.

TOTAL ESTIMATED ANNUAL SAVINGS

Medical contribution caps	$21,350.40
Eliminate employee Medicare payment	$3,998.64
Total estimated annual savings	**$25,349.04**

ACCRUED LEAVE & PROPOSED VACATION CHANGES

Employee	Current Balance (hours / days)	Proposed Vacation Cap (hours / days)	Amount Above Cap	Value of Excess Hours
Aldrich	147 (18.38)	240 (30)	0	$0.00
Arechiga	200 (25.00)	240 (30)	0	$0.00
Hartman	18 (2.25)	240 (30)	0	$0.00
Total	**365 (45.63)**	—	**0**	**$0.00**

PROPOSED LEAVE STRUCTURE

Vacation
- 15 days per year for first 5 years of service
- Accruals: 15, 18, 20, 23, 25 days based on years of service
- Accumulate up to 240 hours (< 10 years) or 320 hours (≥ 10 years)

Sick Leave
- Separate from vacation
- 5 days per year (8 hours per month)
- Accrue up to 96 hours
- Compliant with California law

Bereavement Leave
- Three (3) paid days
- Up to two (2) additional qualifying protected days (unpaid or covered by eligible paid leave)
- Compliant with California requirements

REMOTE WORK POLICY

- Remote work is not authorized as a standard practice.
- Any future remote work arrangement is at the Executive Director's discretion and requires prior RWMA Board approval.
- All work location arrangements must comply with RWMA policy, operational needs, and applicable employment laws.

CALIFORNIA STATE DISABILITY INSURANCE (SDI)

- Direct staff to research RWMA's eligibility to participate in California State Disability Insurance (SDI), including costs, administrative requirements, and employee coverage.
- If eligible and all legal and administrative requirements are met, join the program.

NEW PERSONNEL MANUAL

- After adopting these policy changes, prepare a comprehensive new Personnel Manual.
- Ensure compliance with all applicable California and federal employment laws.
- Clarify that all employees, with the exception of the Executive Director, are at-will employees (subject to applicable law and existing contractual rights).

NEXT STEPS

- Board discussion and possible action on proposed policy changes.
- Authorize staff and legal counsel to finalize policy language.
- Develop and present a new Personnel Manual for Board approval.
- Research SDI eligibility and enroll if eligible.
- Implement policy changes and and communicate with employees.

REGIONAL WASTE MANAGEMENT AUTHORITY

Sample Replacement Personnel Manual Policies

Working Draft • for review following the November 19, 2026 Board policy discussion

NOT ADOPTED — SAMPLE LANGUAGE FOR STAFF AND LEGAL COUNSEL REVIEW

This drafting package translates the nine proposed Board policy directions into illustrative employee-manual provisions. It is not the complete Personnel Manual, does not supersede the adopted 2026 Manual, and must be reconciled with existing employment agreements, plan documents, public-agency requirements, and California/federal law before final Board adoption.

Administration and effective date

Unless a Board resolution expressly provides otherwise, the policies below shall become effective only on the date specified in the Board-adopted replacement Personnel Manual. RWMA shall provide employees written notice of material changes and administer all transition provisions consistently with applicable law. Where a statute or enforceable agreement grants greater protection, that requirement controls. The Executive Director shall administer these policies subject to Board authority and any express exceptions below.

1. Medical Insurance and Dental Coverage

1.1 Eligibility and coverage

Eligible regular employees may enroll in medical coverage offered through RWMA, subject to carrier and plan eligibility rules. RWMA shall contribute toward the monthly medical premium up to the applicable coverage-tier maximum shown below. Employees shall be responsible for any premium amount above the applicable employer contribution, collected through lawful payroll deductions with required authorizations.

Enrollment tier	Maximum RWMA monthly contribution
Employee only	$1,055.00
Employee plus one	$1,892.60
Family	$2,584.60

RWMA shall pay no more than the actual eligible premium. These are employer contribution ceilings, not cash allowances or guaranteed payments. The 2027 base-year contribution limits are indexed to the annual published premium rates for RWMA's PPO 3500 High Deductible Health Plan (HDHP) benchmark, separately for employee-only, employee-plus-one, and family coverage. For each subsequent plan year, the proposed cap for each tier shall equal its 2027 cap multiplied by the benchmark plan premium for that tier in the new plan year, divided by the corresponding 2027 benchmark premium. The 2027 benchmark premiums are $1,055 (employee only), $2,102 (employee plus one), and $2,967 (family) per month. RWMA shall round each calculated monthly cap to the nearest cent and shall never contribute more than the actual selected-plan premium. Before each annual open enrollment, staff shall document the carrier's renewal rates, calculation, and resulting schedule and submit it to the Board for confirmation and approval. If the PPO 3500 HDHP benchmark is discontinued or materially changed, the Board shall select a comparable replacement benchmark before adjusting caps. No alternative index, discretionary increase, or reduction may be substituted without Board action. Coverage-tier determinations and enrollment changes follow plan rules. **[BOARD DECISION REQUIRED: confirm whether the annual indexed adjustment is automatic upon documented carrier renewal or requires an affirmative annual Board vote.]**

For Discussion Only

1.2 Transition; dental and vision

[BOARD DECISION REQUIRED: insert implementation date and any phased transition or grandfathering provisions.] Dental coverage and employer contributions shall continue under the existing RWMA program unless separately amended by the Board. Vision coverage and any medical opt-out allowance shall continue only to the extent expressly retained in the final benefits schedule; the current opt-out provision must be reviewed and resolved in the replacement manual.

2. Vacation Leave

2.1 Separate vacation bank; accrual

Vacation is distinct from paid sick leave and bereavement leave. Eligible full-time employees shall earn vacation prospectively based on completed years of continuous RWMA service according to the following schedule. Accrual is earned proportionately each payroll period or month, as specified in payroll procedures, and is not advanced before it is earned.

Completed service	Annual vacation	Hours/year (8-hour day)
Under 5 years	15 days	120
5–9 years	18 days	144
10–14 years	20 days	160
15–19 years	23 days	184
20+ years	25 days	200

Regular part-time accrual, if offered, shall be prorated based on hours worked or regularly scheduled hours as defined in the final manual, consistent with applicable law and agreements. Vacation requests require advance approval based on staffing and operational needs; RWMA shall provide a reasonable opportunity to use accrued vacation.

2.2 Accrual ceilings

Employees with fewer than 10 completed years of service may accrue up to 240 hours of vacation. Employees with 10 or more completed years may accrue up to 320 hours. Once an employee reaches the applicable ceiling, future vacation accrual is suspended until the balance falls below the ceiling; accrual resumes prospectively, without retroactive credit, as legally permitted. RWMA shall not confiscate or forfeit vested vacation. Management shall provide reasonable opportunities to schedule vacation before accrual is suspended.

2.3 Transition from combined annual leave

On the effective date, RWMA shall reconcile each employee's existing combined annual-leave balance and determine, with legal review, the vested vacation-equivalent portion and any separately required sick-leave credit. No earned or vested vacation value shall be forfeited. **[INSERT BOARD-APPROVED CONVERSION METHOD AND ANY PROTECTED OVER-CAP BALANCE RULE.]** Existing balances shall not automatically be classified entirely as vacation or entirely as sick leave.

3. Vacation Sell-Backs, Cash-Outs, and Separation Pay

Effective prospectively, RWMA shall not permit voluntary vacation sell-backs or discretionary cash-outs of accrued vacation while an employee remains employed. RWMA shall discontinue routine automatic cash-outs of balances exceeding the vacation ceiling; instead, accrual shall be managed under Section 2.2, with lawful transition provisions. No employee may waive legally vested vacation through this policy. On separation, RWMA

For Discussion Only

shall pay all unused vested vacation at the employee's applicable final rate of pay as required by California law. Any enforceable preexisting cash-out rights or accrued annual-leave entitlements shall be evaluated and honored as required by law or agreement.

4. Paid Sick Leave

RWMA shall maintain a separate paid-sick-leave bank for eligible employees. For each applicable 12-month benefit year, RWMA shall frontload at least five days or 40 hours, whichever is greater for the employee's normal work schedule, or such greater amount as required by then-applicable law. **[SELECT AND DOCUMENT THE BENEFIT YEAR AND ELIGIBILITY METHOD BEFORE ADOPTION.]** Sick leave may be used for purposes protected by California law, including the employee's or a covered family member's diagnosis, care, treatment, preventive care, and other legally protected reasons.

Employees shall provide reasonable notice when foreseeable and notice as soon as practicable when not foreseeable. RWMA shall not require an employee to locate a replacement worker as a condition of using protected sick leave. Use, documentation, confidentiality, pay calculation, and reinstatement rights shall comply with applicable law. Sick leave is not vacation, may not be sold back, and is not paid out at separation unless law or an enforceable agreement requires otherwise. If RWMA elects an accrual method instead of frontloading, the final manual must specify legally compliant accrual, carryover, and use limits.

5. Bereavement Leave

An employee eligible for bereavement leave under California law may take up to five days of protected leave following the death of an immediate family member as defined below. RWMA shall provide up to three paid scheduled workdays for each qualifying death; up to two additional protected days may be unpaid or, at the employee's election, covered by available eligible paid leave. For purposes of this policy, 'immediate family member' includes the employee's spouse; registered domestic partner; child (including biological, adopted, foster, stepchild, legal ward, or a child for whom the employee stands in loco parentis); parent (including biological, adoptive, foster, stepparent, legal guardian, or a person who stood in loco parentis when the employee was a minor); sibling (including half- or stepsibling); grandparent; grandchild; and parent-in-law (parent of the employee's spouse or registered domestic partner). These descriptions are intended to be inclusive; no qualifying relationship protected by applicable California law shall be excluded by a narrower manual definition. Leave need not be consecutive but ordinarily must be completed within three months of the death. RWMA may request documentation only as permitted by law, shall maintain required confidentiality, and prohibits retaliation for requesting or taking protected bereavement leave. Employees should notify the Executive Director as soon as reasonably practicable; the Executive Director's requests shall be handled by the Board's designated representative. **[COUNSEL REVIEW: confirm eligibility, protected family relationships, and any additional public-sector or local-law rights before adoption.]**

6. Medicare Payroll Tax Benefit

Beginning with wages paid on or after **[EFFECTIVE DATE]**, RWMA shall cease paying or reimbursing the employee's share of the 1.45% Medicare payroll tax as a discretionary compensation benefit. The employee's legally required Medicare tax shall be withheld from applicable wages, including any additional Medicare tax where required. RWMA shall continue to pay its own legally required employer Medicare tax. Payroll shall review withholding and employee notices before implementation. This provision does not alter wages already earned or amounts owed under enforceable agreements.

For Discussion Only

7. Retirement Programs

RWMA shall continue the existing employer 401(a) matching arrangement of up to seven percent (7%) of eligible compensation, subject to the governing plan document, eligibility, contribution limits, and applicable tax law. RWMA shall continue its established employer contribution to the 457(b) plan of $100 per month for eligible permanent employees and $200 per month for the Executive Director, subject to governing plan documents and applicable law. Employee elective deferrals, vesting, distribution rights, and beneficiary provisions shall be governed by the respective plan documents. No change to retirement contributions is authorized by this policy draft; a separate total-compensation review may be presented to the Board.

8. Remote Work and Telecommuting

RWMA employees are expected to perform their assigned duties at their designated RWMA worksite during established work hours. Remote work, telecommuting, and work-from-home arrangements are not authorized as routine work practices and are not an employee entitlement. An exception may be proposed at the Executive Director's discretion and requires advance approval by the RWMA Board. The approved arrangement must be documented in writing, specify its duration, schedule, duties, availability, equipment, security and records requirements, and may be modified or discontinued consistent with applicable law.

Employees shall not perform remote work without the required authorization. This policy does not limit legally required reasonable accommodations, protected leave, emergency obligations, or other statutory rights; such requests shall be assessed through the appropriate legal process. Any remote-work arrangement involving the Executive Director shall be determined by the Board under the Executive Director's governing employment terms.

9. Employment Status, At-Will Employment, and Executive Director

Except for the Executive Director, RWMA employees are employed at will, to the extent permitted by applicable law and any enforceable employment agreement. At-will employment means that the employee or RWMA may end the employment relationship at any time, with or without advance notice or cause, subject to applicable legal restrictions, public-agency procedural rights, and prohibitions on unlawful discrimination, retaliation, or other impermissible reasons. No supervisor or manager may promise a fixed term of employment or modify at-will status unless authorized by formal Board action and an enforceable written agreement.

The Executive Director is expressly excluded from this general at-will statement. The Executive Director's appointment, employment status, evaluation, compensation, discipline, and separation shall be governed by the applicable Board-approved agreement, Board actions, and law. This exclusion does not by itself establish a guaranteed employment term or a right to termination only for cause. Any existing manual definition of "Exempt Employee" that describes the Executive Director as at will must be reconciled with this provision and the governing agreement.

10. California State Disability Insurance (SDI) — Conditional Policy

RWMA shall investigate eligibility to elect coverage under the California State Disability Insurance program, including Disability Insurance and associated Paid Family Leave benefits, and shall complete an election and enrollment if RWMA is eligible and all required employee-approval, legal, program, payroll, and administrative prerequisites are satisfied. Until coverage is formally accepted and effective, this section does not represent that employees are insured under SDI or eligible for SDI benefits.

If enrollment becomes effective, RWMA shall administer applicable payroll deductions, reporting, employee notices, and coordination with protected leave and wage-replacement benefits in accordance with Employment Development Department (EDD) rules and other applicable law. SDI and Paid Family Leave provide wage-

For Discussion Only

replacement benefits where eligibility criteria are met; they do not, by themselves, create additional job-protected leave. RWMA shall inform employees of the effective date, required contributions, claims procedures, and relevant rights. If RWMA cannot lawfully enroll, staff shall report the reason to the Board and this conditional section shall remain inactive.

11. Employee Acknowledgment and Policy Administration

Employees shall receive access to the final Board-adopted Personnel Manual and acknowledge receipt. Acknowledgment confirms receipt and understanding of where to direct questions; it is not a waiver of statutory rights or an employment contract. The Board retains authority to amend policies prospectively, subject to law, vested rights, and enforceable agreements. RWMA shall maintain required payroll, leave, benefit, and personnel records.

Implementation checklist — items to resolve before final adoption

- Select effective dates and any medical premium transition or grandfathering arrangement.
- Reconcile existing combined annual leave balances and any previously vested cash-out rights; confirm treatment of existing administrative leave.
- Confirm sick-leave eligibility, frontloading year, part-time schedules, and payroll accounting.
- Confirm all vacation caps and accrual tiers with counsel and establish a reasonable opportunity to use leave.
- Verify benefit-plan documents, medical opt-out allowance, dental/vision provisions, and Executive Director-specific benefits.
- Review existing Executive Director agreement and any public-agency employee due-process rights before finalizing at-will wording.
- Obtain EDD guidance on public-employer SDI election, required employee approvals, payroll contributions, and coverage effective date.
- Confirm whether remote-work exceptions require a particular Board approval mechanism and ensure accommodation requests remain confidential.
- Provide employee notice, update payroll systems, and obtain final Board approval of the replacement manual.

Drafting note: This document is intended for internal policy development after the November 19, 2026 meeting.

For Discussion Only

REGIONAL WASTE MANAGEMENT AUTHORITY

Serving Sutter County, Yuba County, Live Oak, Marysville, Wheatland and Yuba City

AGENDA ITEM V. – B
STAFF REPORT

RECOLOGY EXTRAORDINARY RATE ADJUSTMENT REVIEW AND PROPOSED FRANCHISE AGREEMENT AMENDMENTS

BACKGROUND

The Technical Advisory Committee (TAC) designated Yuba City City Manager Robert Bendorf and Yuba County Administrator Kevin Mallen to serve on the Negotiation Subcommittee. The subcommittee was tasked with focusing discussions and negotiations with Recology on four priority topics:

1. Coupons and bulky item collection services.
2. Independent third-party review of the proposed rate increase, including determination of which costs are attributable to SB 1383.
3. The index and cap used for annual rate adjustments.
4. Future Sutter Point collection services, including consideration of directing materials to the Western Placer Waste Management Authority (WPWMA) for processing.

At the TAC's direction, RWMA issued a Request for Qualifications (RFQ) to retain an independent third party to review and validate Recology's request. RWMA awarded the project to HF&H Consultants, LLC to review Recology Yuba-Sutter's August 7, 2026 extraordinary rate increase proposal. The review was intended to evaluate the accuracy and reasonableness of the request, verify the underlying operational and financial assumptions, and determine which costs are attributable to SB 1383. HF&H's final report is dated October 22, 2026 (Attachment I).

SB 1383 compliance is the primary driver of the proposed extraordinary rate increases. HF&H attributes approximately 91% of its recommended immediate costs to SB 1383. The law imposes state-mandated organic waste collection, processing, and related compliance requirements. SB 1383 is an unfunded state mandate in that it does not require State reimbursement of local compliance costs; instead, it authorizes local agencies to recover those costs through service charges, fees, or assessments. Although State grants have provided implementation assistance, ongoing compliance costs remain a local funding responsibility.

Examples of rate impacts based on the selected contract term length are presented in Attachment II. Attachment III presents proposed Amendment No. 3 to Live Oak's agreement, Attachment IV shows revisions within the full agreement and Attachments V and VI show the Yuba and Sutter County service area changes. The proposed package addresses service expansion, customer services, oversight, contract term, and future rate adjustments.

THIRD PARTY COST REVIEW

Recology's request modeled a 20.53% adjustment, including 2.84% in CPI cap carryover. The request includes conversion of approximately 1,500 customers from one-cart to three-cart service. HF&H corrected route and staffing assumptions, used a 12.30% profit margin instead of 16%, excluded a $3,066,012 request associated with the existing CPI limitation, reduced the

professional services allowance associated with the City Partnership Fund and a one-time reimbursement to cover the cost of the third party review from $325,000 to $300,000, and revised fee calculations. Its recommended carryover allowance is 2.70% following the October 1, 2026 rate adjustment.

Scenario	Cost increase	Carryover	Combined
Scenario 1: Recology request	17.69%	2.84%	20.53%
Scenario 2: Immediate three routes	7.27%	2.70%	9.97%
Scenario 3: Three routes plus pool driver	7.85%	2.70%	10.55%
Scenario 4: Full four routes	8.24%	2.70%	10.94%
Scenario 5: Four routes plus pool driver	8.76%	2.70%	11.46%

Source: Attachment I, Tables 1–4. Combined figures are HF&H model results, subject to agency approval; future-phase figures are alternative scenarios, not additional increases to apply cumulatively.

HF&H recommends funding payroll and operating costs for the three immediate routes, while including full depreciation and interest costs to account for capital purchase lead times. Costs for the future Sutter Point route assume that material would be directed to the Western Placer Waste Management Authority Material Recovery Facility (WPWMA MRF). If the member agencies do not direct material to the WPWMA MRF, Recology remains obligated to serve these customers within its service area without an additional rate adjustment for that service.

Staff supports including the additional pool driver, which would add 0.58 percentage points to the immediate rate adjustment. The driver would provide coverage during employee absences and operational disruptions, helping maintain reliable collection, minimize missed or delayed service, and ensure the Yuba-Sutter region continues to receive the level of service expected from the Contractor.

HF&H attributes approximately 91% of its recommended immediate costs to SB 1383; the remaining approximately 9% reflects the adjustment to the City Partnership Fund. Separately, the proposed amendment requires a one-time $125,000 reimbursement to the RWMA for the third-party review and negotiation support, which would not be recovered through customer rates.

PROPOSED FRANCHISE AGREEMENT CHANGES

1. Contract term and future rate adjustments

The staff recommended proposed term would end September 30, 2038, replacing the current September 30, 2028 expiration and the first two discretionary five-year extension provisions. Section 3.4 retains a potential five-year extension through September 30, 2043, subject to participating member-agency action and Recology’s acceptance.

Three options are being considered for the implementation of the Extraordinary Rate Adjustment and the corresponding franchise agreement extension:

Option 1 – Ten-Year Extension with Phased Rate Adjustments: An initial 2% rate increase would take effect April 1, 2027, followed by annual adjustments each October 1. The combined annual CPI and phased extraordinary rate adjustments would be capped at 5% until the approved extraordinary adjustment has been fully implemented. The total extraordinary adjustment would depend on the selected scenario from HF&H's third-party review, currently ranging from 9.97% to 10.55%, including the recommended 2.70% carryover. Once fully implemented, subsequent annual CPI adjustments would again be subject to a 3% cap.

Option 2 – Five-Year Extension with a One-Time Rate Adjustment: The full approved extraordinary rate adjustment would take effect April 1, 2027. The adjustment is estimated to be approximately 5 percentage points higher than the range identified under Option 1 because new equipment would need to be depreciated over a shorter contract term. Subsequent annual CPI adjustments would remain subject to the existing 3% cap.

Option 3 – Five-Year Extension with Phased Rate Adjustments: The approved extraordinary rate adjustment would be implemented in phases, beginning April 1, 2027. The total extraordinary adjustment is estimated to be approximately 6.5 percentage points higher than the range identified under Option 1, reflecting the shorter equipment depreciation period and phased recovery of costs. The initial increase, subsequent implementation schedule, and combined annual cap would need to be established. Following full implementation, annual CPI adjustments would remain subject to a 3% cap.

Future Sutter Point Route: Under all three options, additional costs for the future Sutter Point route would be considered only if the member agencies direct material to the Western Placer Waste Management Authority Material Recovery Facility (WPWMA MRF).

An example of these options are presented in Attachment II to this staff report. The applicable provisions of Exhibit A and the franchise agreement amendment will be revised to reflect the selected approach.

2. Bulky items and free dump coupons

Beginning January 1, 2027, single-family customers would receive two free bulky item collections per year instead of four: one January–June and one July–December. Each collection would be limited to one bulky item, subject to the existing Section 5.6.F.5 exception. Unused collections would not carry forward. The revised bulky item definition excludes construction and demolition debris and exempt waste.

A customer could request a dump coupon instead of the bulky collection for that same six-month period. Each coupon would cover up to 1,000 pounds delivered in a noncommercial vehicle or trailer to the approved transfer station, including construction and demolition debris. Coupons would expire at the end of the applicable period, be nontransferable, and could not be combined. Recology would report issuance and redemption. Holiday tree collection would run

from the first residential service workday after December 25 through January 15, subject to tree preparation requirements.

3. Overages and Contamination

A consolidated overage procedure would replace separate garbage overage provisions and provide for advance arrangements, collection charges, documented service adjustments, and customer disputes. Charged single-family overages would require photographs retained for at least one year. Commercial and multifamily service increases initiated by the Contactor would require advance contact at least 10 business days before the change and notice to the Contract Administrator within 10 business days afterward. Timely disputes would temporarily halt disputed charges or increased rates pending the Contract Administrator's determination.

The improper-procedure provisions would move specified contamination remedies from the third occurrence to the second occurrence within an agreement year. Separate route-review language provides for written contamination notices at 10% or more of observable container volume. Prior to implementing any contamination-related charges, Recology will coordinate with RWMA to ensure that customer notification procedures, billing practices, and applicable charges are consistent with the provisions of the final Franchise Agreement. Any contamination-related charges assessed to customers shall not exceed the maximum amounts authorized under the final Franchise Agreement.

4. Regional diversion performance

The numerical diversion standard would use RWMA's regional per-capita disposal rate and applicable CalRecycle target, replacing a separate City-specific diversion percentage. Meeting that numerical target would not excuse required programs and services. If an exceedance results from Recology's failure to implement required programs, a corrective action plan would be due before July 15 of the following year. Failure to submit an adequate plan or implement an approved plan could trigger liquidated damages under the agreement.

5. Customer service and billing

The draft adds daily prorating for partial-month service and measurable customer service standards: average telephone wait of 60 seconds or less, abandonment of 5% or less, satisfaction of at least 4.5 out of 5, and average call handling of six minutes or less. Quarterly reports would disclose performance and corrective actions. Office hours would be 8:00 a.m. to 4:30 p.m. weekdays, except holidays, with a permitted half-hour lunch closure.

COMPLIANCE AND CONTRACT OVERSIGHT

The drafts assign Recology annual route reviews, annual commercial and multifamily subscription reviews, outreach and site visits for identified accounts lacking organics service and an applicable waiver, and waiver evaluation support. Annual education would include Spanish translations, website materials, and edible food recovery information. Quarterly reporting would document outreach, customer compliance, review results, notices, and contamination assessment practices. New containers would follow the specified garbage,

recycling, and organics color and label standards, with fleetwide container color conformity by January 1, 2036.

Section 8.12 proposes reviews and corresponding billing and service audits of approximately 20% of customer addresses annually, reaching all addresses within each successive five-year period beginning October 1, 2026. Exhibit F identifies approved disposal, recycling, organics, and construction debris facilities, including Cal-Waste as a backup recycling facility and Old Durham Wood as a proposed clean-wood facility not currently used by Recology; list changes would require City approval.

FISCAL IMPACT

HF&H's immediate three-route scenario identifies a regional annual incremental revenue requirement of $3,308,460, including franchise fees and surcharge, before the $60,000 projected overage revenue offset. Including the optional pool driver increases that requirement to $3,566,417. These are regional model amounts, not specific to a single member agency or the RWMA General Fund appropriation. Final customer dollar impacts require updated agency-specific rate schedules and confirmation of how the extraordinary increase, approved carryover, regular annual adjustment, and local fees will be applied.

Proposed Section 3.6.I requires a one-time $125,000 payment to RWMA within 30 days of Amendment No. 3's effective date for third-party review and negotiation costs. The payment would not be passed through or included in service rates. Attachment III preserves the 10% franchise fee for all member agencies and no adjustment is being proposed to the current RWMA surcharge fee.

RECOMMENDATION

Staff recommends the following board action before presenting final documents for member-agency adoption:

- Receive and file the independent third-party review.
- Select the immediate rate scenario and decide whether to include the pool driver; confirm the effective date and treatment of the future route and related revenues.
- Direct staff to incorporate rate adjustment revisions into Exhibit B of the Live Oak Amendment No. 3 based on the selected rate scenario and reconcile the annual audit coverage and report deadlines for consistency across all member agency agreements.
- Direct staff to complete the bracketed provisions and Exhibit F.
- Direct staff to confirm approval conditions with each agency.

ATTACHMENTS

I. Final Third-Party Review of Recology, HF&H Consultants, October 22, 2026.
II. Rate Calculations for Options 1, 2, and 3
III. Draft Live Oak Amendment No. 3.
IV. Draft Live Oak Franchise Agreement showing tracked changes.
V. Updated Sutter County Program Areas
VI. Updated Yuba County Program Areas

HF&H Consultants
590 Ygnacio Valley Rd. Suite 105
Walnut Creek, CA 94596
Phone: (925) 977-6950
Web: hfh-consultants.com

October 22, 2026

Carrie Baxter
Executive Director
Yuba-Sutter Regional Waste Management Authority
423 4th St.
Marysville, CA 95901

Sent via email: ExecutiveDirector@yubasutterrecycles.com

Subject: Independent Third-Party Review of Recology Extraordinary Increase and SB 1383 Cost Attribution

Dear Carrie Baxter,

Following are the findings from HF&H Consultants, LLC's (HF&H) review of Recology Yuba-Sutter's (Recology) Extraordinary Increase proposal provided to the Yuba-Sutter Regional Waste Management Authority (RWMA) on August 7, 2026 (Extraordinary Increase).

Background

Recology provides solid waste collection services to the RWMA member agencies as a part of a solid waste franchise agreement (Agreement). Under the Agreement, Recology collects, transports, and processes materials such as solid waste, recyclable materials, green waste, food waste, and construction and demolition debris. The term of the Agreement is for the ten-year period between October 1, 2019 and September 30, 2029.

As defined in Section 10.5 of the Agreement, Recology submits an annual rate adjustment application and may prepare a proposal for an Extraordinary Increase in rates in excess of the annual adjustment. An Extraordinary Increase is limited to events outside of ordinary-course changes in the cost of providing services, and Recology must demonstrate reasonable satisfaction that the request is justified. In 2026, Recology proposed an Extraordinary Increase due to the additional costs associated with Senate Bill (SB) 1383. The RWMA requested HF&H to assist with an analysis of Recology's proposal, including a review of mathematical accuracy, verification of operation and financial assumptions, and an evaluation of the SB 1383-related costs.

Findings

HF&H reviewed Recology's Extraordinary Increase proposal for mathematical accuracy. HF&H also requested supporting calculations for per-route costs estimates and reviewed these calculations for reasonableness. Finally, HF&H verified whether operational changes and additional costs were tied to SB 1383-related program changes. As a result of this analysis, HF&H found the following:

A. HF&H reviewed Recology's proposed operational changes and found the following:

1. Five additional full-time drivers. Recology's application indicated five additional drivers. However, the RWMA meeting with Recology indicated that Recology is proposing only four additional drivers: three drivers for approximately 1,500 customers switching from a one-cart service to a three-cart service and one driver for Sutter Point. Due to the narrative explanation of four drivers, HF&H reduced the driver headcount to four, which impacted payroll costs.

2. One additional full-time mechanic.

3. Three additional full-time employees, consisting of Waste Zero representatives and customer service representatives.

4. Fifteen hundred customers who are switching from a one-cart service to three-cart service.

5. Five additional routes. Recology's application included five as the count for additional routes. However, Recology's clarifications indicated only four routes: three for approximately 1,500 customers switching to three-cart service and one for Sutter Point. Therefore, HF&H reduced the route count to four, which impacted maintenance and other cost items.

B. HF&H reviewed Recology's breakdown of annual cost increases (in 2027 dollars) for reasonableness and found the following:

1. Payroll and related cost increase of $1,513,333 due to an increased full-time employee headcount of five additional drivers, one additional mechanic, and three additional customer service and Waste Zero representatives. Recology clarified that four additional drivers, one mechanic, and two additional customer service and one additional Waste Zero representative would be needed. However, five additional drivers were included in the application and resulting calculations. HF&H reduced the driver count to four to align with Recology's operational estimates. This results in a $167,308 decrease to Payroll and related costs.

2. Liability insurance cost increase of $104,627 due to an additional five routes at $20,925.48 per route. HF&H reduced the route count to four, which leads to a decrease of $20,925.

3. Disposal cost increase of $35,177 due to an additional 271 tons per month. HF&H reviewed this calculation and found it to be reasonable.

4. Supplies cost increase of $80,875 due to an additional five routes at $16,174.92 per route. HF&H adjusted the route count to four, which leads to a reduction of $16,175.

5. Repairs, maintenance, and fuel cost increase of $372,213. Recology referenced the incorrect year (2028) in its expense summary related to its fuel expense projection. HF&H adjusted the reference to the correct year (2027). The adjusted repairs and maintenance costs are $32,908.27 per route, with fuel

costs at $39,556.48 per route. In addition, HF&H reduced the route count to four. In total, these adjustments result in a decrease of $82,354.

6. Licenses and permits cost increase of $25,854 based on five additional routes at $5,170.86 per route. Licenses and permit costs are lower than prior years due to a license adjustment in fiscal year 2025 (FY25). HF&H reduced the route count to four, which leads to a decrease of $5,171.

7. Organics Disposal and Recycling Processing cost increase of $67,627 due to an additional 271 tons per month leading to $30,838.72 increase in organics processing costs and $36,788.25 increase in recycling processing costs. HF&H reviewed this calculation and found it to be reasonable.

8. Professional Service cost increase of $325,000 due to adding a $200,000 City Partnership Fund cost for Yuba City. At the direction of the RWMA, HF&H reduced the Professional Service cost to $300,000, which leads to a decrease of $25,000.

9. Office expenses increase of $9,000 due to an additional five routes with SB 1383 education costs of $1,800 per route. HF&H reduced the route count to four, which leads to a decrease of $1,800.

10. Other operating expenses cost increase of $34,771 based on five additional routes with shop labor costs of $6,954.26 per route. HF&H reduced the route count to four, which leads to a decrease of $6,954.

11. Regional allocations cost increase of $25,685. 1.00% of the sum of the additional expenses one through ten listed above. HF&H has confirmed that the calculation of 1.00% on the expenses numbered 1 through 10 has been made accurately and appears reasonable based on allocation amounts seen in initial cost forms. As a result of the other adjustments outlined in this report, HF&H reduced the regional allocations by $3,257.

12. Corporate allocations cost increase of $77,054, which is 3.00% of the sum of the additional expenses 1 through 10 listed above. HF&H has confirmed that the calculation of 3.00% on these expenses has been made accurately and appears reasonable based on allocation amounts seen in initial cost forms. As a result of the other adjustments outlined in this report, HF&H reduced the corporate allocations by $9,771.

13. Depreciation cost increase of $358,872 based on additional vehicles and containers. HF&H has reviewed the proposed vehicle and container costs and found them to be in line with market rates for purchase prices of vehicles and containers.

14. Interest on capital expense increase of $103,461 based on additional vehicles and containers. HF&H has reviewed the interest calculation and found it to be calculated correctly and in line with market interest rates.

15. The expenses listed above total to $3,133,549 in annual costs. With the HF&H adjustments outlined above, these expenses total $2,794,835, a reduction of $338,714.

16. Recology requested a profit margin of 16.00% on the total annual costs, amounting to $596,867. In accordance with Section 10.2.D.4 of the Collection Service Agreement, for the purposes of analyzing cost impacts to changes in scope, Recology's profits shall be calculated using a profit percentage of 12.30%. Additionally, the current contract and services provided are based on a 12.30% profit margin, which HF&H believes should be maintained. Therefore, HF&H reduced the profit percentage to 12.30%. With the HF&H adjustments, profits are $391,978, a reduction of $204,889.

17. Recology additionally requested $3,066,012 to address the 3.00% consumer price index (CPI) limitation currently in place in its Agreement. HF&H recommends not allowing this request.

18. Surcharge fees increase of $1,327,582. RWMA did not approve increases to surcharge fees; therefore, the original surcharge fees amount of $1,288,915 should be used. HF&H recommends reducing this amount by $38,667 to align with the original amount of $1,288,915.

19. Franchise fees and surcharge increase of $1,115,959 based on a franchise fee and surcharge fee percentage of 14.10%. After discussion with Recology, HF&H clarified that the franchise fee percentage is 10.00% and the surcharge fee is a fixed amount of $1.75 per customer. HF&H found that a combined percentage of 14.75% is appropriate to calculate the franchise fee and surcharge fee. With this percentage change and the other adjustments outlined in this report, HF&H recommends franchise fees and surcharge fees of $551,384, a reduction of $564,211.

20. Recology expects $60,000 of new overage fees to be collected, which will be included in the revenue estimates to offset costs.

21. Recology requested to include 2.84% in additional rate adjustments as a result of cap carryover from the prior year's adjustment(s) into this Extraordinary Increase request. In accordance with RWMA direction, HF&H recommends reducing the cap carryover percentage to 2.70%.

If the RWMA board elects to approve full implementation of four additional routes, the total rate adjustment factor would be 8.24%, plus the 2.70% cap carryover percentage.

Table 1 below reflects the adjusted rate increase and cost impacts for full implementation of the four additional routes.

Table 1: Adjusted Extraordinary Increase Summary – Full Implementation

	Recology Requested EI	HF&H Adjusted EI	HF&H Adjustments
Revenue			
Refuse Collection Revenue	$ 44,661,830	$ 44,661,830	$ -
Franchise Fees	$ (4,770,177)	$ (4,770,177)	$ -
Surcharge Fees	$ (1,327,582)	$ (1,288,915)	$ 38,667
Total Revenue	$ 38,564,071	$ 38,602,738	$ 38,667
Expenses			
Payroll & Related	$ 1,513,333	$ 1,346,026	$ (167,308)
Liability insurance	$ 104,627	$ 83,702	$ (20,925)
Disposal costs	$ 35,177	$ 35,177	$ -
Supplies	$ 80,875	$ 64,700	$ (16,175)
Repairs, maint. and fuel	$ 372,213	$ 289,859	$ (82,354)
Buildings & fac. and utilities	$ -	$ -	$ -
Licenses & Permits	$ 25,854	$ 20,683	$ (5,171)
Freight	$ -	$ -	$ -
Organics Disposal / Recycling processing	$ 67,627	$ 67,627	$ -
Professional services	$ 325,000	$ 300,000	$ (25,000)
Bad Debt	$ -	$ -	$ -
Office expenses	$ 9,000	$ 7,200	$ (1,800)
Other Operating Expenses	$ 34,771	$ 27,817	$ (6,954)
Regional Allocations	$ 25,685	$ 22,428	$ (3,257)
Corporate Allocations	$ 77,054	$ 67,284	$ (9,771)
Depreciation	$ 358,872	$ 358,872	$ -
Interest on Capital	$ 103,461	$ 103,461	$ -
Total Expenses	$ 3,133,549	$ 2,794,835	$ (338,714)
Profit and Pass-Throughs			
Operating Ratio	16.00%	12.30%	
Profit	$ 596,867	$ 391,978	$ (204,889)
3% CPI Limitation on Program Area Expansion	$ 3,066,012	0	$ (3,066,012)
Total Profit & Pass-Throughs	$ 3,662,879	$ 391,978	$ (3,270,901)
Fees			
Franchise Fees and Surcharge	$ 1,115,595	$ 551,384	$ (564,211)
Total Franchise Fees and Surcharge	$ 1,115,595	$ 551,384	$ (564,211)
Total Revenue Requirement With Franchise Fees	$ 7,912,023	$ 3,738,197	$ (4,173,826)
Revenue Offset			
Residential Extra - Overages	$ 60,000	$ 60,000	$ -
Prior Year Collection Revenue	$ 44,661,830	$ 44,661,830	$ -
Estimated Collection Revenue	$ 44,721,830	$ 44,721,830	$ -
Total Estimated Revenue Offset	$ 60,000	$ 60,000	$ -
Net Increase Percent Required	17.69%	8.24%	-9.46%
Percentage Increase to Carry Over	2.84%	2.70%	-0.14%
Rate Adjustment Factor	20.53%	10.94%	-9.60%

During HF&H's review, Recology requested to include one additional pool driver. Should the RWMA board elect to approve this request, the number of drivers would increase from four to five. This would increase labor costs, but maintenance, capital, and other costs would stay

the same, as the route count would not change. If the RWMA board approves the additional pool driver, the total rate adjustment factor would be 8.76% plus the cap carryover percentage. This is an increase of 0.52% compared to full implementation with four drivers. The cost change by line item can be seen in Table 2.

Table 2: Adjusted Full Implementation Summary – Additional Pool Driver

	Recology Requested EI	HF&H Adjusted EI 4 Drivers	HF&H Adjusted EI 5 Drivers	Variance 4 Drivers vs. 5 Drivers
Revenue				
Refuse Collection Revenue	$ 44,661,830	$ 44,661,830	$ 44,661,830	$ -
Franchise Fees	$ (4,770,177)	$ (4,770,177)	$ (4,770,177)	$ -
Surcharge Fees	$ (1,327,582)	$ (1,288,915)	$ (1,288,915)	$ -
Total Revenue	$ 38,564,071	$ 38,602,738	$ 38,602,738	$ -
Expenses				
Payroll & Related	$ 1,513,333	$ 1,346,026	$ 1,513,333	$ 167,308
Liability insurance	$ 104,627	$ 83,702	$ 83,702	$ -
Disposal costs	$ 35,177	$ 35,177	$ 35,177	$ -
Supplies	$ 80,875	$ 64,700	$ 64,700	$ -
Repairs, maint. and fuel	$ 372,213	$ 289,859	$ 289,859	$ -
Buildings & fac. and utilities	$ -	$ -	$ -	$ -
Licenses & Permits	$ 25,854	$ 20,683	$ 20,683	$ -
Freight	$ -	$ -	$ -	$ -
Organics Disposal / Recycling processing	$ 67,627	$ 67,627	$ 67,627	$ -
Professional services	$ 325,000	$ 300,000	$ 300,000	$ -
Bad Debt	$ -	$ -	$ -	$ -
Office expenses	$ 9,000	$ 7,200	$ 7,200	$ -
Other Operating Expenses	$ 34,771	$ 27,817	$ 27,817	$ -
Regional Allocations	$ 25,685	$ 22,428	$ 24,101	$ 1,673
Corporate Allocations	$ 77,054	$ 67,284	$ 72,303	$ 5,019
Depreciation	$ 358,872	$ 358,872	$ 358,872	$ -
Interest on Capital	$ 103,461	$ 103,461	$ 103,461	$ -
Total Expenses	$ 3,133,549	$ 2,794,835	$ 2,968,835	$ 174,000
Profit and Pass-Throughs				
Operating Ratio	16.00%	12.30%	12.30%	
Profit	$ 596,867	$ 391,978	$ 416,382	$ 24,404
3% CPI Limitation on Program Area Expansion	$ 3,066,012	0	0	$ -
Total Profit & Pass-Throughs	$ 3,662,879	$ 391,978	$ 416,382	$ 24,404
Fees				
Franchise Fees and Surcharge	$ 1,115,595	$ 551,384	$ 585,712	$ 34,328
Total Franchise Fees and Surcharge	$ 1,115,595	$ 551,384	$ 585,712	$ 34,328
Total Revenue Requirement With Franchise Fees	$ 7,912,023	$ 3,738,197	$ 3,970,928	$ 232,731
Revenue Offset				
Residential Extra - Overages	$ 60,000	$ 60,000	$ 60,000	$ -
Prior Year Collection Revenue	$ 44,661,830	$ 44,661,830	$ 44,661,830	$ -
Estimated Collection Revenue	$ 44,721,830	$ 44,721,830	$ 44,721,830	$ -
Total Estimated Revenue Offset	$ 60,000	$ 60,000	$ 60,000	$ -
Net Increase Percent Required	17.69%	8.24%	8.76%	0.52%
Percentage Increase to Carry Over	2.84%	2.70%	2.70%	0.00%
Rate Adjustment Factor	20.53%	10.94%	11.46%	0.52%

Recommendation

HF&H has found the adjusted total revenue requirement for full implementation of four additional routes, including franchise fees, to equal $3,738,197 and the total projected collection revenue to equal $44,721,830. Should the RWMA accept Recology's proposal, HF&H recommends a rate increase of 8.24% to include additional annual costs into the rate basis. Additionally, should the RWMA allow a cap carryover percentage, roughly 2.70% would be added to the 8.24% rate increase.

HF&H also recognizes that the four additional routes will be implemented at different times. Discussion with RWMA staff indicated that Recology will implement only three routes in the upcoming rate year, and Recology will add the additional Sutter Point route in a future year. Therefore, HF&H recommends the following implementation schedule:

1. HF&H recommends adopting the payroll and maintenance costs for only the three immediate routes in the upcoming rate year. HF&H recognizes that there is a lead time on capital purchases, so HF&H recommends including the full depreciation and interest costs in the upcoming rate year. Therefore, HF&H recommends an immediate rate increase of 7.27% and a 2.70% cap carryover percentage. Table 3 below reflects this immediate rate adjustment, which includes three additional routes.

2. HF&H recommends adding the costs associated with the last Sutter Point route once it is implemented and begins servicing new accounts. HF&H additionally recommends that additional revenue is considered to offset the additional costs of providing services to these new customers.

Furthermore, as discussed in the "Findings" section, the RWMA board may elect to include Recology's request for an additional pool driver. Should the RWMA board approve this request, the number of drivers would increase from three to four. This would increase labor costs, but maintenance, capital, and other costs would stay the same. If the RWMA board approves the additional pool driver, the immediate rate increase would be 7.85% plus the 2.70% cap carryover percentage. This is an increase of 0.58% compared to immediate implementation with three drivers. The cost change by line item can be seen in Table 4.

HF&H also evaluated the SB 1383-related costs in Recology's application and found that most of the costs are related to SB 1383 because they pertain to the expansion of services required under SB 1383 legislation. For the recommended current adjustment seen in Table 3, we identified only 9.00% of costs that we do not believe are related to SB 1383. These costs are derived from the $300,000 City Partnership Fund cost.

Finally, HF&H recommends that the RWMA and Recology work with Circular Action Alliance to explore the use of SB 54 funding to upgrade the Material Recovery Facility.

Table 3: Adjusted Extraordinary Increase Summary – Immediate Implementation

	Recology Requested EI	HF&H Adjusted EI	HF&H Adjustments
Revenue			
Refuse Collection Revenue	$ 44,661,830	$ 44,661,830	$ -
Franchise Fees	$ (4,770,177)	$ (4,770,177)	$ -
Surcharge Fees	$ (1,327,582)	$ (1,288,915)	$ 38,667
Total Revenue	$ 38,564,071	$ 38,602,738	$ 38,667
Expenses			
Payroll & Related	$ 1,513,333	$ 1,178,718	$ (334,615)
Liability insurance	$ 104,627	$ 62,776	$ (41,851)
Disposal costs	$ 35,177	$ 35,177	$ -
Supplies	$ 80,875	$ 48,525	$ (32,350)
Repairs, maint. and fuel	$ 372,213	$ 217,394	$ (154,819)
Buildings & fac. and utilities	$ -	$ -	$ -
Licenses & Permits	$ 25,854	$ 15,513	$ (10,342)
Freight	$ -	$ -	$ -
Organics Disposal / Recycling processing	$ 67,627	$ 67,627	$ -
Professional services	$ 325,000	$ 300,000	$ (25,000)
Bad Debt	$ -	$ -	$ -
Office expenses	$ 9,000	$ 5,400	$ (3,600)
Other Operating Expenses	$ 34,771	$ 20,863	$ (13,909)
Regional Allocations	$ 25,685	$ 19,520	$ (6,165)
Corporate Allocations	$ 77,054	$ 58,560	$ (18,495)
Depreciation	$ 358,872	$ 358,872	$ -
Interest on Capital	$ 103,461	$ 103,461	$ -
Total Expenses	$ 3,133,549	$ 2,492,405	$ (641,144)
Profit and Pass-Throughs			
Operating Ratio	16.00%	12.30%	
Profit	$ 596,867	$ 349,562	$ (247,305)
3% CPI Limitation on Program Area Expansion	$ 3,066,012	$ -	$ (3,066,012)
Total Profit & Pass-Throughs	$ 3,662,879	$ 349,562	$ (3,313,317)
Fees			
Franchise Fees and Surcharge	$ 1,115,595	$ 466,493	$ (649,102)
Total Franchise Fees and Surcharge	$ 1,115,595	$ 466,493	$ (649,102)
Total Revenue Requirement With Franchise Fees	$ 7,912,023	$ 3,308,460	$ (4,603,563)
Revenue Offset			
Residential Extra - Overages	$ 60,000	$ 60,000	$ -
Prior Year Collection Revenue	$ 44,661,830	$ 44,661,830	$ -
Estimated Collection Revenue	$ 44,721,830	$ 44,721,830	$ -
Total Estimated Revenue Offset	$ 60,000	$ 60,000	$ -
Net Increase Percent Required	17.69%	7.27%	-10.42%
Percentage Increase to Carry Over	2.84%	2.70%	-0.14%
Rate Adjustment Factor	20.53%	9.97%	-10.56%

Table 4: Adjusted Immediate Implementation Summary – Additional Pool Driver

	Recology Requested EI	HF&H Adjusted EI 3 Drivers	HF&H Adjusted EI 4 Drivers	Variance 3 Drivers vs. 4 Drivers
Revenue				
Refuse Collection Revenue	$ 44,661,830	$ 44,661,830	$ 44,661,830	$ -
Franchise Fees	$ (4,770,177)	$ (4,770,177)	$ (4,770,177)	$ -
Surcharge Fees	$ (1,327,582)	$ (1,288,915)	$ (1,288,915)	$ -
Total Revenue	$ 38,564,071	$ 38,602,738	$ 38,602,738	$ -
Expenses				
Payroll & Related	$ 1,513,333	$ 1,178,718	$ 1,346,026	$ 167,307
Liability insurance	$ 104,627	$ 62,776	$ 62,776	$ -
Disposal costs	$ 35,177	$ 35,177	$ 35,177	$ -
Supplies	$ 80,875	$ 48,525	$ 48,525	$ -
Repairs, maint. and fuel	$ 372,213	$ 217,394	$ 217,394	$ -
Buildings & fac. and utilities	$ -	$ -	$ -	$ -
Licenses & Permits	$ 25,854	$ 15,513	$ 15,513	$ -
Freight	$ -	$ -	$ -	$ -
Organics Disposal / Recycling processing	$ 67,627	$ 67,627	$ 67,627	$ -
Professional services	$ 325,000	$ 300,000	$ 300,000	$ -
Bad Debt	$ -	$ -	$ -	$ -
Office expenses	$ 9,000	$ 5,400	$ 5,400	$ -
Other Operating Expenses	$ 34,771	$ 20,863	$ 20,863	$ -
Regional Allocations	$ 25,685	$ 19,520	$ 21,193	$ 1,673
Corporate Allocations	$ 77,054	$ 58,560	$ 63,579	$ 5,019
Depreciation	$ 358,872	$ 358,872	$ 358,872	$ -
Interest on Capital	$ 103,461	$ 103,461	$ 103,461	$ -
Total Expenses	$ 3,133,549	$ 2,492,405	$ 2,666,405	$ 174,000
Profit and Pass-Throughs				
Operating Ratio	16.00%	12.30%	12.30%	
Profit	$ 596,867	$ 349,562	$ 373,966	$ 24,404
3% CPI Limitation on Program Area Expansion	$ 3,066,012	$ -	$ -	$ -
Total Profit & Pass-Throughs	$ 3,662,879	$ 349,562	$ 373,966	$ 24,404
Fees				
Franchise Fees and Surcharge	$ 1,115,595	$ 466,493	$ 526,047	$ 59,554
Total Franchise Fees and Surcharge	$ 1,115,595	$ 466,493	$ 526,047	$ 59,554
Total Revenue Requirement With Franchise Fees	$ 7,912,023	$ 3,308,460	$ 3,566,417	$ 257,957
Revenue Offset				
Residential Extra - Overages	$ 60,000	$ 60,000	$ 60,000	$ -
Prior Year Collection Revenue	$ 44,661,830	$ 44,661,830	$ 44,661,830	$ -
Estimated Collection Revenue	$ 44,721,830	$ 44,721,830	$ 44,721,830	$ -
Total Estimated Revenue Offset	$ 60,000	$ 60,000	$ 60,000	$ -
Net Increase Percent Required	17.69%	7.27%	7.85%	0.58%
Percentage Increase to Carry Over	2.84%	2.70%	2.70%	0.00%
Rate Adjustment Factor	20.53%	9.97%	10.55%	0.58%

* * * *

HF&H appreciates the opportunity to be of service to the RWMA. If you have any questions regarding this submittal, please do not hesitate to contact Dave Hilton directly at (925) 548-4570 or dhilton@hfh-consultants.com.

Sincerely,
HF&H Consultants, LLC

Rob Hilton
President

Dave Hilton
Senior Project Manager

3. Residential Program Areas

Option 1: 10 Year Extension (Phased Rate Adjustment)

	Rates Effective 10/1/2026		Half FY27	Last Term Year	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	
			4/1/27	10/1/27	10/1/28	10/1/29	10/1/30	10/1/31	10/1/32	10/1/33	10/1/34	10/1/35	10/1/36	10/1/37	
	Base	CPI	0.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	
Service Description	Rate	Rate Increase	2.00%	2.00%	2.00%	2.00%	2.00%	0.55%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	10.55%
		Total	2.00%	5.00%	5.00%	5.00%	5.00%	3.55%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	
32 - Gallon Refuse Cart	31.16		35.31	37.08	38.93	40.88	42.92	44.45	45.78	47.15	48.57	50.02	51.53	53.07	
64 - Gallon Refuse Cart	31.72		35.94	37.74	39.63	41.61	43.69	45.24	46.60	48.00	49.44	50.92	52.45	54.02	
96 - Gallon Refuse Cart	32.26		36.56	38.38	40.30	42.32	44.44	46.01	47.39	48.81	50.28	51.79	53.34	54.94	
96 - Gallon Refuse Cart (Non-Program)	36.68		41.58	43.65	45.84	48.13	50.53	52.33	53.90	55.52	57.18	58.90	60.66	62.48	

Option 2: 5 Year Extension (One Time Increase)

	Rates Effective 10/1/2026		Half FY27	Last Term Year	Year 1	Year 2	Year 3	Year 4	Year 5	
			4/1/27	10/1/27	10/1/28	10/1/29	10/1/30	10/1/31	10/1/32	
	Base	CPI	0.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	
Service Description	Rate	Rate Increase	14.50%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	14.50%
		Total	14.50%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	
32 - Gallon Refuse Cart	31.16		39.64	40.83	42.05	43.32	44.62	45.95	47.33	
64 - Gallon Refuse Cart	31.72		40.35	41.56	42.81	44.09	45.41	46.78	48.18	
96 - Gallon Refuse Cart	32.26		41.04	42.27	43.54	44.84	46.19	47.57	49.00	
96 - Gallon Refuse Cart (Non-Program)	36.68		46.67	48.07	49.51	51.00	52.53	54.10	55.73	

Option 3: 5 Year Extension (Phased Rate Adjustment)

	Rates Effective 10/1/2026		Half FY27	Last Term Year	Year 1	Year 2	Year 3	Year 4	Year 5	
			4/1/27	10/1/27	10/1/28	10/1/29	10/1/30	10/1/31	10/1/32	
	Base	CPI	0.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	
Service Description	Rate	Rate Increase	3.50%	3.50%	3.50%	3.50%	2.00%	0.00%	0.00%	16.00%
		Total	3.50%	6.50%	6.50%	6.50%	5.00%	3.00%	3.00%	
32 - Gallon Refuse Cart	31.16		35.83	38.16	40.64	43.28	45.45	46.81	48.21	
64 - Gallon Refuse Cart	31.72		36.47	38.84	41.37	44.06	46.26	47.65	49.08	
96 - Gallon Refuse Cart	32.26		37.09	39.51	42.07	44.81	47.05	48.46	49.91	
96 - Gallon Refuse Cart (Non-Program)	36.68		42.19	44.93	47.85	50.96	53.51	55.11	56.77	

AMENDMENT NO. 3 TO COLLECTION SERVICE AGREEMENT

This Amendment No. 3 to the Collection Service Agreement for solid waste collection, disposal, and recycling services (this "Amendment") is made this _____ day of _____, 2026 (the "Effective Date"), by and between the City of Live Oak, California ("CITY") and Recology Yuba-Sutter ("CONTRACTOR").

RECITALS

A. On September 19, 2018, CITY and CONTRACTOR entered into a Collection Service Agreement (the "Agreement"), effective October 1, 2018, for solid waste collection, disposal, and recycling services within CITY.

B. The Agreement was previously amended by Amendment No. 1, dated April 1, 2019 and approved by the CITY in 2021, and Amendment No. 2, effective October 1, 2026.

Amendment No. 2 revised Section 9.2.A to establish a ten percent (10%) Franchise Fee and approved a corresponding Maximum Service Rate adjustment.

C. CITY and CONTRACTOR desire to further amend the Agreement to incorporate the revised provisions set forth below, including operational requirements, diversion performance, customer services, SB 1383 requirements, reporting, and approved facilities.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. AMENDED DEFINITIONS OR CERTAIN PROVISIONS

1.17 Bulky Item(s)

"Bulky Item(s)" means furniture, household appliances, automobile tires, shipping crates and containers, carpets, mattresses, and similar large bulky or heavy items not normally discarded on a regular basis at a residential, commercial, or business establishment and which do not fit in a regular Collection Container and require special handling due to their size but can be Collected and transported without the assistance of special loading equipment (such as forklifts or cranes) and without violating vehicle load limits. "Bulky Waste" does not include Construction and Demolition Debris. Bulky Waste does not include Exempt Waste.

1.78 Participating Member Agency(ies)

"Participating Member Agency(ies)" means all Member Agencies. References herein to any approval, direction, action, etc. by the Participating Member Agencies means that such approval, direction, action, etc. was agreed to by all Participating Member Agencies that entered into substantially similar agreements to this one (i.e., Yuba and Sutter Counties, and the Cities of Marysville, Live Oak, Wheatland, and Yuba City).

1.91 Route or CONTRACTOR's Route

"Route" or "CONTRACTOR's Route" means the designated weekly itinerary or sequence of stops scheduled to be performed by one collection vehicle providing regularly scheduled Cart or Bin collection services for Garbage, Recyclable Material or Organic Waste within the Service Area.

1.92 Route Review

"Route Review" means a visual inspection of Carts and Bins along a Hauler Route for the purpose of identifying Prohibited Container Contaminants.

1.94 SB 1383 Regulations

"SB 1383 Regulations" means the Short-lived Climate Pollutants (SLCP): Organic Waste Reductions regulations adopted by the California Department of Resources Recycling and Recovery ("CalRecycle") in 2020.

Terminology Change – Overflow to Overage

All references to the terms "Overflow" and "Overflows" throughout the Collection Service Agreement, i shall be replaced with "Overage" and "Overages," respectively. This terminology change shall apply to all provisions of the Agreement where these terms appear.

2. AMENDMENT OF ARTICLE 3 — TERM AND CONDITIONS

3.1 Initial Term

The Term of this Agreement shall begin on the Effective Date and terminate at 11:59 p.m. on September 30, 2038.

3.2 Extension of Initial Term

Intentionally Omitted.

3.3 Extension of Second Term

Intentionally Omitted.

3.6.I Reimbursement of Independent Third Party Review

CONTRACTOR shall pay to the RWMA one hundred twenty-five thousand dollars ($125,000) as reimbursement of the third party costs incurred in connection with the review of, and negotiations regarding, CONTRACTOR's 2026 request for an extraordinary rate adjustment. Such amount shall be paid within thirty (30) Days of the Effective Date of Amendment No. 3 to this Agreement, is a one-time payment, is not recoverable on a pass-through basis, and shall not be included in any element of the Maximum Service Rates.

3. AMENDMENT OF ARTICLE 5 — COLLECTION SERVICES

5.2 Use of Approved Facilities

The Agreement is amended to refer to the approved facilities identified in newly added Exhibit F.

5.6.B SFD Solid Waste Service Overages

Intentionally Omitted.

5.6.E Curbside Holiday Tree Collection

CONTRACTOR shall Collect holiday trees (without stands, flocking, or ornamentation and no greater than five (5) feet in length or cut into three (3) foot long sections) that are set at the curb beside the Organic Materials Cart from all SFD Service Units as part of the Organic Materials Collection Service. CONTRACTOR shall provide this service beginning on the first Residential Service Work Day after December 25 and until January 15.

5.6.E. Curbside Holiday Tree Collection

CONTRACTOR shall Collect holiday trees (without stands, flocking, or ornamentation and no greater than five (5) feet in length or cut into three (3) foot long sections) that are set at the curb beside the Organic Materials Cart from all SFD Service Units as part of the Organic Materials Collection Service. CONTRACTOR shall provide this service beginning on the first Residential Service Work Day after December 25 and until January 15.

5.6.F.2 Free Bulky Item Collection Service

Beginning January 1, 2019 and continuing through December 31, 2026, CONTRACTOR shall allow each SFD Customer four (4) free Bulky Item Collection Services per calendar year. Beginning January 1, 2027 and annually

thereafter during the Term of this Agreement, CONTRACTOR shall allow each SFD Customer two (2) free Bulky Item Collection Services per calendar year, one (1) of which shall be available January 1 through June 30 and one (1) of which shall be available July 1 through December 31. Each free Bulky Item Collection Service provided beginning January 1, 2027 shall be limited to one (1) Bulky Item, except as otherwise provided in Section 5.6.F.5. An unused Bulky Item Collection Service shall not carry over to a subsequent period.

5.6.F.4 Free Dump Program

Beginning January 1, 2027 and annually thereafter during the Term of this Agreement, CONTRACTOR shall issue to each SFD Customer, upon request, one (1) dump coupon valid January 1 through June 30 and one (1) dump coupon valid July 1 through December 31. Each dump coupon shall be issued in lieu of the free Bulky Item Collection Service available during the corresponding period. Each coupon shall authorize the Customer to deliver up to one thousand (1,000) pounds of Solid Waste, Recyclable Materials, Organic Materials, Bulky Items, or C&D Debris in a non-Commercial vehicle or trailer to the Approved Transfer Station at no charge. Coupons are non-transferable, have no cash value, may not be combined, and expire at the end of the period for which they are issued. CONTRACTOR shall track and report coupon issuance and redemption in the quarterly report required by Article 9.

5.7.A.3 MFD Solid Waste Overflow

Intentionally Omitted.

5.8.A.3 Commercial Solid Waste Overflow

Intentionally Omitted.

4. AMENDMENT OF ARTICLE 6 — MINIMUM DIVERSION REQUIREMENTS

6.7 Minimum Diversion Requirements

CONTRACTOR warrants that it is aware of and familiar with the CITY's waste stream and the regional Diversion programs administered by RWMA, and that it has the ability and shall provide and employ sufficient programs and services under this Agreement to support RWMA's achievement of its Diversion requirements under Applicable Law. CONTRACTOR shall perform these obligations without imposing any costs or fees other than those set forth in Exhibit A, as adjusted in accordance with this Agreement. For purposes of this Section, performance shall be evaluated on a regional basis for RWMA and its Participating Member Agencies, rather than separately for the CITY, using the applicable CalRecycle per-capita disposal target.

6.7.A Regional Measurement and Reporting

While the CITY remains a member of RWMA and participates in regional reporting to CalRecycle, the numerical Diversion requirement under this Section shall be measured using RWMA's annual per-capita disposal rate, expressed in pounds per person per Day, and the applicable per-capita disposal target established or approved by CalRecycle for RWMA. No separate Franchised Diversion Rate or CITY-specific Diversion percentage shall be required under this Section.

6.7.A.i Satisfaction of Numerical Diversion Requirement

The numerical Diversion requirement under this Section shall be deemed satisfied for a calendar year when RWMA's annual per-capita disposal rate does not exceed the applicable CalRecycle per-capita disposal target for RWMA. Satisfaction of this numerical requirement shall not relieve CONTRACTOR of its obligation to implement the Collection, Recycling, Organic Materials Processing, public education, reporting, and other Diversion programs and services required by this Agreement and Applicable Law.

6.7.B Calculation and Supporting Information

RWMA's annual per-capita disposal rate shall be calculated by dividing the total annual Disposal tonnage attributable to RWMA, as adjusted in accordance with CalRecycle's methodology, by RWMA's population for the applicable calendar year, multiplying the result by two thousand (2,000) pounds per ton, and dividing by the number of Days in that calendar year. The resulting rate, expressed in pounds per person per Day, shall be compared with the applicable CalRecycle per-capita disposal target for RWMA. For example, if RWMA's annual per-capita disposal rate is 5.3 pounds per person per Day and its applicable CalRecycle target is 6.9 pounds per person per Day, the numerical Diversion requirement under this Section shall be deemed satisfied because the actual disposal rate is below the target.

6.7.C Failure to Meet Regional Disposal Target

If RWMA's annual per-capita disposal rate exceeds its applicable CalRecycle per-capita disposal target due to CONTRACTOR's failure to implement programs or services required by this Agreement, CONTRACTOR shall submit a written corrective action plan to CITY and RWMA before July 15 of the year following the calendar year in which the target was exceeded. The corrective action plan shall specify the actions CONTRACTOR will take to correct the deficiencies and support RWMA's achievement of the applicable target in subsequent years. The corrective action plan shall be subject to review and approval by the Contract Administrator in consultation with the RWMA Contract Administrator.

6.7.C.i Corrective Action and Liquidated Damages

CONTRACTOR's failure to meet the numerical requirement under this Section shall not constitute a default under this Agreement so long as CONTRACTOR fully implements all elements of the approved corrective action plan. If CONTRACTOR fails to submit an adequate corrective action plan or fully implement an approved corrective action plan, CONTRACTOR shall be subject to Liquidated Damages as provided in Article 12 and subject to Section 6.8.

5. AMENDMENT OF ARTICLE 7 — OPERATIONS AND COMPLIANCE

7.2 CONTRACTOR's Office

The CONTRACTOR shall maintain a publicly accessible office located within the RWMA Service Area that provides telephone access to residents and businesses of the CITY and shall be open from 8:00 a.m. to 4:30 p.m., Monday through Friday, except for Holidays. The office may close for a thirty (30) minute lunch period from 12:30 p.m. to 1:00 p.m. Office hours may be adjusted at the discretion of CONTRACTOR only after appropriate notification is provided to all Customers and provided that offices are open for business at least eight (8) hours per Day, excluding the lunch period, Monday through Friday, except for Holidays.

7.10.B.1 Container Colors

CONTRACTOR shall ensure that each Container that it newly purchases after the date of this Amendment, and provides to a customer serviced under the Agreement conforms to the following color scheme for containers or lid colors: Black/Grey Garbage Containers or lids for collection of Solid Waste, Blue Recycling Containers or lids for collection of Recyclable Materials, and Green Organics Containers or lids for collection of Organic Waste. In addition, CONTRACTOR shall ensure that all Containers it uses to provide such services to customers serviced under the Agreement conform to such color scheme by January 1, 2036.

7.10.B.2 Container Labels

CONTRACTOR shall ensure that each Container that it newly purchases after the date of this Amendment and provides to a customer serviced under the Agreement shall be labeled or imprinted with language and/or graphics

that clearly indicates the primary items accepted and the primary items that are Prohibited Container Contaminants for that Container type.

7.14 Solid Waste — Improper Procedure

The second (2nd) occurrence, rather than the third (3rd) occurrence, triggers the CONTRACTOR's existing right to leave Contaminated Solid Waste uncollected and reduce service to the minimum level by exchanging the Container without Customer authorization. [Conforming changes to the full text should be inserted verbatim from the tracked PDF.]

7.15 Recycling — Improper Procedure

On the second (2nd) or any subsequent time in that same Agreement Year that CONTRACTOR finds a Service Unit has set out Contaminated Recyclable Materials, CONTRACTOR may, to the extent not prohibited by law, remove the Recycling Cart(s) or Bin(s) and stop Collecting Recyclable Materials without Customer authorization. Alternatively, on the second and any subsequent time in one Agreement Year, CONTRACTOR may charge a "Contamination charge" as set forth in Exhibit A each time the Recyclable Materials are Contaminated. [Retain the first-occurrence notification and collection language of Section 7.15.]

7.16 Organic Materials — Improper Procedure

On the second (2nd) or any subsequent time in that same Agreement Year that CONTRACTOR finds a Service Unit has set out Contaminated Organic Materials, CONTRACTOR may, to the extent not prohibited by law, remove the Organic Materials Cart(s) or Bin(s) and stop Collecting Organic Materials without Customer authorization. Alternatively, on the second and any subsequent time in one Agreement Year, CONTRACTOR may charge a "Contamination charge" as set forth in Exhibit A each time the Organic Materials are Contaminated. [Retain the first-occurrence notification and collection language of Section 7.16.]

7.18. Contamination of Materials

A. Overage and Correction Procedures. CONTRACTOR shall provide the Service Recipients the correct combination of Containers and Collection frequency that matches each Service Recipient's unique service needs to enable clean, efficient, and cost-effective Collection of Solid Waste, Recyclable Materials, and Organic Materials. CITY and CONTRACTOR agree that overflow of Solid Waste, Recyclable Materials, or Organic Materials that is not properly in the Service Recipient's Containers negatively impacts public health and safety. CONTRACTOR has also agreed to conduct Recycling audits and provide outreach and support to Service Recipient accounts receiving the correct Service Level. However, if Service Recipients are found to habitually overflow their Containers (i.e., lid will not close, and/or material not contained within Container), CONTRACTOR may take the steps listed below to correct Service Recipient's ongoing overflow of Solid Waste, Recyclable Materials, or Organic Materials.

1. **Prior Arrangements for Collection.** If the Service Recipient has made prior arrangements with CONTRACTOR for the Collection of overages of Solid Waste, Recyclable Materials, or Organic Materials, CONTRACTOR must Collect such overages as arranged and may charge the Service Recipient in accordance with the Maximum Service Rates set forth in Exhibit A.

    i. For SFD Service Units, CONTRACTOR shall Collect additional thirty-two (32) gallon bags of Solid Waste when the Service Recipient has contacted CONTRACTOR's office in advance of the Collection Day and arranged for such Collection in accordance with the Maximum Service Rates set forth in Exhibit A..

2. **No Prior Arrangements**. If the Service Recipient has not made prior arrangements with CONTRACTOR for Collection of an overage of Solid Waste, Recyclable Materials, or Organic

Materials, (i) CONTRACTOR may Collect such overage at no additional charge as a courtesy, (ii) CONTRACTOR may not Collect the overage and leave a Non-Collection Notice explaining the reason for non-Collection of the overage, (iii) CONTRACTOR may Collect the overage (up to two lifts) and charge the Service Recipient in accordance with the Maximum Service Rates as provided below, or increase the capacity or frequency of Collection of the existing Container(s) to match documented service needs as provided below. In managing overages of Solid Waste, Recyclable Materials, or Organic Materials, the following apply:

i. **SFD Service Recipients – Each Occurrence.** For each occurrence CONTRACTOR cannot Collect the overage because the Container could not be serviced by normal operating procedures or would cause spillage upon servicing, CONTRACTOR must provide written notice via email, U.S. mail, or in person (which may be by Non-Collection Notice) to the Service Recipient with the date, description, and photograph of the overage. CONTRACTOR's Non-Collection Notice shall also contain instructions on (a) how to schedule Bulky Item Collection Service or (b) request an additional Container to eliminate future overages. For each occurrence CONTRACTOR Collects the overage and charges a Service Recipient in accordance with the Maximum Service Rates, CONTRACTOR will document the physical condition of the Container and associated overage with one or more photographs and retain this documentation for the period of at least one year.

ii. **Commercial and MFD Service Recipients – Each Occurrence.** CONTRACTOR must provide a written notice on the Container and may provide a copy of the notice via email, U.S. mail, or in person (which may be by Non-Collection Notice) to the Service Recipient with the date, description, and photograph of the overage. CONTRACTOR's Non-Collection Notice shall also contain instructions on (a) how to schedule Bulky Item Collection Service or (b) request an additional Container to eliminate future overages. CONTRACTOR may Collect the overage and may charge the Service Recipient in accordance with the Maximum Service Rates and increase the capacity or Collection frequency of the Container to match documented service needs. At least ten (10) Business Days prior to increasing the Container size or frequency of Collection, CONTRACTOR's representative must also contact the Service Recipient by phone, U.S. mail, email, or in person (which may be by Non-Collection Notice) to ensure that Service Recipient has the appropriate Service Level. CONTRACTOR must document the overage issue and notify CITY within ten (10) Business Days of any changes in Service Recipient's Container size or Collection frequency. The increased capacity or Collection frequency will remain in effect until CONTRACTOR determines that it is no longer needed to prevent overages, which may be longer than the one calendar year stated above. Such determination will be in CONTRACTOR's sole but reasonable discretion and will be subject to the dispute resolution procedure set forth below. CITY will consider, and pursue as applicable, appropriate legal remedies against offending Service Recipients in order to secure discontinuance of the overages.

3. **Tracking Occurrences of Overages.** Regarding Section 7.18.B, after twelve (12) months have passed from the last applicable overage occurrence, the next overage occurrence will be deemed a first overage occurrence.

4. **Disputes Over Container Overflow Charges.** If Service Recipient disputes an overage charge or Container size or Collection frequency change within 30 Days of the disputed action, CONTRACTOR must temporarily halt the overage charge and/or increased Service Rate resulting from increasing the Container size or Collection frequency, and CONTRACTOR may request a ruling by the City Manager to resolve the dispute. During the pendency of any request,

CONTRACTOR may restore Container size or number, or Collection frequency, to the prior levels. A request by CONTRACTOR to the City Manager to rule on any such dispute must be filed within ten (10) Business Days of CONTRACTOR's halting of the overage charge, or increased Service Rate, and must include written documentation and digital/visual evidence of ongoing overall problems. The City Manager may request a meeting (in person or phone) with both the Service Recipient and CONTRACTOR to resolve the dispute. Following such a meeting, the City Manager will rule on the dispute within ten (10) Business Days, and the City Manager's decision on resolving the dispute between CONTRACTOR and Service Recipient will be final. If the City Manager rules in favor of the Service Recipient, CONTRACTOR must credit the disputed charge or increased Service Rate. If the City Manager rules in favor of CONTRACTOR, CONTRACTOR may charge Service Recipient the prior halted overage charge and/or increased Service Rate resulting from increasing the Container size or Collection frequency and may follow the steps in Exhibit 6 for collection of delinquent accounts.

5. **Notifying CITY of Habitual Overflow.** CONTRACTOR shall notify CITY regarding Commercial and MFD Customers that habitually overflow their Containers, where habitual overflow is defined as three (3) or more instances per calendar quarter, so that CITY can take appropriate action with such Customers to secure discontinuance of the overages

7.21 SB 1383 Route Reviews, Education and Reporting

A. Route Review Requirements. At least once each Calendar Year, CONTRACTOR shall conduct a Route Review for each CONTRACTOR Route. The number of Containers to review per CONTRACTOR Route shall be calculated on the basis of the number of Garbage accounts provided service by a specific CONTRACTOR Route for one week. For example, "Route A" collects garbage from 250 accounts, 4 days per week for a total of 1,000 accounts per week; include a minimum of 25 accounts for Route Review of "Route A". For each Route Review of a CONTRACTOR Route, CONTRACTOR shall inspect at least the following minimum number of Containers, but may inspect more if CONTRACTOR deems necessary; and shall inspect all Containers placed for collection (including Recycling Containers, Organics Containers, and Garbage Containers). Each inspection shall involve lifting the Container lid and observing the contents, but shall not require CONTRACTOR to disturb the contents or open any bags. CONTRACTOR may select the Containers to be inspected at random, or (if mutually agreed with City) by any other method not prohibited under the SB 1383 Regulations. For the avoidance of doubt, CONTRACTOR shall not be required to annually inspect every Container on a Hauler Route. CONTRACTOR shall include the results of each Route Review in its next regularly scheduled report to the RWMA, as required by Section 8.9.

1. **Notice of Contamination.** If CONTRACTOR observes Prohibited Container Contaminants in a Container during a Route Review comprising ten percent or more of observable container volume, CONTRACTOR shall notify the customer of the violation in writing. The written notice shall include information regarding the requirement to properly separate materials into the appropriate Containers. The notice may be left on the customer's Container, gate, or door at the time the violation is discovered, and/or be mailed, e-mailed, electronically messaged or delivered personally to the customer within 30 days. CONTRACTOR may dispose of the contents of any Container found to contain Prohibited Container Contaminants and may charge a contamination fee not to exceed the current City approved charge for same service. The notice shall be provided in English and Spanish.

B. **Compliance Reviews.** At least once annually, CONTRACTOR shall review the records of its Commercial and Multi-Family customers in City that are subscribed for at least two (2) cubic yards per week of combined Solid Waste, Organic Waste and Recyclable Materials service, to determine whether

such customers are subscribed for Organic Waste collection service or have an applicable waiver. CONTRACTOR shall include the results of each compliance review in its next regularly scheduled report to City, as required by Section 8.9.5.

1. **Site Visit Requirement.** Based on CONTRACTOR's review of the list of customers requiring site visit compiled in accordance with Section 8.9 above, CONTRACTOR shall conduct an annual site visit to each Commercial and Multi-Family customer in City that is determined to not be enrolled in 3-container organic waste collection service and not be eligible for a waiver based on the RWMA's determination, to encourage those businesses to sign up for SB 1383 compliant Organics Waste service and provide educational material about the law's requirements.

C. **Education and Outreach.**

1. Prior to February 1, 2022, and annually thereafter, Contractor shall provide the following to all its customers under the Agreement:

    a. Information on the customer's requirements to properly separate materials in appropriate containers.

    b. Information on methods for: the prevention of Organic Waste generation, recycling Organic Waste on-site, sending Organic Waste to community composting, and any other local requirements regarding Organic Waste.

    c. Information regarding the methane reduction benefits of reducing the landfill disposal of Organic Waste, and the methods of Organic Waste recovery contemplated by the Agreement.

    d. Information regarding how to recover Organic Waste.

    e. Information related to the public health and safety and environmental impacts associated with the landfill disposal of Organic Waste.

2. The above information will be provided, at a minimum, through print and/or electronic media, and may also be provided through workshops, meetings and/or on-site visits.

3. CONTRACTOR shall provide an educational webpage which includes downloadable copies of all the materials described in Section 7.21.C, as well as an educational brochure to be provided by City for edible food recovery outreach.

4. Educational materials provided pursuant to the above shall be translated into Spanish.

5. Contractor shall provide educational materials to customers discovered to be out of compliance with the SB 1383 Regulations requirements (e.g., insufficient interior containers, etc.) and report a list of such customers as well as actions taken to the RWMA on a periodic basis as required by the RWMA.

D. **Waivers.** CONTRACTOR shall be responsible for the distribution, collection and evaluation of waiver applications as appropriate and provide the RWMA a recommendation to accept or deny waiver requests. CONTRACTOR shall develop waiver application forms and shall provide them to RWMA for approval prior to use. CONTRACTOR shall evaluate requests for exemption or waiver from the Act's requirements on the basis of physical space or de minimis generation and provide the RWMA periodic

recommendations and supporting documentation to deny or approve waivers, including a site visit and re-evaluation at least every five years as required by the SB 1383 Regulations.

6. AMENDMENT OF ARTICLE 8 — BILLING, SERVICE AND REPORTS

8.1.A Partial Month Service

If, during a month, a Service Unit is added to or deleted from CONTRACTOR's Service Area, the CONTRACTOR's billing shall be pro-rated as follows: (i) the monthly rate for the service provided to the Service Unit divided by the number of days in such month, multiplied by (ii) the number of days the Cart(s) or Bins(s) were at the Service Unit.

8.7.F.1 Customer Service Performance Metrics

CONTRACTOR shall meet the following Customer service performance metrics: (i) an average telephone wait time of forty (40) seconds or less; (ii) a call abandonment rate of five percent (5%) or less; (iii) an average post-call Customer satisfaction survey score of at least four and one-half (4.5) out of five (5); and (iv) an average call handling time of six (6) minutes or less.

8.9.A.2 Recycling and Organic Materials Data

As CITY participates in RWMA's regional reporting to CalRecycle, CONTRACTOR shall report tonnage data in aggregate for all Participating Member Agencies. Numerical Diversion compliance shall be determined on a regional basis under Section 6.7 using RWMA's applicable CalRecycle per-capita disposal target. [Retain the remainder of the Section 8.9.A.2 reporting breakdown.]

8.9.A.4 Public Education and Information Activities

For education and outreach provided pursuant to Section 7.21.C, CONTRACTOR shall include in each quarterly report:

- Copies of all information distributed, including flyers, brochures, newsletters, invoice messaging, website and social media postings, emails, and other electronic messages;
- The date the information was disseminated or direct contact was made. For website and social media postings, CONTRACTOR shall report the date posted.
- The recipients of the information or direct contact. For mass distributions, including mailings and bill inserts, CONTRACTOR may identify the type and number of Customer accounts receiving the information rather than listing each recipient individually.

8.9.A.5.a Customer Compliance Reporting.

Customer Compliance Reporting. CONTRACTOR shall provide reports to RWMA identifying Customers discovered to be out of compliance with the SB 1383 Regulations. Each report shall include the Customer's name, service address, contact information, type of violation, and actions taken to educate the Customer. CONTRACTOR shall provide such reports periodically as required by RWMA

8.9.A.6 Customer Service Performance Metrics

CONTRACTOR shall include in each quarterly report the Customer service performance results for the reporting quarter corresponding to the metrics established in Section 8.7.F.1, including: (i) average telephone wait time; (ii) call abandonment rate; (iii) average post-call Customer satisfaction survey score; and (iv) average call handling time. The report shall identify whether each performance standard was met and describe any corrective actions taken or planned to address standards that were not met.

8.9.A.7 Route Reviews and Compliance Reviews

CONTRACTOR shall include the following information for Route Reviews and Compliance Reviews conducted pursuant to Section 7.21 during the reporting quarter:

- The date each review was conducted.
- The name and title of each Person conducting the review.
- A list of the Customer account names and service addresses covered by the review.
- For Route Reviews, a description of each CONTRACTOR Route reviewed, including CONTRACTOR's route number and a description of the route area.
- For Route Reviews, the results of each review, including the service addresses where Prohibited Container Contaminants were observed and any photographs taken.
- For Route Reviews, the results of each review, including the service addresses where Prohibited Container Contaminants were observed and any photographs taken.
- For Compliance Reviews, the results of each review, including whether each Customer reviewed subscribes to Organic Materials Collection Services, has an applicable waiver, or has neither, together with relevant supporting evidence, including account records.
- Copies of educational materials issued in connection with the reviews.

8.9.A.8 Contamination Documentation

CONTRACTOR shall include the following information regarding Prohibited Container Contaminants observed during the reporting quarter, whether during Route Reviews or otherwise:

- Copies of each notice form issued to Customers regarding Prohibited Container Contaminants and, for each form, a list identifying the Customer's name, service address, date of issuance, and reason for issuance where the form addresses multiple types of violations.
- The number of notices issued to Customers regarding Prohibited Container Contaminants.
- The number of Containers whose contents were Disposed due to observed Prohibited Container Contaminants.

8.9.A.9 Contamination Assessment Process

CONTRACTOR shall include a description of its process for determining the level of Container Contamination under this Agreement.

8.12 Route Reviews and Billing and Service Level Audit

In addition to other auditing activities required by this Agreement, beginning in the Agreement Year commencing October 1, 2026 and every other even year thereafter during the Term (e.g., 2028, 2030), CONTRACTOR shall perform a billing and service level audit of Customers subject to a Route Review as more fully detailed in Section 7.21.A, and submit a written report by November 15 of the year following the reporting year (e.g., 2029, 2031). The purpose of such audit shall be to ensure that each Customer receives the service for which the Customer is billed. CONTRACTOR shall cooperate fully with verification requested by CITY.

Each Agreement Year, CONTRACTOR shall conduct Route Reviews and corresponding billing and service level audits covering approximately twenty percent (20%) of the Customer service addresses within the CITY. CONTRACTOR shall schedule such reviews and audits to ensure that one hundred percent (100%) of Customer service addresses are reviewed and audited during each successive five (5) Agreement Year period, beginning October 1, 2026. Repeat reviews or audits of the same service address within a five-year period shall not count

toward satisfying the required coverage of other service addresses. For each service address reviewed, CONTRACTOR shall verify that the services provided correspond to the services and rates billed, correct any identified discrepancies, and document the findings and corrective actions in the annual written report.

7. NEW EXHIBIT F — APPROVED FACILITIES

A new Exhibit F, titled "Approved Facilities," is added to the Agreement. The facility list and any related conditions shall be attached in the form shown in the Live Oak tracked agreement. [FULL EXHIBIT F MUST BE ATTACHED AND VERIFIED;]

8. PRESERVATION OF OTHER TERMS

Except as expressly amended herein, the Agreement, as previously amended by Amendment Nos. 1 and 2, remains in full force and effect. In the event of conflict, this Amendment controls only as to provisions expressly modified by it. Capitalized terms not otherwise defined have the meanings assigned in the Agreement.

9. CONDITIONS AND EXECUTION

This Amendment shall become effective upon execution by both parties, subject to any applicable approval requirements under the Agreement. [Confirm any Participating Member Agency condition before execution.]

IN WITNESS WHEREOF, the parties execute Amendment No. 3 as of the date first written above.

CITY OF LIVE OAK	RECOLOGY YUBA-SUTTER
By: _____	By: _____
Benjamin K. Moody City Manager	Salvatore M. Coniglio Chief Executive Officer

EXHIBIT F — APPROVED FACILITIES

The following list is a preparation aid based on the facilities identified in the draft materials. The full facility designation language must be confirmed against the tracked agreement before it is incorporated into an executed Amendment.

Recology Ostrom Road Landfill — 5900 Ostrom Road, Wheatland, CA (Solid Waste Disposal)

Recology Yuba-Sutter Integrated Waste Recovery Facility — 3001 North Levee Road, Marysville, CA (Transfer Station; Recycling Processing)

Cal-Waste Recovery Systems — 175 Enterprise Court, Suite A, Galt, CA (Backup Recycling Processing)

Recology Ostrom Organics — 5900 Ostrom Road, Wheatland, CA (Organics Processing)

Sierra Waste Recycling and Transfer Station — 8260 Berry Avenue, Sacramento, CA (C&D Processing)

Old Durham Wood Inc. — 1156 Oroville Chico Highway, Durham, CA (Clean Wood; proposed/confirm status)

INTERNAL DRAFTING ITEMS — REMOVE BEFORE BOARD/EXECUTION

This page is not part of the proposed amendment. The source is a tracked PDF with blue language; reviewer comments were ignored. Some exact long clauses were not available to verify in full, and those sections are clearly bracketed above. Obtain and incorporate verbatim text for Sections 5.2, 7.18, and 7.21, confirm the designation of 5.8.A.3, and check full Exhibit F. Confirm whether the 8.12 biennial sentence conflicts with the annual twenty-percent coverage clause. Confirm references to Article 9 for dump coupon reporting. Confirm all numbering of Section 1 definitions and reviewer-marked punctuation without adopting comments as terms. Preserve Section 9.2.A's current 10% franchise fee from Amendment No. 2.

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COLLECTION SERVICE AGREEMENT

Executed Between the

City of Live Oak

and

Recology Yuba-Sutter

This 19th day of September, 2018

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A. Maximum Service Rates
B. Maximum Service Rate Adjustments
C. Public Education Plan
D. CITY Services
E. Approved Subcontractors

This Agreement made and entered into this __ day of September, 2018, by and between the CITY of Live Oak, State of California, hereinafter referred to as "CITY" and Recology Yuba-Sutter, a California corporation, hereinafter referred to as "CONTRACTOR."

RECITALS

WHEREAS; the Legislature of the State of California, by enactment of the California Integrated Waste Management Act of 1989 ("Act") and subsequent additions and amendments (codified at California Public Resources Code Section 40000 et seq.), has declared that it is in the public interest to authorize and require local agencies to make adequate provisions for Solid Waste Collection within their jurisdiction; and,

WHEREAS; the State of California has found and declared that the amount of Solid Waste generated in California, coupled with diminishing landfill space and potential adverse environmental impacts from landfilling and the need to conserve natural resources, have created an urgent need for State and local agencies to enact and implement an aggressive integrated waste management program. The State has, through enactment of the Act and subsequent related legislation including, but not limited to AB 341, AB 1594, AB 1826, and SB 1383, directed the responsible State agency and all local agencies to promote Diversion and to maximize the use of feasible Solid Waste reduction, reuse, Recycling, and Composting options in order to reduce the amount of Solid Waste that must be Disposed; and,

WHEREAS; CONTRACTOR is a private enterprise involved in the solid waste industry, experienced in, and capable of providing the CITY with Solid Waste handling services including but not necessarily limited to Source Reduction, Recycling and Composting activities in conjunction with the Collection, transfer, Processing and Disposal of Solid Waste; and,

WHEREAS; pursuant to California Public Resources Code Section 40059(a) as may be amended from time to time, the CITY has determined that the public health, safety, and well-being require an exclusive agreement to provide Collection Services and other services related to meeting the State's Diversion goals and other requirements of AB 939, without competitive bidding except for Collection of materials excluded in the CITY Municipal Code; and,

WHEREAS; the CITY further declares its intent to approve and maintain the Maximum Service Rates for the Collection, transportation, Processing, Recycling, Composting, and/or Disposal of Solid Waste, Recyclable Materials, Organic Materials, Bulky Items, Construction and Demolition Debris and Sludge; and,

WHEREAS, the CITY and CONTRACTOR declare they have engaged in bona fide negotiations and have reached an agreement regarding the Franchise Fee CONTRACTOR shall pay CITY for the exclusive Franchise granted by CITY to CONTRACTOR; and,

WHEREAS; the CITY desires, having determined that CONTRACTOR, by demonstrated experience, reputation and capacity is qualified to provide for both the Collection of Recyclable Materials, Organic Materials, and Solid Waste within the corporate limits of the CITY and the transportation of such material to appropriate places of Processing, Recycling, Composting, and/or Disposal, that CONTRACTOR be engaged to perform such services on the basis set forth in this Agreement; and,

WHEREAS; the Parties hereto desire to enter into a wholly exclusive agreement for the provision of Collection Services except for those limitations specified in this Agreement; and,

WHEREAS; the CITY and CONTRACTOR have attempted to address conditions affecting their performance of services under this Agreement but recognize that reasonably unanticipated conditions may occur during the Term of this Agreement that will require the Parties to meet and confer to reasonably respond to such changed conditions; and,

WHEREAS, the CITY believes this agreement represents a high degree of service and value to the residents, businesses, and the CITY, and will help the CITY achieve the waste, recycling and organics diversion mandates, goals and objectives of the State in support of AB939, AB 341, AB 1594, AB 1826 and SB 1383; and,

WHEREAS; this Agreement has been developed by and is satisfactory to the CITY and the CONTRACTOR.

Now, therefore, in consideration of the mutual covenants, conditions and consideration contained herein, the CITY and CONTRACTOR hereby agree as hereinafter set forth:

ARTICLE 1: DEFINITIONS

For the purpose of this Collection Service Agreement, hereinafter referred to as "Agreement," the following words and phrases shall have the following meanings respectively ascribed to them by this Article and shall be capitalized throughout this Agreement: If a word or phrase is not defined in this Agreement, the definition of such word or phrase as contained in the CITY Municipal Code shall control. When not inconsistent with the context, words used in the present tense include the future, words in the plural include the singular, and words in the singular include the plural. Use of the masculine gender shall include the feminine gender.

1.1 "AB 341" means the California Jobs and Recycling Act of 2011 (Chapter 476, Statues of 2011 [Chesbro, AB 341]), also commonly referred to as "AB 341", as amended, supplemented, superseded, and replaced from time to time.

1.2 "AB 1594" means the 2014 act to amend Sections 40507 and 41781.3 of the Public Resources Code, relating to solid waste (Chapter 719, Statutes of 2014 [Williams, AB 1594], also commonly referred to as "AB 1594", as amended, supplemented, superseded, and replaced from time to time.

1.3 "AB 1826" means the Organic Waste Recycling Act of 2014 (Chapter 727, Statutes of 2014 modifying Division 30 of the California Public Resources Code), also commonly referred to as "AB 1826," as amended, supplemented, superseded, and replaced from time to time.

1.4 "Act" means the California Integrated Waste Management Act of 1989 (Division 30 of the California Public Resources Code), also commonly referred to as "AB 939," as amended, supplemented, superseded, and replaced from time to time.

1.5 "Affiliate" means a Person which is related to CONTRACTOR by virtue of direct or indirect controlling interest or common management. An Affiliate includes a Person in which CONTRACTOR owns a direct or indirect controlling interest, a Person which has a direct or indirect controlling interest in CONTRACTOR and/or a Person which is also controlled or managed by any Person or individual which has a direct or indirect controlling interest in CONTRACTOR.

1.6 "Agreement" means this Agreement between the CITY and CONTRACTOR, including all exhibits, and any future amendments hereto.

1.7 "Agreement Year" means each twelve (12) month period from October 1 to September 30, beginning October 1, 2018.

1.8 "Alternative Daily Cover" or "ADC" means materials, including, but not limited to, Green Waste, Sludge and wood waste from C&D placed on the surface of the active face of the refuse fill area at the end of each operating Day to control vectors, fires, odor, blowing litter and scavenging, as defined in Section 20164 of Title 14 of the California Code of Regulations. ADC includes all approved waste-derived and non-waste-derived material types as defined in Section 20690b.

1.9 "Annual Average" means the sum of the published index values of a specific index for a given 12-month period divided by twelve (12) (in the case of indices published monthly), six (6) (in the case of indices published bi-monthly), or four (4) (in the case of indices published quarterly).

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1.10 "Applicable Law" means all federal, State, County, and local laws, regulations, rules, orders, judgments, degrees, permits, approvals, or other requirement of any governmental agency having jurisdiction over the Collection, transportation, Processing or Disposal of Discarded Materials that are currently in force and as may be enacted, issued or amended during the Term of this Agreement.

1.11 "Approved Disposal Facility" means the Ostrom Road Landfill located at 5900 Ostrom Road, Live Oak, CA, or such place or places specifically designated by the CONTRACTOR and approved by the Participating Member Agencies, or specifically designated by the Participating Member Agencies, for the Disposal or Processing, as appropriate, of Solid Waste and other materials Collected under the terms of this Agreement.

1.12 "Approved Facility(ies)" means any one of or any combination of the: Approved Disposal Facility; Approved Organic Materials Processing Facility; Approved Materials Recovery Facility; and/or Approved Transfer Station.

1.13 "Approved Organic Materials Processing Facility" means the Feather River Organics facility located at 3001 North Levee Road, Marysville, CA, or 5900 Ostrom Road, Wheatland, CA, or any other facility selected by the CONTRACTOR and approved by the Participating Member Agencies, or specifically designated by the Participating Member Agencies, which is designed, operated and legally permitted for the purpose of receiving and Processing Organic Materials.

1.14 "Approved Materials Recovery Facility or Approved MRF" means the Recology Yuba-Sutter Materials Recovery Facility (MRF) located at 3001 North Levee Road, Marysville, CA, or any other facility selected by the CONTRACTOR and approved by the Participating Member Agencies, or specifically designated by the Participating Member Agencies, designed, operated, and legally permitted for the purpose of receiving, sorting, Processing, storing, or preparing Recyclable Materials and cardboard, scrap metal, wood, asphalt, concrete, and other inert materials for sale.

1.15 "Approved Transfer Station" means the Recology Yuba-Sutter Transfer Station located at 3001 North Levee Road, Marysville, CA, or any other facility selected by the CONTRACTOR and approved by the Participating Member Agencies, or specifically designated by the Participating Member Agencies, designed, operated, and legally permitted for the purpose of receiving and transferring Solid Waste and/or Construction and Demolition Debris.

1.16 "Bin" means a metal or plastic container, with a capacity of one (1) cubic yard up to, and including, eight (8) cubic yards, designed or intended to be mechanically dumped into a loader packer type truck that is approved for such purpose by the CITY. Bins may also include Compactors that are owned by the Multi-Family Dwelling (MFD) or Commercial Service Customer wherein the MFD or Commercial Collection Service occurs.

1.17 "Bulky Item(s)" means furniture, household appliances, automobile tires, shipping crates and containers, carpets, mattresses, and similar large bulky or heavy items not normally discarded on a regular basis at a residential, commercial, or business establishment and which do not fit in a regular Collection Container and require special handling due to their size but can be Collected and transported without the assistance of special loading equipment (such as forklifts or cranes) and without violating vehicle load limits. "Bulky Waste" does not include Construction and Demolition Debris. Bulky Waste does not include Exempt Waste.

Deleted: discarded appliances, furniture, tires, carpets, mattresses, and similar large items that require special Collection due to their size or nature, but can be Collected without the assistance of special loading equipment (such as forklifts or cranes) and without violating vehicle load limits. Bulky Items must be generated by the Customer and at the service address wherein the Bulky Items are Collected. The maximum weight and dimensions of Bulky Items shall be as directed by CONTRACTOR but shall not be less than two (2) cubic yards per Collection. In the event a question ever arises as to whether a specific item or category of items meets the definition of Bulky Items, the CITY shall be responsible to determine whether said definition shall apply. Bulky Items do not include items herein defined as Exempt Waste or Construction and Demolition Debris....

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1.18 "Bulky Item Collection Service" means the periodic on-call Collection of Bulky Items by the CONTRACTOR in the Service Area and the delivery of those Bulky Items to the Approved Facility.

1.19 "Business Days" mean Days during which the CITY's offices are open to do business with the public.

1.20 "CalRecycle" means the California Department of Resources Recycling and Recovery or its successor.

1.21 "Cart" means a heavy plastic receptacle with a rated capacity of at least thirty-two (32) gallons and not more than ninety-six (96) gallons, having a hinged, tight-fitting lid and wheels, that is approved by the Contract Administrator for use by Service Recipients for Collection Services under this Agreement.

1.22 "Change in Law" means any of the following events or conditions:

a. The enactment, adoption, promulgation, issuance, modification, or written change in administrative or judicial interpretation of any Applicable Law on or after the Effective Date; or,

b. The order or judgment of any governmental body, on or after the Effective Date, to the extent such order or judgment is not the result of willful or negligent action, error or omission or lack of reasonable diligence of the CITY or of the CONTRACTOR, whichever is asserting the occurrence of a Change in Law; provided, however, that the contesting in good faith or the failure in good faith to contest any such order or judgment shall not constitute or be construed as such a willful or negligent action, error or omission or lack of reasonable diligence.

Change in Law does not include provisions related to the Recology Yuba-Sutter Landfill in Marysville or any of the Approved Facilities.

1.23 "CITY" means the City of Live Oak, California.

1.24 "CITY Clean-up Service" means the Collection of Solid Waste, Recyclable Materials, U-Waste, Organic Materials, and Bulky Items by the CONTRACTOR resulting from written or verbal requests from the CITY for temporary clean-up programs at a centralized Collection site. Such service shall include the provision of Bins or Drop Boxes by the CONTRACTOR and the transport and delivery of the Collected materials to the appropriate Approved Facility(ies).

1.25 "CITY Container Service" means the Collection of Solid Waste and Recyclable Materials from public litter containers distributed and maintained by the CITY or the Yuba-Sutter Transit Authority and the transport and delivery of the Collected materials to the appropriate Approved Facility(ies).

1.26 "CITY Self-Haul Service" means the transport of Solid Waste, Recyclable Materials, Organic Materials, Bulky Items and C&D self-hauled by CITY employees in CITY vehicles to the Approved Transfer Station, Approved Materials Recovery Facility, Approved Organic Materials Processing Facility, or Approved Disposal Facility.

1.27 "CITY Service Unit" means those CITY properties or CITY locations which the Contract Administrator requests that CONTRACTOR provide services as provided in this Agreement.

1.28 "CITY Waste" means Solid Waste, Recyclable Materials, Organic Materials, and Bulky Items generated at a CITY Service Unit. CITY Waste must be generated by and at the CITY Service Unit wherein the CITY Waste is Collected and does not include items defined herein as Exempt Waste.

1.29 "Collect" or Collection (or any variation thereof)" means the CONTRACTOR taking physical possession of, and removing Discarded Materials, whether by manual, semi-automated or automated means, and transporting such materials to the appropriate Approved Facility, pursuant to this Agreement.

1.30 "Collection Services" means those services provided to CITY Service Units, Commercial Service Units, MFD Service units, and SFD Service units as set forth in Article 5 of this Agreement.

1.31 "Commercial Service Work Day" means any Day Monday through Sunday.

1.32 "Commencement Date" means the date specified in Section 3.1 when the CONTRACTOR is to begin providing Collection and related services required by this Agreement.

1.33 "Commercial or Commercial Service Unit" means all retail, professional, office, wholesale and industrial facilities, organizations, agencies other than CITY agencies, and other commercial enterprises offering goods or services to the public excluding businesses conducted at any Residential Property.

1.34 "Commercial Waste" means Solid Waste, Recyclable Materials, Organic Materials, and Bulky Items generated at a Commercial Service Unit. Commercial Waste must be generated by and at the Commercial Service Unit wherein the Commercial Waste is Collected and does not include items defined herein as Exempt Waste.

1.35 "Compactor" means a mechanical apparatus that compresses materials together within the Container that holds the compressed materials or the Container that holds the compressed materials if it is detached from the mechanical compaction apparatus. Compactors include two (2) to eight (8) cubic yard Bin Compactors serviced by front-end loader Collection vehicles and ten (10) to fifty (50) cubic yard Drop Box Compactors serviced by roll-off Collection vehicles.

1.36 "Compost" means the resulting material from Composting.

1.37 "Composting" means the controlled or uncontrolled biological decomposition of organic constituents such that the resulting material meets the maximum acceptable metal concentration limits specified in Section 17868.2 and pathogen reduction requirements specified in Section 17868.3 of Title 14, California Code of Regulations Chapter 3.1.

1.38 "Construction and Demolition Debris (C&D)" means materials resulting from construction, renovation, remodeling, repair, or demolition operations relating to or resulting from a building, structure, pavement or other improvement, including concrete, brick, bituminous concrete, rubble, wood and masonry, composition roofing and roofing paper, steel, and other metals such as copper. "Construction and Demolition Debris" or "C&D" also includes rocks, soils, tree remains, and other Green Waste which results from land clearing or land development operations in preparation for construction. "Construction and Demolition Debris" or "C&D" do not include Exempt Waste.

1.39 "Container" means Bins, Carts, Compactors, and Drop Boxes.

1.40 "Contamination (or any variation thereof)" means the inclusion in a Container of Exempt Waste of any amount; or materials other than Organic Materials in an Organic Materials Container, or materials other than Recyclable Materials in a Recyclable Materials Container, which render more than ten percent (10%) of the contents of the Container materially unsuitable for the intended type of Diversion.

1.41 "CONTRACTOR" means Recology Yuba-Sutter, a California corporation.

1.42 "Contract Administrator" means that Person, or their designee, designated by the CITY to administer and monitor the provisions of this Agreement.

1.43 "CONTRACTOR's Proposal" means those portions of the proposal submitted to the CITY by CONTRACTOR on February 16, 2018 for provision of Collection Services and certain supplemental written materials, which are included as Exhibit C to this Agreement and are incorporated by reference.

1.44 "Covered Electronic Waste (CEW)" means discarded electronic devices that the California Department of Toxic Substances Control (DTSC) has determined to be a covered electronic device, as specified by Section 42463(f) of the California Public Resources Code. CEWs include cathode ray tube (CRT) devices (including televisions and computer monitors); LCD desktop monitors; laptop computers with LCD displays; LCD televisions; plasma televisions; portable DVD players with LCD screens; and other electronic devices as may be added by the DTSC from time to time.

1.45 "Customer" means the Person whom the CONTRACTOR submits its billing invoice to and collects payment from for Collection Services provided to a Premises. The Customer is not necessarily the owner of the Premises and may be the Person who occupies the Premises, the owner of the Premises or the company that manages the Premises.

1.46 "Day" means calendar day unless otherwise specified in this Agreement.

1.47 "Drop Box" means Containers with a typical capacity of eight (8) to forty (40) cubic yards that are serviced by a roll-off Collection vehicle.

1.48 "Discarded Materials" means Solid Waste, Recyclable Materials, Organic Materials, Bulky Items, and C&D placed by a Generator in a Container and/or at a location for the purposes of Collection by CONTRACTOR, excluding Exempt Waste.

1.49 "Disposal or Dispose (or any variation thereof)" means the ultimate disposition of Solid Waste or Residue.

1.50 "Diversion (or any variation thereof)" means activities which reduce or eliminate the amount of Solid Waste to be Disposed including, but not limited to, reuse, Recycling, and Composting.

1.51 "Dwelling Unit" means any individual living unit in a Single-Family Dwelling or Multi-Family Dwelling structure or building intended for, or capable of being utilized for, Residential living other than a hotel or motel.

1.52 "Effective Date" means the date on which this Agreement becomes effective pursuant to Section 3.6.

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1.53 "E-Waste" means discarded electronic equipment including, but not limited to, televisions, computer monitors, central processing units (CPUs), laptop computers, computer peripherals (including external hard drives, keyboards, scanners, and mice), printers, copiers, facsimile machines, radios, stereos, stereo speakers, VCRs, DVDs, camcorders, microwaves, telephones, cellular telephones, and other electronic devices. Some E-Waste or components thereof may be Hazardous Waste or include Hazardous Substances and thus require special handling, Processing, or Disposal.

1.54 "Exempt Waste" means Hazardous Substances, Hazardous Waste, Infectious Waste, Sludge, volatile, corrosive, biomedical, infectious, and toxic substances or material, waste that CONTRACTOR reasonably believes would, as a result of or upon Disposal, be a violation of local, State or federal law, regulation or ordinance, including land use restrictions or conditions, waste that cannot be Disposed of in Class III landfills, waste that in CONTRACTOR's reasonable opinion would present a significant risk to human health or the environment, cause a nuisance or otherwise create or expose CONTRACTOR or CITY to potential liability; but not including de minimis volumes or concentrations of waste of a type and amount normally found in Residential Solid Waste after implementation of programs for the safe Collection, Recycling, treatment, and Disposal of Solid Waste in compliance with Sections 41500 and 41802 of the California Public Resources Code.

1.55 "Fixed Body Vehicle" means any wheeled vehicle that does not rely on a Drop Box Container or other detachable container to Collect, contain, and transport material. Dump trucks shall be considered Fixed Body Vehicles.

1.56 "Food Waste" means Solid Waste that will decompose and/or putrefy including: (i) all kitchen and table food scraps; (ii) animal, fruit, grain, dairy, fish, or vegetable waste that is generated during or results from the storage, preparation, cooking, or handling of food stuffs; (iii) non-recyclable paper or discarded paper that is contaminated with food scraps and is ink-free; and, (iv) houseplant trimmings and other compostable organic waste common to the occupancy of Residential Dwelling Units. Food Waste must have been Source Separated, and generated by and at the Service Unit where it is Collected. Food Waste does not include Exempt Waste. Food Waste is a subset of Organic Materials.

1.57 "Franchise" means the special rights and privileges granted by the CITY to CONTRACTOR under this Agreement to operate as an exclusive enterprise for Collection Services in the Service Area and to use the public rights of way for such purpose.

1.58 "Franchise Fee" means the fee established through an arm's length negotiation by and between the CITY and CONTRACTOR, which, among other things, is intended to offset the CITY's expenses in administering this Agreement, to fund other waste management activities, for CONTRACTOR'S use of public property and rights-of-way granted by this Agreement, and to compensate the CITY for damages to its infrastructure resulting from CONTRACTOR's exercise of its rights under the exclusive Franchise. "Franchise Fee" does not include any fee within the meaning of Public Resources Code Section 41901 or within the scope of Government Code Section 66016.

1.59 "Garbage" means all putrescible waste which generally includes, but is not limited to, kitchen and table Food Waste, animal, vegetative, food, or any other waste that is attendant with, or results from the storage, preparation, cooking, or handling of food materials generated at a Service Unit. Garbage must be generated by and at the Service Unit wherein the Garbage is Collected. Garbage does not include those items defined herein as Exempt Waste.

1.60 "Generator" means any Person whose act or process produces Discarded Materials as defined in the Public Resources Code, or whose act first causes any of these items to become subject to regulation.

1.61 "Green Waste" means any vegetative matter resulting from normal yard and landscaping maintenance that is not more than three (3) feet in its longest dimension or six (6) inches in diameter which has been Source Separated by the Customer and set out for Organic Materials Collection and which except for such Source Separation and set out would have been Processed or Disposed of as Solid Waste. Green Waste includes plant debris, such as palm, yucca and cactus, ivy, grass clippings, leaves, pruning, weeds, branches, brush, holiday trees (without stands, flocking or ornamentation), and other forms of vegetative waste and must be generated by and at the Service Unit wherein the Green Waste is Collected. Green Waste does not include items herein defined as Exempt Waste. Green Waste is a subset of Organic Materials.

1.62 "Gross Billings" means total amount invoiced to Customers by the CONTRACTOR for the provision of services pursuant to this Agreement, without any deductions. Gross Billings do not include revenues from the sale of Recyclable Materials or from related CRV payments. .

1.63 "Hazardous Substance" means any of the following: (a) any substances defined, regulated or listed (directly or by reference) as "Hazardous Substances" or hazardous material, Hazardous Waste, toxic waste, pollutant, or toxic substances or similarly identified as hazardous to human health or the environment, in or pursuant to: (i) the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA) of 1980, 42 USC §9601 et seq. (CERCLA); (ii) the Hazardous Materials Transportation Law, 49 USC §5101, et seq.; (iii) the Resource Conservation and Recovery Act, 42 USC §6901 et seq.; (iv) the Clean Water Act, 33 USC §1251 et seq.; (v) California Health and Safety Code §§25115-25117, 25249.8, 25281, and 25316; (vi) the Clean Air Act, 42 USC §7901 et seq.; and, (vii) California Water Code §13050; (b) any amendments, rules, or regulations promulgated thereunder to such enumerated statutes or acts currently existing or hereafter enacted; and, (c) any other hazardous or toxic substance, material, chemical, waste, or pollutant identified as hazardous or toxic or regulated under any other Applicable Law currently existing or hereinafter enacted, including, without limitation, friable asbestos, polychlorinated biphenyl's (PCBs), petroleum, natural gas, and synthetic fuel products and by-products.

1.64 "Hazardous Waste" means all substances defined as Hazardous Waste, acutely Hazardous Waste, or extremely Hazardous Waste by the State in Health and Safety Code §25110.02, §25115, and §25117 or in the future amendments to or recodifications of such statutes or identified and listed as Hazardous Waste by the U.S. Environmental Protection Agency (EPA), pursuant to the federal Resource Conservation and Recovery Act (42 USC §6901 et seq.), all future amendments thereto, and all rules and regulations promulgated thereunder.

1.65 "Holidays" shall mean the observed holiday for Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day, and New Year's Day.

1.66 "Home-Generated Sharps" means hypodermic needles, pen needles, intravenous needles, lancets, and other devices that are used to penetrate the skin for the delivery of medications derived from a Residential Property.

1.67 "Household Batteries" mean disposable or rechargeable dry cells such as those referred to as A, AA, AAA, B, C, D, 9-volt, button type or those from laptop computers or cell phones, and commonly used

as power sources for consumer electronics devices, including but not limited to zinc oxide, nickel metal hydride, alkaline, mercury, silver oxide, lithium, lithium ion, and carbon zinc, but excluding automotive lead acid batteries.

1.68 "Household Hazardous Waste (HHW)" means Hazardous Waste generated at an SFD or MFD Residential Premises within the CITY. HHW includes, but is not limited to: paint, stain, varnish, thinner, adhesives, automobile products such as old fuel, batteries, Household Batteries, fluorescent bulbs and tubes, cleaners and sprays, and pesticides, fertilizers, and other garden products.

1.69 "Infectious Waste" means biomedical waste generated at hospitals, public or private medical clinics, dental offices, research laboratories, pharmaceutical industries, blood banks, mortuaries, veterinary facilities, and other similar establishments that are identified in Health and Safety Code Section 25117.5 as may be amended from time to time.

1.70 "Liquidated Damages" means the amounts due by CONTRACTOR for failure to meet specific quantifiable standards of performance as described in Section 12.6.

1.71 "Maximum Service Rates" means those rates and fees that are approved by the CITY for the provision of Collection Services and are contained in Exhibit A. Maximum Service Rates may be adjusted during the Term of this Agreement in the manner set forth herein.

1.72 "Member Agency(ies)" means the CITY and any other City or County in the Regional Waste Management Authority (RWMA), a joint powers authority.

1.73 "MFD Waste" means Solid Waste, Organic Materials, Recyclable Materials, and Bulky Items generated at an MFD Service Unit. MFD Waste must be generated by and at the MFD Service Unit wherein the MFD Waste is Collected and does not include items defined herein as Exempt Waste.

1.74 "Multi-Family, Multi-Family Dwelling (MFD), or Multi-Family Service Unit" means any Residential Premises, other than a Single-Family Premises, with five (5) or more Dwelling Units used for Residential purposes (regardless of whether residence therein is temporary or permanent) that receive centralized Collection Service for all units on the Premises which are billed to one (1) Customer at one (1) address. Customers residing in townhomes, mobile homes, condominiums, or other structures with five (5) or more Dwelling Units who elect to receive individual service and are billed separately shall not be considered Multi-Family unless and until that Customer elects to receive combined service and/or billing.

1.75 "Non-Collection Notice" means a form, as approved in advance by CITY, used to notify Service Recipient(s) of the reason for the non-Collection of materials set out by the Service Recipient for Collection by CONTRACTOR pursuant to this Agreement.

1.76 "Organic Materials" means Green Waste and, to the extent any of the following materials are accepted into the appropriate CITY Collection program by amendment of this Agreement, or are required to be added to the appropriate CITY Collection program as a result of a Change in Law, Food Waste, food-soiled paper products and/or those materials designated from time to time in CITY or State legislation for Collection and Recycling under this Agreement. Notwithstanding the preceding sentence, if CITY requests that CONTRACTOR provide for the inclusion of Food Waste as part of mandatory SFD Organic Materials Collection Services, with Collection in the same Container as Green Waste, then upon implementation of that request, "Organic Materials" shall automatically and without amendment of this Agreement be

deemed to refer to commingled Green Waste and Food Waste with respect to SFDs. No Discarded Material shall be considered to be Organic Materials, however, unless it is separated from Solid Waste and Recyclable Material.

1.77 "Party or "Parties" means the CITY and CONTRACTOR, individually or together.

1.78 "Participating Member Agency(ies)" means all Member Agencies, References herein to any approval, direction, action, etc. by the Participating Member Agencies means that such approval, direction, action, etc. was agreed to by all Participating Member Agencies that entered into substantially similar agreements to this one (i.e., Yuba and Sutter Counties, and the Cities of Marysville, Live Oak, Wheatland, and Yuba City).

1.79 "Person(s)" means any individual, firm, association, organization, partnership, corporation, trust, joint venture, or public entity.

1.80 "Premises" means any land or building in the Service Area where Solid Waste, Recyclable Materials, Organic Materials, Bulky Items, or C&D are generated or accumulated.

1.81 "Processing" means to sort, separate, prepare, treat, bale or otherwise package, Compost, cure, or to take other steps necessary to re-use materials at the Approved Facilities, or to remanufacture, reconstitute, and or create new products from Discarded Materials. Processing includes reuse, Recycling and Composting.

1.82 "Recyclable Materials" means those materials which are capable of being Recycled and which have been Source Separated by the Customer and which except for such Source Separation would otherwise be Processed or Disposed of as Solid Waste. No Discarded Materials shall be considered Recyclable Materials unless such material is separated from Solid Waste, Organic Materials, or C&D. Recyclable Materials shall include, but not be limited to: newspaper (including inserts, coupons, and store advertisements); mixed paper (including office paper, computer paper, magazines, junk mail, catalogs, brown paper bags, brown paper, paperboard, paper egg cartons, telephone books, grocery bags, colored paper, construction paper, envelopes, legal pad backings, shoe boxes, cereal and other similar food boxes); chipboard; corrugated cardboard; glass containers, all colors; aluminum (including beverage containers, foil, food containers, small pieces of scrap metal); scrap metal weighing less than ten (10) pounds (without cords or chains and fitting into the Container); steel, tin or bi-metal cans; plastic containers, (numbers 1 to 7) and in addition those materials added or removed by the CONTRACTOR from time to time, subject to CITY approval, which shall not to be unreasonably withheld. Recyclable Materials exclude Exempt Waste.

1.83 "Recycle or Recycling" means the process of sorting, cleansing, treating and reconstituting materials that would otherwise be Disposed of in a landfill, and returning them to the economic mainstream in the form of raw material for new, reused, or reconstituted products which meet the quality standards necessary to be used in the marketplace.

1.84 "Regional Waste Management Authority (RWMA)" means a joint powers authority formed for the purpose of providing reliable, economical, integrated, and environmentally sound waste management services to all of the residents of the region including the unincorporated areas of Sutter and Yuba Counties and the areas embraced within the corporate limits of Live Oak, Marysville, Wheatland, and Yuba City as may be amended, or the successor agency in the event the current agency is replaced.

Deleted: with the exception of Yuba City

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1.85 "Residential or Residential Property" means on, of or pertaining to a Single-Family Premises or Multi-Family Premises, irrespective of whether such Premises are rental units or owner-occupied, or whether Commercial activities are conducted thereon or therefrom, provided that such Commercial activities are permitted under applicable zoning regulations and do not consist of the primary use of the property.

1.86 "Residential Service Work Day" means any Day Monday through Friday.

1.87 "RWMA Contract Administrator" means the Person designated by the RWMA to administer and monitor certain provisions of this Agreement.

1.88 "RWMA Service Area" means the combined legal corporate limits of all Participating Member Agencies of the RWMA.

1.89 "Residue" means those materials which, after Processing, are Disposed rather than Recycled or Composted due to either the lack of markets for materials or the inability of the Approved Facility to capture and recover the materials.

1.90 "Reusable Materials" means items that are capable of being used again after minimal Processing. Reusable Materials may be Collected Source Separated or recovered through an Approved Facility.

1.91 "Route" or "CONTRACTOR's Route" means the designated weekly itinerary or sequence of stops scheduled to be performed by one collection vehicle providing regularly scheduled Cart or Bin collection services for Garbage, Recyclable Material or Organic Waste within the Service Area.

1.92 "**Route Review**" means a visual inspection of Carts and Bins along a Hauler Route for the purpose of identifying Prohibited Container Contaminants.

1.93 "SB 1383" means the Short-Lived Climate Pollutants Act of 2016 (an act to add Sections 39730.5, 39730.6, 39730.7, and 39730.8 to the Health and Safety Code, and to add Chapter 13.1 [commencing with Section 42652] to Part 3 of Division 30 of the Public Resources Code, relating to methane emissions), also commonly referred to as "SB 1383," as amended, supplemented, superseded, and replaced from time to time.

1.94 "**SB 1383 Regulations**" means the Short-lived Climate Pollutants (SLCP): Organic Waste Reductions regulations adopted by the California Department of Resources Recycling and Recovery ("CalRecycle") in 2020.

1.95 "Service Area" means that area within the corporate limits of the CITY of Live Oak, California.

1.96 "Service Level" refers to the volume of a Customer's Container and the frequency of Collection Service.

1.97 "Service Rates" means the amount, expressed as a dollar unit, that CONTRACTOR charges a Customer for providing Collection Services under this Agreement. The CONTRACTOR may, in its sole discretion, charge any amount up to and including the Maximum Service Rate approved by the CITY.

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1.98 "Service Recipient" means an individual, agency, organization, or company receiving Collection Services pursuant to this Agreement.

1.99 "Service Unit" means all SFD Service Units, MFD Service Units, CITY Service Units, or Commercial Service Units.

1.100 "SFD Waste" means Solid Waste, Recyclable Materials, Organic Material, and Bulky Items generated at an SFD Service Unit. SFD Waste must be generated by and at the SFD Service Unit wherein the SFD Waste is Collected and does not include items defined herein as Exempt Waste.

1.101 "Single-Family, Single-Family Dwelling (SFD), or Single-Family Service Unit" means, notwithstanding any contrary definition in the CITY Municipal Code, any detached or attached house or residence of any number of Dwelling Units where each Dwelling Unit is designed or used for occupancy by one (1) family, provided that Collection Service can feasibly be provided to each Dwelling Unit as an independent unit, and the owner or occupant of such independent Dwelling Unit is billed directly for the Collection Service.

1.102 "Sludge" means the accumulated solids, Residues, and precipitates generated as a result of waste treatment or processing, including wastewater treatment, water supply treatment, or operation of an air pollution control facility, and mixed liquids and solids pumped from septic tanks, grease traps, privies, or similar disposal appurtenances or any other such waste having similar characteristics or effects.

1.103 "Solid Waste" means all putrescible and non-putrescible solid, semisolid, and liquid wastes including Garbage, trash, refuse, paper, rubbish, ashes, industrial wastes, discarded home and industrial appliances, Sludge which is not Hazardous Waste, and other discarded solid and semi-solid wastes as defined in California Public Resources Code Section 40191, as that section may be amended from time to time, but does not include materials that have been Source Separated, abandoned vehicles and parts thereof, or Exempt Waste. Solid Waste may include Recyclable Materials, Compostable Materials and Construction and Demolition Debris if such materials are not Source Separated from Solid Waste at the site of generation or Collected for Recycling, Composting, Processing, and marketing.

1.104 "Source Reduction" means any action which causes a net reduction in the generation of Solid Waste. It includes, but is not limited to, reducing the use of non-Recyclable Materials, replacing single use materials and products with Reusable Materials and products, reducing packaging, reducing the amount of Organic Materials generated, and increasing the efficiency of the use of paper, cardboard, glass, metal, plastic, and other materials.

1.105 "Source Separated or Source Separation" means the segregation from Solid Waste, by the Generator, of materials designated for separate Collection for some form of Recycling, Composting, recovery, or reuse.

1.106 "Special Event Collection Service" means the Collection of Solid Waste and Recyclable Materials as appropriate at CITY-sponsored special events.

1.107 "State" means the State of California.

1.108 "Subcontractor" means a Person who has entered into a contract, express or implied, with the CONTRACTOR for the performance of an act that is necessary for the CONTRACTOR's fulfillment of its

obligations for providing service under this Agreement. Vendors providing materials, supplies, or professional services to CONTRACTOR shall not be considered Subcontractors.

1.109 "Term" means the period of this Agreement, including extension periods if granted, as provided for in Article 3.

1.110 "Universal Waste or U-Waste" means all wastes defined by Title 22, Subsections 66273.1 through 66273.9 of the California Code of Regulations or successor regulations. These include, but are not limited to, Household Batteries, fluorescent light bulbs, mercury switches, and E-Waste.

1.111 "White Goods" means discarded refrigerators, ranges, water heaters, freezers, and other similar household appliances.

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ARTICLE 2: REPRESENTATIONS AND WARRANTIES

The Parties, by acceptance of this Agreement, represent and warrant the conditions presented in this Article.

2.1 CONTRACTOR's Corporate Status

CONTRACTOR is a corporation duly organized, validly existing, and in good standing under the laws of the State of California. It is qualified to transact business in California and has the power to own its properties and to carry on its business as now owned and operated and as required by this Agreement.

2.2 CONTRACTOR's Corporate Authorization

CONTRACTOR has the authority to enter into this Agreement and perform its obligations under this Agreement. The Board of Directors of CONTRACTOR (or the shareholders, if necessary) has taken all actions required by law, its articles of incorporation, its bylaws, or otherwise, to authorize the execution of this Agreement. The Person signing this Agreement on behalf of CONTRACTOR represents and warrants that they have authority to do so**.** This Agreement constitutes the legal, valid, and binding obligation of the CONTRACTOR.

2.3 Agreement Will Not Cause Breach

To the best of each Party's knowledge after reasonable investigation, the execution or delivery of this Agreement or the performance by either Party of their obligations hereunder does not conflict with, violate, or result in a breach: (i) of any Applicable Law; or, (ii) any term or condition of any judgment, order, or decree of any court, administrative agency, or other governmental authority, or any agreement or instrument to which CONTRACTOR or any city is a party or by which CONTRACTOR or any of its properties or assets are bound, or constitutes a default hereunder.

2.4 No Litigation

To the best of CONTRACTOR's knowledge after reasonable investigation, there is no action, suit, proceeding or investigation, at law or in equity, before or by any court or governmental authority, commission, board, agency, or instrumentality decided, pending, or threatened against any party wherein an unfavorable decision, ruling, or finding, in any single case or in the aggregate, would:

A. Materially adversely affect the performance by CONTRACTOR of its obligations hereunder;

B. Adversely affect the validity or enforceability of this Agreement;

C. Have a material adverse effect on the reputation of the CONTRACTOR, its parent or Affiliates; or,

D. Have a material adverse effect on the financial condition of CONTRACTOR, or any surety or entity guaranteeing CONTRACTOR's performance under this Agreement.

2.5 No Adverse Judicial Decisions

To the best of each Party's knowledge after reasonable investigation, there is no judicial decision that would prohibit this Agreement or subject this Agreement to Legal Challenge (as defined in Section 3.6.F).

2.6 No Legal Prohibition

To the best of each Party's knowledge, after reasonable investigation, there is no Applicable Law in effect on the date that each Party signed this Agreement that would prohibit the performance of either of their obligations under this Agreement and the transactions contemplated hereby.

2.7 CONTRACTOR's Ability to Perform

CONTRACTOR possesses the business, professional, and technical expertise to perform all services, obligations, and duties as described in and required by this Agreement including all Exhibits thereto. CONTRACTOR possesses the ability to secure equipment, facility, and employee resources required to perform its obligations under this Agreement. By virtue of its long term service to the CITY, CONTRACTOR has intimate knowledge of the Service Area and Customers to accurately estimate the cost of services and revenues from billings as described in this Agreement. By virtue of its corporate relationships, CONTRACTOR has an intimate knowledge of existing legislation and regulatory requirements and the resources required to perform those services in the Service Area.

2.8 CONTRACTOR's Investigation

CONTRACTOR has made an independent investigation and analysis, the results of which are satisfactory to CONTRACTOR, of the conditions and circumstances surrounding the Agreement, its content and preparation, and the work to be performed by CONTRACTOR under the Agreement. The Agreement accurately and fairly represents the intentions of CONTRACTOR and CONTRACTOR enters into this Agreement on the basis of that independent investigation and analysis.

2.9 Statements and Information in CONTRACTOR's Proposal

The CONTRACTOR's Proposal and supplementary information submitted by CONTRACTOR for the work to be performed by CONTRACTOR under the Agreement do not contain any untrue statement of a material fact, nor does it omit any material facts relevant to the ability of CONTRACTOR to perform the work under the Agreement.

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ARTICLE 3: TERM OF AGREEMENT

3.1 Initial Term

The Term of this Agreement shall begin on the Effective Date and terminate at 11:59 p.m. on September 30, 2038.

Deleted: The Term of this Agreement shall be for a ten (10) year period beginning October 1, 2018 and terminating on September 30, 2028.

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3.2 Extension of Initial Term

Intentionally Omitted.

Deleted: On or before July 1, 2026, the Participating Member Agencies may approve an offer to the CONTRACTOR in writing for a five (5) year extension of this Agreement for the period October 1, 2028 through September 30, 2033. Provision of such offer shall be at the sole discretion of the Participating Member Agencies. CONTRACTOR shall provide written notice to the Participating Member Agencies as to whether CONTRACTOR accepts or rejects the extension offer within twenty (20) Residential Service Work Days of the date of the offer. If CONTRACTOR fails to provide such notice to the Participating Member Agencies within said twenty (20) Residential Service Work Days, the extension offer shall be deemed withdrawn and CITY shall have no obligation to extend the Term of this Agreement beyond September 30, 2028. If the Term of this Agreement is extended, the CONTRACTOR Compensation and Maximum Service Rate provisions of Article 10 shall not be subject to negotiation. However, Maximum Service Rates shall be adjusted annually throughout the extended Term as provided in Article 10.

3.3 Extension of Second Term

Intentionally Omitted.

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3.4 Extension of Third Term

On or before July 1, 2036, the Participating Member Agencies may approve an offer to the CONTRACTOR in writing for a five (5) year extension of this Agreement for the period October 1, 2038, through September 30, 2043. Provision of such offer shall be at the sole discretion of the Participating Member Agencies. CONTRACTOR shall provide written notice to the Participating Member Agencies as to whether CONTRACTOR accepts or rejects the extension offer within twenty (20) Residential Service Work Days of the date of the offer. If CONTRACTOR fails to provide such notice to the Participating Member Agencies within said twenty (20) Residential Service Work Days, the extension offer shall be deemed withdrawn and CITY shall have no obligation to extend the Term of this Agreement beyond September 30, 2038. If the Term of this Agreement is extended, the CONTRACTOR Compensation and Maximum Service Rate provisions of Article 10 shall not be subject to negotiation. However, Maximum Service Rates shall be adjusted annually throughout the extended Term as provided in Article 10.

Deleted: On or before July 1, 2031, the Participating Member Agencies may approve an offer to the CONTRACTOR in writing for a five (5) year extension of this Agreement for the period October 1, 2033 through September 30, 2038. Provision of such offer shall be at the sole discretion of the Participating Member Agencies. CONTRACTOR shall provide written notice to the Participating Member Agencies as to whether CONTRACTOR accepts or rejects the extension offer within twenty (20) Residential Service Work Days of the date of the offer. If CONTRACTOR fails to provide such notice to the Participating Member Agencies within said twenty (20) Residential Service Work Days, the extension offer shall be deemed withdrawn and CITY shall have no obligation to extend the Term of this Agreement beyond September 30, 2033. If the Term of this Agreement is extended, the CONTRACTOR Compensation and Maximum Service Rate provisions of Article 10 shall not be subject to negotiation. However, Maximum Service Rates shall be adjusted annually throughout the extended Term as provided in Article 10.

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3.5 Other Provisions

The CITY may, at the end of the initial Term or optional extended Terms, as appropriate and at the sole discretion of the CITY Council, either renegotiate the terms and conditions of the Agreement with the current CONTRACTOR or request proposals from qualified contractors to provide Collection Services.

3.6 Conditions to Effectiveness of Agreement

The effectiveness of this Agreement and the obligation of each Party to perform its undertakings provided for in this Agreement, is subject to the satisfaction or waiver of all the conditions below, each of which may be waived, in written form, in whole or in part by CITY (as to items A-F) or by CONTRACTOR (as to item G).

A. **Accuracy of Representations.** The CONTRACTOR's representations and warranties made in CONTRACTOR's Proposal and Article 2 of this Agreement are true and correct on and as of the Effective Date.

B. **Furnishings of Insurance and Performance Bond.** CONTRACTOR has on or prior to the Effective Date furnished evidence of the insurance and to the extent required, the performance bond required by Article 11 that is satisfactory to the CITY.

C. Absence of Litigation. To the best of CONTRACTOR's knowledge, after reasonable investigation, as of the Effective Date there is no action, suit, proceeding, or investigation, at law or in equity, before or by any court or governmental authority, commission, board, agency, or instrumentality decided, pending or threatened against CONTRACTOR wherein an unfavorable decision, ruling, or finding, in any single case or in the aggregate, would:

1. Materially adversely affect the performance by CONTRACTOR of its obligations hereunder;

2. Adversely affect the validity or enforceability of this Agreement;

3. Have a material adverse effect on the reputation of the CONTRACTOR, its parent or Affiliates; or

4. Have a material adverse effect on the financial condition of CONTRACTOR, or any surety or entity guaranteeing CONTRACTOR's performance under this Agreement.

D. Permits Furnished. CONTRACTOR has on or prior to the Effective Date provided CITY with copies of all permits necessary for operation of all Approved Facilities owned or operated by CONTRACTOR or any Subcontractor for use under the terms of this Agreement.

E. Post-Collection Processing and Disposal Services. As of the Effective Date, CONTRACTOR either has a contract in place with each Approved Facility proposed to be used for post-Collection Processing and Disposal of materials Collected under this Agreement for the Term of this Agreement, or owns or operates such Approved Facility.

F. Legal Challenge. CONTRACTOR understands and acknowledges that the award of this Agreement and related decisions may be subject to review and repeal by the CITY's citizens through a referendum or similar petition, and to various types of legal and environmental challenges (such referenda, similar petition and legal and environmental challenges being referred to collectively as "Legal Challenges"). In the event of a Legal Challenge, the Parties will cooperate with each other in responding to such action and if it is determined that the Agreement is invalid, neither Party shall owe any obligation to the other, except as may be determined by a court of competent jurisdiction.

G. Related to Propositions 218 and 26. Should there be a change in Applicable Law or a new judicial interpretation of Applicable Law, including, but not limited to, Article XIII C and D of the California Constitution (Commonly Proposition 218 and Proposition 26), which impacts the CITY's/ability to set or change Maximum Service Rates for the Collection Services established in accordance with this Agreement, CONTRACTOR agrees to meet and confer with the CITY to discuss the impact of such Change in Law or new judicial interpretation on either Party's ability to perform under this Agreement.

The CITY shall not be in default of this Agreement if it is determined by a court of competent jurisdiction that CITY lacks the authority to set Maximum Service Rates or increase Maximum Service Rates for charges related to providing Collection Services under this Agreement. Should a court of competent jurisdiction determine that the CONTRACTOR cannot charge and/or increase its Maximum Service Rates to cover any amounts incorporated into Maximum Service Rates under this Agreement, CONTRACTOR shall reduce (and/or not increase) the Maximum Service Rates it

charges Customers correspondingly, and shall be relieved from the obligation to pay such amounts, providing said amounts disallowed by the court are not related to the cost of providing service hereunder and had been incorporated in the Maximum Service Rates charged by CONTRACTOR to its Customers. If the amounts disallowed by the court are related to the cost of providing service hereunder, then CONTRACTOR's obligations hereunder shall be reduced (in a manner mutually agreed by CITY and CONTRACTOR) so that they are commensurate with the rates that CONTRACTOR can legally charge.

Nothing herein is intended to imply that Proposition 218 or Proposition 26 apply to the Maximum Service Rates established for services provided under this Agreement; rather this Section is provided merely to allocate risk of an adverse judicial interpretation between the Parties.

H. Execution by Participating Member Agencies. All of the Participating Member Agencies have entered into Collection Service Agreements substantially similar to this Agreement, containing the same base services (with the exception of services within the non-program areas of Sutter and Yuba Counties) and the same base rates net of Franchise and other fees and surcharges (with the exception of base rates for services in the non-program areas of Sutter and Yuba Counties).

I. Reimbursement of Independent Third Party Review. CONTRACTOR shall pay to the RWMA one hundred twenty-five thousand dollars ($125,000) as reimbursement of the third party costs incurred in connection with the review of, and negotiations regarding, CONTRACTOR's 2026 request for an extraordinary rate adjustment. Such amount shall be paid within thirty (30) Days of the Effective Date of Amendment No. 3 to this Agreement, is a one-time payment, is not recoverable on a pass-through basis, and shall not be included in any element of the Maximum Service Rates.

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ARTICLE 4: GRANT AND ACCEPTANCE OF EXCLUSIVE AGREEMENT

4.1 Grant and Acceptance of Exclusive Agreement

Except as provided in Section 4.2 of this Agreement, the CONTRACTOR is hereby granted and the CONTRACTOR hereby accepts the exclusive Franchise, right and privilege within the Service Area to Collect and transport for Disposal and/or Processing all Solid Waste, Recyclable Materials, Green Waste, Food Waste, Organic Materials, Construction and Demolition Debris, E-Waste, U-Waste, White Goods, and Bulky Items, including along, across, or over the CITY's public ways within the Service Area. No other services shall be exclusive to the CONTRACTOR.

4.2 Limitations to the Scope of Exclusive Agreement

The following services and materials shall be excluded from the scope of this Agreement:

A. **Recyclable Materials, Organic Materials or Bulky Items**. Recyclable Materials, Organic Materials, or Bulky Items that are Source Separated from Solid Waste by a Service Recipient for which the waste Generator sells or is otherwise compensated by a collector in a manner resulting in a net payment to the waste Generator.

B. **Self-Hauled Materials**. Solid Waste, Recyclable Materials, Bulky Items, Organic Materials, or C&D which is removed from any SFD Service Unit, MFD Service Unit, Commercial Service Unit, or CITY Service Unit, and which is transported personally by the owner or occupant of such Premises (or by his or her full-time employees) to a Recycling, Processing, or Disposal facility;

C. **Donated Source Separated Materials.** Recyclable Materials, Organic Materials, or Bulky Items which are Source Separated at any Premises by the waste Generator and donated to youth, civic, or charitable organizations;

D. **Beverage Containers**. Containers delivered for Recycling under the California Beverage Container Recycling and Litter Reduction Act, Section 14500, et seq. California Public Resources Code;

E. **Materials Removed by Customer's Contractor as Incidental Part of Services**. Solid Waste, Recyclable Materials, Organic Materials, Bulky Items, and/or C&D removed from a Premise by a company (e.g., gardener, landscaper, tree trimming service, construction contractor, Residential clean-out service) as an incidental part of the service being performed by the company where the company uses its own Fixed Body Vehicle and employees, and no Drop Box Containers are used for the Collection and transportation of such materials;

F. **Source Separated White Goods, Bulky Items, Etc.** Removal and transportation of White Goods, Bulky Items or other material as part of the services of providing a replacement item when such removal and transportation is provided by the vendor who sold the replacement item;

G. **Animal, Grease Waste, and Used Cooking Oil**. Animal waste and remains from slaughterhouse or butcher shops, grease, or used cooking oil;

H. **Sewage Treatment By-Product**. By-products of sewage treatment, including Sludge, Sludge ash, grit, and screenings;

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I. Hazardous Waste. Hazardous Waste regardless of its source;

J. CONTRACTOR Requested Waste. SFD Waste, MFD Waste, Commercial Waste, CITY Waste, or C&D that are removed from a Premise by a company through the performance of a service that the CONTRACTOR has requested and received written permission from the Contract Administrator not to provide;

K. Materials Generated by State Facilities. Materials generated by State facilities located in the CITY, provided that the Generator has arranged services with other Persons or has arranged services with the CONTRACTOR through a separate agreement; and,

L. In-Place Composting. Organic Materials Composted or otherwise legally managed at the site where it is generated (e.g., backyard Composting, on-site anaerobic digestion).

4.3 Excluded Services

CONTRACTOR acknowledges and agrees that the CITY may permit other Persons besides the CONTRACTOR to Collect any and all types of materials excluded from the scope of this Agreement, as set forth in Article 4, without seeking or obtaining approval of CONTRACTOR.

4.4 Exclusivity

In the event CONTRACTOR can produce pictorial evidence or other documentation that other Persons are servicing Collection Containers or are Collecting Solid Waste, Recyclable Materials, Organic Materials, Bulky Items, or C&D in a manner that is not consistent with the CITY's Municipal Code or this Agreement, CITY shall cooperate with CONTRACTOR in the efforts of CONTRACTOR to enforce its rights under the CITY Municipal Code or this Agreement.

4.5 Applicable Law

This Agreement and scope of this Agreement shall be interpreted to be consistent with Applicable Law, now and during the Term of the Agreement. If future judicial interpretations of current law or new laws, regulations, or judicial interpretations limit the ability of the CITY to lawfully contract for the scope of services consistent with the manner and consistent with all provisions as specifically set forth herein, CONTRACTOR agrees that the scope of the Agreement will be limited to those services and materials which may be lawfully included herein and that the CITY shall not be responsible for any lost profits or losses claimed by CONTRACTOR to arise out of limitations to the scope or provisions of the Agreement set forth herein. In such an event, it shall be the responsibility of CONTRACTOR to minimize the financial impact of such future judicial interpretations or new laws and the CONTRACTOR may meet and confer with CITY and may petition for a rate adjustment pursuant to Article 10.

4.6 Obligations of Parties

In addition to the specific performance required under the Agreement, CITY and CONTRACTOR shall:

A. Provide timely notice to one another of an anticipated failure to perform any obligations under this Agreement and access to information demonstrating the Party's failure to perform.

B. Provide timely access to the Contract Administrator and the CONTRACTOR's designated representative and complete and timely responses to requests of the other Party.

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C. Provide timely notice of matters that may affect either Party's ability to perform under the Agreement.

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ARTICLE 5: SCOPE OF COLLECTION SERVICES

5.1 Summary Scope of Services

The CONTRACTOR or its Subcontractor(s) shall be responsible for the following services and shall be compensated for the provision of such services in accordance with Article 10 of this Agreement.

A. Collecting Solid Waste, Recyclable Materials, Organic Materials, Bulky Items, and C&D generated by and placed for Collection by Customers of CONTRACTOR's services pursuant to the requirements of Article 5;

B. Transporting Collected materials to the appropriate Approved Facilities pursuant to the requirements of Article 6;

C. Processing Collected Recyclable Materials, Organic Materials, Bulky Items, and C&D at the appropriate Approved Facilities;

D. Performing all other services required by this Agreement including, but not limited to, Customer billing, public education, Customer service, record keeping, and reporting pursuant to Article 8;

E. Furnishing all labor, supervision, vehicles, Containers, other equipment, materials, supplies, and all other items and services necessary to perform its obligations under this Agreement;

F. Paying all expenses related to provision of services required by this Agreement including, but not limited to, taxes, host fees, business and any other license fees, regulatory fees (including CITY fees and RWMA surcharges as applicable), and utilities; paying all expenses related to the operation, permitting, licensing, and regulatory fees for all Approved Facilities owned/operated by CONTRACTOR or CONTRACTOR's Affiliate; paying for all expenses related to Changes in Law at Approved Facilities owned/operated by CONTRACTOR or CONTRACTOR's Affiliate; and, paying all expenses related to any construction, any land or facility improvements, any repair and/or replacement of equipment, and all other expected or unforeseen costs associated with all Approved Facilities owned/operated by CONTRACTOR or CONTRACTOR's Affiliate;

G. Performing or providing all services necessary to fulfill its obligations in full accordance with this Agreement at all times using best industry practice for comparable operations; and,

H. Complying with all Applicable Laws.

CONTRACTOR shall perform the work and provide the services pursuant to this Agreement in a thorough and professional manner so that the residents and businesses within the Service Area are provided reliable, courteous, and high-quality service at all times. The enumeration and specification of particular aspects of service, labor, or equipment requirements shall not relieve CONTRACTOR of the duty to perform all other tasks and activities necessary to fulfill its obligations under this Agreement, regardless of whether such requirements are enumerated elsewhere in the Agreement, unless excused in accordance with Section 12.7.

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5.2 Use of Approved Facilities

The CONTRACTOR, without constraint and as a free-market business decision in accepting this Agreement, agrees to use the Approved Facilities, as identified in Exhibit F, Approved Facilities, for the purposes of Processing, transferring and/or Disposing of all Solid Waste, Recyclable Materials, Organic Materials, Bulky Items, C&D, and other materials Collected in the CITY. Such decision by CONTRACTOR in no way constitutes a restraint of trade. If the CONTRACTOR or Affiliate owns and/or operates Approved Facility(ies), all expenses associated with permitting, licensing, regulatory compliance, closure and post-closure, etc., and all other costs associated with the operation and ownership of the Approved Facility(ies) is the sole responsibility of the CONTRACTOR, except as provided in Section 10.5. CONTRACTOR agrees and acknowledges that all closure and post closure costs associated with the Recology Yuba Sutter landfill at Marysville are the sole responsibility of CONTRACTOR or its Affiliate.

5.3 Subcontracting

Except as set forth on Exhibit E, CONTRACTOR shall not engage any Subcontractors or Affiliated entities in the provision of services for Collection, transportation, or Processing of Solid Waste, Recyclable Materials, Organic Materials, U-Waste, Bulky Items, or C&D services without the prior written consent of the Contract Administrator. If the CONTRACTOR plans to engage other Affiliated entities in the provision of services, CONTRACTOR shall provide the Contract Administrator with thirty (30) Days' written notification of its plans and provide an explanation of any potential impacts related to the quality, timeliness, or cost of providing services under this Agreement.

5.4 Responsibility for Materials

Once Solid Waste, Recyclable Materials, Organic Materials, Bulky Items, and C&D are placed in the CONTRACTOR's Containers, unless CONTRACTOR does not require the material to be placed in a Container, and at the Collection location, the responsibility for their proper handling shall transfer directly from the Generator to CONTRACTOR, with the exception of Exempt Waste if the CONTRACTOR can identify the Generator. Once Solid Waste, Recyclable Materials, Organic Materials, Bulky Items, and C&D are deposited by CONTRACTOR at the appropriate Approved Facility, such materials shall become the responsibility of the owner or operator of the Approved Facility with the exception of Exempt Waste. Responsibility for Exempt Waste that has been inadvertently Collected by the CONTRACTOR shall remain with the CONTRACTOR if it cannot identify the Generator, and CONTRACTOR shall assume all responsibility for its proper Disposal.

5.5 CITY-Directed Changes to Scope

The CITY may meet and confer with CONTRACTOR to establish the scope of any additional services or modification to existing services (which may include a change in Approved Facilities) to be provided under this Agreement. In such case, CONTRACTOR shall present, within thirty (30) Days of the CITY's request, a written proposal to provide such modified or additional services. The CITY shall review the CONTRACTOR's Proposal for the change in scope of services, and other such financial records that CITY may deem necessary to make an informed decision. The CITY and CONTRACTOR may meet and confer to negotiate CONTRACTOR's proposed revisions and costs and shall amend this Agreement, as appropriate, to reflect the mutually agreed-upon changes in scope and rates.

If the Parties fail to reach agreement on a change proposed by the CITY after sixty (60) Days from the receipt of the proposal, the proposal is deemed rejected and the CITY may either implement the change

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itself, or may (i) enter into an exclusive contract with a third party for the provision of the new service or new program according to the same specifications presented to CONTRACTOR (including, but not limited to, the same Franchise Fees or other fees or charges imposed by CITY), or (ii) grant one or more non-exclusive licenses to third parties to provide the new service or new program (in which event CONTRACTOR shall be entitled to such a license on terms and conditions no less favorable than any license granted to a third party). CITY shall not enter into discussions with or consider proposals from third parties regarding the proposed new service or new program until CITY has complied with the foregoing obligations. Nothing in this Section 5.5 shall be deemed to limit CONTRACTOR's exclusivity under Section 4.1, and accordingly the services that CITY may perform or contract for under this Section 5.5 shall exclude the services that are exclusive to CONTRACTOR under Section 4.1.

5.6 Single-Family Dwelling Collection Services

These services shall be governed by the following terms and conditions:

A. SFD Conditions of Service. CONTRACTOR shall Collect Solid Waste, Recyclable Materials, and Organic Materials from all SFD Service Units in the Service Area whose Solid Waste, Recyclable Materials, and Organic Materials are properly containerized in Carts, except as set forth in Sections 5.6.B through 5.6.F where the Solid Waste, Recyclable Material, and Organic Materials Carts have been placed within three (3) feet of the curb, swale, paved surface of the public roadway, closest accessible roadway, or other such location agreed to by the CONTRACTOR and Service Recipient that will provide safe and efficient accessibility to the CONTRACTOR's Collection crew and vehicle. CONTRACTOR shall follow the procedures set forth in Sections 7.14, 7.15, and 7.16 for those Solid Waste, Recyclable Materials, and Organic Materials Carts that are Contaminated. If during the Term of this Agreement, the CITY requests that CONTRACTOR provide for the inclusion of Food Waste and/or other Organic Materials as part of mandatory SFD Organic Materials Collection Services, such request shall be implemented under the provisions of Section 5.5 of this Agreement, except that CONTRACTOR acknowledges and agrees that there shall be no consideration of any additional Collection, Public Education and Outreach, or Processing costs related to the Collection of Food Waste.

1. **On-Premises Service**. Notwithstanding any term or definition set forth in this Agreement, CONTRACTOR shall provide on-Premises Collection of Solid Waste, Recyclable Materials, and Organic Materials to an SFD Service Unit if all adult Service Recipients residing therein have disabilities that prevent them from setting their Solid Waste, Recyclable Material, or Organic Materials Cart at the curb for Collection and if a request for on-Premises service has been made to and approved by the CONTRACTOR in the manner set forth in its written policy, which policy shall be provided to all residents requesting such on-Premises service. CONTRACTOR shall provide on-Premises service on the same Residential Service Work Day that curbside Collection would otherwise be provided to the SFD Service Unit. No additional monies shall be due to the CONTRACTOR for the provision of on-Premises service.

2. **Frequency and Scheduling of Service**. Except as set forth in Sections 5.6.E and 5.6.F, SFD Collection Services shall be provided one (1) time per week on a scheduled route basis. SFD Collection Services shall be scheduled so that Solid Waste, Recyclable Materials, and Organic Materials are Collected from an SFD Service Unit on the same Residential Service Work Day.

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3. **Non-Collection.** Except as set forth in Sections 5.6.B through 5.6.F, CONTRACTOR shall not be required to Collect any Solid Waste, Recyclable Material, or Organic Materials that are not placed in a Cart where such Cart is placed out for Collection in the manner required herein. In the event of non-Collection, CONTRACTOR shall affix to the Cart a Non-Collection Notice explaining why Collection was not made. CONTRACTOR shall maintain a copy of such notices for a period of three (3) years.

B. SFD Solid Waste Service Overages. Intentionally omitted.

C. SFD Recycling Service Overages. CONTRACTOR shall Collect Recyclable Materials that will not fit inside the Recycling Cart but have been flattened and/or bundled and placed beside the Recyclable Materials Cart. CONTRACTOR shall also Collect corrugated cardboard that will not fit inside the Recycling Cart and has been reduced to a size not exceeding three feet by three feet (3' x 3') and placed beside the Cart for Collection.

D. SFD Organic Materials Collection Service Overages. CONTRACTOR shall Collect Organic Materials that will not fit inside the Organic Materials Cart but have been bundled and placed beside the Organic Materials Cart.

E. Curbside Holiday Tree Collection. CONTRACTOR shall Collect holiday trees (without stands, flocking, or ornamentation and no greater than five (5) feet in length or cut into three (3) foot long sections) that are set at the curb beside the Organic Materials Cart from all SFD Service Units as part of the Organic Materials Collection Service. CONTRACTOR shall provide this service beginning on the first Residential Service Work Day after December 25 and until January 15.

1. **Contaminated Holiday Trees.** Holiday trees that are flocked or contain tinsel or other decorations may be delivered to the Approved Disposal Facility at the discretion of the CONTRACTOR.

F. Bulky Item Collection Service. This service will be governed by the following terms and conditions:

1. **Conditions of Service.** The CONTRACTOR shall provide Bulky Item Collection Service to all SFD Service Units in the Service Area whose Bulky Items have been placed within three (3) feet of the curb, swale, paved surface of the public roadway, closest accessible roadway, or other such location agreed to by the CONTRACTOR and Service Recipient, that will provide safe and efficient accessibility to the CONTRACTOR's Collection crew and vehicle. Except as set forth below in Section 5.6.F.2, CONTRACTOR shall be entitled to charge for Collecting Bulky Items at a rate not exceeding the "Bulky Item Collection" Maximum Service Rate set forth in Exhibit A, as adjusted under the terms of this Agreement. Bulky Items Collected by CONTRACTOR may not be landfilled or Disposed of until the following hierarchy has been followed by the CONTRACTOR.
    - Reuse as is (if energy efficient)
    - Disassemble for reuse or Recycling
    - Recycle (through participation of charitable organizations)
    - Disposal

Deleted: CONTRACTOR shall Collect Solid Waste from SFD Service Units who have contacted the CONTRACTOR's office in advance of the Collection Day and arranged for Collection of additional thirty-two (32) gallon bags of Solid Waste. CONTRACTOR shall be entitled to charge for such service a rate not exceeding Maximum Service Rate for such service set forth in Exhibit A…

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2. **Free Bulky Item Collection Service.** Beginning January 1, 2019 and continuing through December 31, 2026, CONTRACTOR shall allow each SFD Customer four (4) free Bulky Item Collection Services per calendar year. Beginning January 1, 2027 and annually thereafter during the Term of this Agreement, CONTRACTOR shall allow each SFD Customer two (2) free Bulky Item Collection Services per calendar year, one (1) of which shall be available January 1 through June 30 and one (1) of which shall be available July 1 through December 31. Each free Bulky Item Collection Service provided beginning January 1, 2027 shall be limited to one (1) Bulky Item, except as otherwise provided in Section 5.6.F.5. An unused Bulky Item Collection Service shall not carry over to a subsequent period.

3. **Frequency of Service.** Bulky Item Collection Service shall be provided on the Customer's first SFD Collection Service date following the receipt of the request, with a minimum of forty-eight (48) hours' notice, or as agreed upon between Customer and CONTRACTOR.

4. **Free Dump Program.** Beginning January 1, 2027 and annually thereafter during the Term of this Agreement, CONTRACTOR shall issue to each SFD Customer, upon request, one (1) dump coupon valid January 1 through June 30 and one (1) dump coupon valid July 1 through December 31. Each dump coupon shall be issued in lieu of the free Bulky Item Collection Service available during the corresponding period. Each coupon shall authorize the Customer to deliver up to one thousand (1,000) pounds of Solid Waste, Recyclable Materials, Organic Materials, Bulky Items, or C&D Debris in a non-Commercial vehicle or trailer to the Approved Transfer Station at no charge. Coupons are non-transferable, have no cash value, may not be combined, and expire at the end of the period for which they are issued. CONTRACTOR shall track and report coupon issuance and redemption in the quarterly report required by Article 9.

5. **Tires and Freon.** The number of tires delivered to the Approved Transfer Station or Collected as part of each Bulky Item Collection shall be limited to four (4) passenger car and light truck tires per event. CONTRACTOR may charge for additional tires as set forth in Exhibit A. In addition, a charge as set forth in Exhibit A may be applied to each Freon-containing appliance.

G. **Compost Give-Away.** On or about April 1, 2019 and semi-annually thereafter during the Term of this Agreement, CONTRACTOR shall make available to each SFD Customer, a "free Compost" program that provides up to fifty (50) gallons of Compost material for Customer pick-up at the Approved Transfer Station or in a manner agreed upon by the CITY and CONTRACTOR.

5.7 Multi-Family Dwelling Collection Services

These services shall be governed by the following terms and conditions:

A. **MFD Solid Waste Conditions of Service.** The CONTRACTOR shall Collect Solid Waste from all MFD Service Units in the Service Area whose Solid Waste is properly containerized in Bins or Carts where the Bins or Carts are accessible as set forth herein. CONTRACTOR shall follow the procedures set forth in Section 7.14 for those Solid Waste Containers that are Contaminated.

1. **Size and Frequency of Service.** This service shall be provided as deemed necessary and as determined between the CONTRACTOR and the Customer, but such service shall be

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Deleted: Beginning January 1, 2019 and annually thereafter during the Term of this Agreement, CONTRACTOR shall allow each SFD Customer to deliver one (1) load in a non-Commercial (no more than one (1) ton) vehicle or trailer of Solid Waste, Recyclable Materials, Organic Material, Bulky Items, or C&D to the Approved Transfer Station in lieu of receiving a free Bulky Item Collection Service.

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received no less than one (1) time per week. Service may be provided by Bin or Cart at the option of the Customer. The size of the Container and the frequency (above the minimum) of Collection shall be determined between the Customer and the CONTRACTOR. However, size and frequency shall be sufficient to provide that no MFD Solid Waste need be placed outside the Bin or Cart. The CONTRACTOR shall provide Containers at no additional charge as part of the service; however, Customers may provide their own Compactor provided that the Customer is completely responsible for its proper maintenance and that such Compactor shall be of a type that can be serviced by the CONTRACTOR's equipment.

2. **Non-Collection.** CONTRACTOR shall not be required to Collect any MFD Solid Waste that is not placed in a Bin or Cart and set out for Collection. In the event of non-Collection, CONTRACTOR shall contact the Customer to discuss the reason for the non-Collection and shall affix to the Container a Non-Collection Notice explaining why Collection was not made. CONTRACTOR shall maintain a copy of such notices for a period of three (3) years.

3. **Solid Waste Overflow.** Intentionally omitted.

B. **MFD Recycling Offer of Service.** During the Term of this Agreement and subject to the limitations set forth in Article 4, CONTRACTOR shall provide Recyclable Materials Collection to all MFD Service Units in the Service Area on a subscription basis at a rate not exceeding the Maximum Service Rate for such service set forth in Exhibit A. CONTRACTOR shall provide Recycling services to all MFD Service Units where such Recyclable Materials are properly Containerized and uncontaminated by materials not included in the Recycling program, in Bins or Carts, where the Bins or Carts are accessible as set forth herein. However, CONTRACTOR shall be required to Collect corrugated cardboard that has been reduced to a size not exceeding three feet by three feet (3' x 3') and placed beside the Bin for Collection. CONTRACTOR shall follow the procedures set forth in Section 7.15 for those Recyclable Materials Containers that are Contaminated.

1. **Non-Collection.** Except as set forth above, CONTRACTOR shall not be required to Collect any corrugated cardboard or Recyclable Materials that are not placed in a Bin or Cart where such Container is placed out for Collection in the manner required herein. In the event of non-Collection, CONTRACTOR shall affix to the Container a Non-Collection Notice explaining why Collection was not made. CONTRACTOR shall maintain a copy of such notices for a period of three (3) years.

C. **MFD Organic Materials Offer of Service.** During the Term of this Agreement and subject to the limitations set forth in Article 4, CONTRACTOR shall provide Organic Materials Collection to all MFD Service Units in the Service Area on a subscription basis at a rate not exceeding the Maximum Service Rate for such service set forth in Exhibit A. CONTRACTOR shall provide Organic Materials Collection Service to all MFD Service Units requesting such service where such Organic Materials are properly containerized, and uncontaminated by materials not included in the Organic Materials program, in Bins or Carts, where the Bins or Carts are accessible as set forth herein. In addition, if during the Term of this Agreement, the CITY, as a result of a Change in Law is required to amend this Agreement to require the inclusion of Food Waste and other Organic Materials as part of mandatory MFD Organic Materials Collection Services, such change in services shall be implemented under the provisions of Section 5.5 of this Agreement. CONTRACTOR shall follow

Deleted: In the case of overflows of MFD Solid Waste, CONTRACTOR may, at its option, Collect the overflow material and not charge Customer; Collect the overflow material and charge the Customer up to the "Overflow" Maximum Service Rate set forth in Exhibit A; or not Collect the overflow material. In the event CONTRACTOR elects not to Collect the overflow material, CONTRACTOR shall contact the Customer to inform them of the situation and request that arrangements be made for the Customer's personnel to put the material in the Container. In the event of multiple occurrences of overflow, in which such overflow is creating an undue health and safety concern, CONTRACTOR shall meet with the Customer to arrange for an appropriate change in Solid Waste Bin or Cart size, Collection frequency, or both. In the event CONTRACTOR cannot reach an agreement with the Customer regarding the change in service, CONTRACTOR shall provide the additional services CONTRACTOR deems necessary to avoid future overflow or any undue health and safety concern and shall bill the Customer accordingly.

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the procedures set forth in Section 7.16 for those Organic Materials Containers that are Contaminated.

1. **Non-Collection.** CONTRACTOR shall not be required to Collect any MFD Organic Materials that are not placed in a Bin or Cart where such Container is placed out for Collection in the manner required herein. In the event of non-Collection, CONTRACTOR shall contact the Customer to discuss the reason for the non-Collection and shall affix to the Bin or Cart a Non-Collection Notice explaining why Collection was not made. CONTRACTOR shall maintain a copy of such notices for a period of three (3) years.

D. MFD Bulky Item Service. During the Term of this Agreement, CONTRACTOR shall offer to provide Bulky Item Collection Service to MFD Service Units in the Service Area on a subscription basis at a rate not exceeding the Maximum Service Rates for such service set forth in Exhibit A. CONTRACTOR will be required to separate and Recycle all commodities that can be feasibly recovered. Bulky Items Collected by CONTRACTOR may not be landfilled or Disposed of until the following hierarchy has been followed by the CONTRACTOR.

- Reuse as is (if energy efficient)
- Disassemble for reuse or Recycling
- Recycle (through participation of charitable organizations)
- Disposal

E. MFD Annual Holiday Tree Collection. Annually, commencing the first Collection Day after December 25 and ending January 15, the CONTRACTOR shall Collect holiday trees (without stands, flocking, or ornamentation and no greater than six (6) feet in length) from MFD Customers at no additional charge. CONTRACTOR shall perform Collection of holiday trees on Customers' normal Collection Day at a location agreed to between CONTRACTOR and Customer.

F. Accessibility. CONTRACTOR shall Collect all Bins or Carts that are readily accessible to the CONTRACTOR's crew and vehicles and not blocked. However, CONTRACTOR shall provide "push services" and "master lock services" as described herein as necessary during the provision of MFD Collection Services. "Push services" shall include, but not be limited to, dismounting from the Collection vehicle, moving the Bins or Carts from their storage location for Collection and returning the Bins or Carts to their storage location. "Push services" may include unlocking and relocking the Bin or enclosure. "Master lock services" shall include the provision of a master lock and key by CONTRACTOR to the Customer for the convenience of CONTRACTOR. CONTRACTOR shall be entitled to charge for "push services" or "master lock services" at a rate not exceeding the Maximum Service Rates for such services set forth in Exhibit A.

5.8 Commercial Collection Services

These services will be governed by the following terms and conditions:

A. Commercial Solid Waste Conditions of Service. The CONTRACTOR shall Collect Solid Waste from all Commercial Service Units in the Service Area whose Solid Waste is properly containerized in Bins, Carts, Compactors, or Drop Box Containers, where the Containers are accessible as set forth

herein. CONTRACTOR shall follow the procedures set forth in Section 7.14 for those Solid Waste Containers that are Contaminated.

1. **Size and Frequency of Service.** This service shall be provided as deemed necessary and as determined between the CONTRACTOR and the Customer, but such service shall be received no less than one (1) time per week. Service may be provided by Bin, Cart, Compactor, or Drop Box Containers at the option of the Customer. The size of the Container and the frequency (above the minimum) of Collection shall be determined between the Customer and the CONTRACTOR. However, size and frequency shall be sufficient to provide that no Commercial Solid Waste need be placed outside the Bin, Cart, Compactor, or Drop Box Containers. The CONTRACTOR shall provide Containers at no additional charge as part of the service; however, Customers may provide their own Compactor provided that the Customer is completely responsible for its proper maintenance and that such Compactor shall be of a type that can be serviced by the CONTRACTOR's equipment.

2. **Non-Collection.** CONTRACTOR shall not be required to Collect any Commercial Solid Waste that is not placed in a Container and set out for Collection. In the event of non-Collection, CONTRACTOR shall contact the Customer to discuss the reason for the non-Collection and shall affix to the Container a Non-Collection Notice explaining why Collection was not made. CONTRACTOR shall maintain a copy of such notices for a period of three (3) years.

3. **Commercial Solid Waste Overflow.** Intentionally omitted.

Deleted: In the case of overflows of Commercial Solid Waste, CONTRACTOR may, at its option, Collect the overflow material and not charge Customer; Collect the overflow material and charge the Customer up to the "Overflow" Maximum Service Rate set forth in Exhibit A; or not Collect the overflow material. In the event CONTRACTOR elects not to Collect the overflow material, CONTRACTOR shall contact the Customer to inform them of the situation and request that arrangements be made for the Customer's personnel to put the material in the Container. In the event of multiple occurrences of overflow, in which such overflow is creating an undue health and safety concern, CONTRACTOR shall meet with the Customer to arrange for an appropriate change in Solid Waste Bin, Cart, Compactor, or Drop Box Container size, Collection frequency or both. In the event CONTRACTOR cannot reach an agreement with the Customer regarding the change in service, CONTRACTOR shall provide the additional services CONTRACTOR deems necessary to avoid future overflow or any undue health and safety concern and shall bill the Customer accordingly.

B. **Commercial Recycling Offer of Service.** During the Term of this Agreement and subject to the limitations set forth in Article 4, CONTRACTOR shall offer to Collect Recyclable Materials from all Commercial Service Units in the Service Area on a subscription basis at a rate not exceeding the Maximum Service Rate for such service set forth in Exhibit A. CONTRACTOR shall provide this service to all Commercial Service Units requesting such service where such Recyclable Materials are properly containerized, and uncontaminated by materials not included in the Recycling program, in Bins, Carts, Compactors, or Drop Box Containers, where the Containers are accessible as set forth herein. However, CONTRACTOR shall be required to Collect corrugated cardboard that has been reduced to a size not exceeding three feet by three feet (3' x 3') and placed beside the Container for Collection. At such time during the Term of this Agreement as the CITY amends the CITY Municipal Code to require mandatory Commercial Recycling Collection Services, such change in services shall be implemented under the provisions of Section 5.5 of this Agreement. CONTRACTOR shall follow the procedures set forth in Section 7.15 for those Recyclable Materials Containers that are Contaminated.

1. **Non-Collection.** Except as set forth above, CONTRACTOR shall not be required to Collect any corrugated cardboard or Recyclable Materials that are not placed in a Bin, Cart, Compactor, or Drop Box Container where such Container is placed out for Collection in the manner required herein. In the event of non-Collection, CONTRACTOR shall affix to the Container a Non-Collection Notice explaining why Collection was not made. CONTRACTOR shall maintain a copy of such notices for a period of three (3) years.

C. **Commercial Organic Materials Offer of Service.** During the Term of this Agreement CONTRACTOR shall offer to Collect Organic Materials from Commercial Service Units in the Service Area on a

subscription basis at a rate not exceeding the Maximum Service Rate for such service set forth in Exhibit A. CONTRACTOR shall, subject to the limitations set forth in Article 4, provide this service to all Commercial Service Units in the Service Area requesting such service where such Organic Materials are properly containerized in Bins, Carts, Compactors, or Drop Box Containers, where the Containers are accessible as set forth herein. The forgoing notwithstanding, if during the Term of this Agreement, the CITY amends the CITY Municipal Code to require mandatory Commercial Organic Materials Collection Services, such change in services shall be implemented under the provisions of Section 5.5 of this Agreement. In addition if during the Term of this Agreement, the CITY, as a result of a Change in Law is required to amend this Agreement to require the inclusion of Food Waste as part of mandatory Commercial Organic Materials Collection Services, such change in services shall be implemented under the provisions of Section 5.5 of this Agreement. CONTRACTOR shall follow the procedures set forth in Section 7.16 for those Organic Materials Containers that are Contaminated.

1. **Non-Collection.** CONTRACTOR shall not be required to Collect any Organic Materials that are not placed in a Bin, Cart, Compactor, or Drop Box Container where such Container is placed out for Collection in the manner required herein. In the event of non-Collection, CONTRACTOR shall affix to the Container a Non-Collection Notice explaining why Collection was not made. CONTRACTOR shall maintain a copy of such notices for a period of three (3) years.

D. Commercial Bulky Item Service. During the Term of this Agreement, CONTRACTOR shall offer to provide Bulky Item Collection Service to Commercial Service Units in the Service Area on a subscription basis at a rate not exceeding the Maximum Service Rate for such service set forth in Exhibit A. CONTRACTOR will be required to separate and Recycle all commodities that can be feasibly recovered. Bulky Items Collected by CONTRACTOR may not be landfilled or Disposed of until the following hierarchy has been followed by the CONTRACTOR.

- Reuse as is (if energy efficient)
- Disassemble for reuse or Recycling
- Recycle (through participation of charitable organizations)
- Disposal

E. Accessibility. CONTRACTOR shall Collect all Bins, Carts, Compactors, or Drop Boxes, that are readily accessible to the CONTRACTOR's crew and vehicles and not blocked. However, CONTRACTOR shall provide "push services" and "master lock services" as described herein as necessary during the provision of Commercial Collection Services. "Push services" shall include, but not be limited to, dismounting from the Collection vehicle, moving the Bins or Carts from their storage location for Collection, and returning the Bins or Carts to their storage location. "Push services" may include unlocking and relocking the Bin or enclosure. "Master lock services" shall include the provision of a master lock and key by CONTRACTOR to the Customer for the convenience of CONTRACTOR. CONTRACTOR shall be entitled to charge the Customer for "push services" or "master lock services" at a rate not exceeding the Maximum Service Rates for such services set forth in Exhibit A.

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5.9 CITY Collection Services

The following services shall be provided to the CITY at no charge (except as provided in Section 5.9.D and 5.9.J), and will be governed by the following terms and conditions:

A. Locations of Service. CONTRACTOR shall Collect Solid Waste, Recyclable Materials, and Organic Materials from all CITY Service Units as set forth on Exhibit D and as may be adjusted as set forth in Section 5.9.J. below.

B. Frequency of Service. Each service shall be provided at the frequency as set forth on Exhibit D and as may be adjusted as set forth in Section 5.9.J. below but no less than at least once every week on a scheduled route basis.

C. Accessibility. CONTRACTOR shall Collect material from all Bins, Carts, Compactors, public litter containers, and Drop Boxes, as set forth on Exhibit D and as may be adjusted as set forth in Section 5.9.J. below, that are readily accessible to the CONTRACTOR's crew and vehicles and not blocked. However, CONTRACTOR shall provide "push services" and "master lock services" as described herein, as necessary, during the provision of CITY Collection Services. "Push services" shall include, but not be limited to, dismounting from the Collection vehicle, moving the Bins or Carts from their storage location for Collection and returning the Bins or Carts to their storage location. "Push services" may include unlocking and relocking the Bin or enclosure. "Master lock services" shall include the provision of a master lock and key by CONTRACTOR to the CITY for the convenience of CONTRACTOR. CONTRACTOR shall not be entitled to charge the CITY for the provision of "push services" or "master lock services" to CITY Service Units.

D. Bulky Item Service. During the Term of this Agreement CONTRACTOR shall provide Bulky Item Collection Service to CITY Service Units in the Service Area at no charge to the CITY.

E. CITY Container Service. CONTRACTOR shall provide CITY Container Service to all public litter containers as set forth on Exhibit D and as may be adjusted as set forth in Section 5.9.J. below where the public litter containers are accessible as set forth in Section 5.9.C. Such service shall be provided at least every week or more often as needed.

F. CITY Self-Haul Service. CITY employees in CITY vehicles may haul Solid Waste, Recyclable Materials, Organic Material, Bulky Items, C&D, and other non-Exempt Waste generated at CITY Facilities, regardless of size, to an Approved Facility at no charge.

G. Special Event Collection Service. At CITY's request, CONTRACTOR shall provide Solid Waste and Recycling services at CITY-sponsored events that are open to the public and that do not require paid admission or the purchase of a ticket. Such services shall be provided in such a manner that all Solid Waste and Recycling needs of the event are adequately and properly provided for by CONTRACTOR at no cost of any kind to the CITY. In addition, at CITY's request, CONTRACTOR shall provide the Recyclable Material Collection portion of the Special Event Collection Services to other non-CITY sponsored events at no charge to the Customer as long as this program is funded by CalRecycle Beverage Container Recycling City/County Payment Program funds. In the event that these funds are not available, CONTRACTOR may continue to offer the Recyclable Material Collection portion of the Special Event Collection Services at no charge to the Customer or the CITY or may terminate the program.

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H. Illegal Dumping Notification and Collection. CONTRACTOR shall provide on-call collection of illegally dumped items in the Service Area within twenty–four (24) hours of notification by CITY at no charge to the CITY. CONTRACTOR shall provide a designated contact to the CITY for notification of illegally dumped items. CONTRACTOR shall not be required to Collect materials not safely accessible by Collection vehicles and/or personnel

I. **Community Clean-up Events**. CONTRACTOR shall, in response to the written request of the Contract Administrator, deliver and Collect Drop Box Containers for use in CITY community clean-up events. Each community clean-up event shall consist of a single Collection day beginning at 6:00 a.m. and ending at 6:00 p.m. The Contract Administrator shall notify CONTRACTOR in writing not less than thirty (30) Days prior to the date of the event. The notice to CONTRACTOR shall specify the date of delivery and Collection of the Drop Box Containers, the location for delivery, and the number of and sizes of the Drop Box Containers to be delivered. As part of this service, CONTRACTOR shall provide on-site supervision at all times the Drop Box Containers are available for community clean-up services. At such time as a Drop Box Container is full, but not later than the end of the community clean-up event day, CONTRACTOR shall transport and deliver the Collected materials to the appropriate Approved Facility for the disposition or processing of the materials.

With the prior written consent of the Contract Administrator, CONTRACTOR may provide for the Collection of materials at a community clean-up event in a vehicle or container other than a Drop Box Container. However, in the event the CONTRACTOR elects to utilize this alternative Collection process, CONTRACTOR is responsible for obtaining documentation of the weight of the materials Collected, Diverted, and Disposed in a manner that is acceptable to the CITY

J. **Initial Service Levels and Adjustments**. The initial services and service levels to be provided at no charge to the CITY under subsections A, B, C, and E above are as set forth in Exhibit D. CITY may amend this list of services and service levels during the Term of this Agreement by notifying CONTRACTOR of the change by email or in writing.
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5.10 Drop Box Collection Services

The Drop Box Collection Services to be performed by CONTRACTOR shall include the following:

A. Collection of Drop Boxes from Service Units within the Service Area. CONTRACTOR shall respond no later than the second Commercial Service Work Day after receipt of the request for service, and shall provide the appropriate Container for such Collection according to the circumstances; however, no service shall be provided on Sunday. CONTRACTOR shall perform the following services:

1. Provision, maintenance, and replacement of all Containers and receptacles required for the provision of all Drop Box Services; and

2. Transport of Drop Box to the appropriate Approved Facility under this Agreement for separation and Processing.

B. Rates. The Maximum Service Rates for Drop Box service shall be as specified in Exhibit A.

C. Records. CONTRACTOR will conduct proper record keeping to be sure that the Drop Box materials are Recycled to the extent possible and the amount Disposed and amount Diverted are properly recorded and reported.

D. CalGreen Documentation. To the extent requested in a timely manner, CONTRACTOR shall provide Customers with the documentation necessary to demonstrate compliance with the CalGreen C&D Debris Diversion requirements for those materials delivered to an Approved Facility owned or operated by CONTRACTOR or CONTRACTOR's Affiliate.

5.11 Other Services

A. Recycling Coordinator. CONTRACTOR shall provide a full time management level employee to serve as Recycling Coordinator for a minimum of forty (40) hours per week whose time is totally dedicated to the RWMA Service Area during the Term of the Agreement and whose function during normal business hours of each Residential Service Work Day shall be to provide services related to the Collection Service Agreement, including but not limited to, public education and outreach. CONTRACTOR may, at their discretion, provide an additional staff level Recycling Coordinator whose time is not fully dedicated to the RWMA Service Area.

B. New Customer Packets. An information packet shall be provided to each new Customer throughout the Agreement Term. CONTRACTOR may attach these packets to the Carts and Bins upon initial Cart and Bin distribution. This packet shall: describe available services, including available Recycling and Diversion programs; provide instructions for proper use of the Carts and Bins provided (such as how to place Carts or other permitted items for Collection, the types of materials to be placed in each Cart); detail Holiday Collection schedules; and provide billing and Customer service telephone numbers. This packet shall contain updated information on how to use Containers, when, where and how to place Solid Waste, Recyclable Materials, and Organic Materials for Collection, and who to contact with service or billing questions and for Bulky Item Collection. The packet shall also clearly indicate what materials, such as Home-Generated Sharps and other Household Hazardous Wastes (HHW), should not be Disposed of in these Containers. This brochure shall include instructions on how Customers should Dispose of HHW, such as information on the HHW drop-off facilities and other available programs.

C. Public Education and Outreach. Public education and outreach activities related to this Agreement will be managed by the CONTRACTOR as further described in the Public Education Plan, provided in Exhibit C.

1. CONTRACTOR Strategy. CONTRACTOR's public education and outreach strategy shall focus on improving Customer understanding of the benefits of and opportunities for Source Reduction, reuse, Recycling, and Composting. In general, CONTRACTOR-provided public education and outreach should: (i) inform Customers about the services that are provided under this Agreement with specific focus on describing the methods and benefits of Source Reduction, reuse, Recycling, and Composting; (ii) inform Customers about AB 341, AB 1826, and SB 1383 requirements; (iii) instruct Customers on the proper method for placing materials in Containers for Collection and setting Containers out for Collection with specific focus on minimizing Contamination of Recyclable and Organic Materials; and, (iv) clearly

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define Exempt Waste and educate Customers about the hazards of such materials and their opportunities for proper handling.

2. Coordination with Contract Administrator. CONTRACTOR shall cooperate and coordinate with the Contract Administrator to minimize duplicative, inconsistent, or inappropriately timed education campaigns. CONTRACTOR shall allow the Contract Administrator a reasonable opportunity to review, request modifications to, and approve all public education materials including, but not limited to: print (including materials provided in accordance with Section 5.11.B), radio, television, or internet media before publication, distribution, and/or release. CITY shall have the right to request that CONTRACTOR include CITY or RWMA identification and contact information on public education materials and approval of such requests shall not be unreasonably withheld.

3. Multiple Languages. CONTRACTOR shall provide, as requested by the CITY, translated written communication (packets, billing inserts, website content, etc.) in Spanish and one (1) other language selected by CITY.

D. Public Dumping Services. CONTRACTOR shall provide a site at the Approved Transfer Station for the public to deliver Solid Waste, Recyclable Materials, Organic Materials, Bulky Items, and C&D for a charge not to exceed the posted tipping fees for each material. CONTRACTOR shall make all reasonable efforts to Recycle materials accepted at the Approved Facility.

E. Public Drop-Off Services. CONTRACTOR shall provide sites at the Approved Transfer Station where CITY residents may drop-off used oil and used oil filters, CEW, other U-Waste, fluorescent light tubes and bulbs, and Home Generated Sharps at no charge to the resident or the CITY.

F. Residential Sharps Drop-Off Program. CONTRACTOR shall provide a Residential sharps drop-off program for the Collection of Home-Generated Sharps. CONTRACTOR shall be responsible to ensure the Home-Generated Sharps drop-off program complies with all Applicable Laws and regulations. The Residential sharps drop-off program at a minimum will allow for SFD and MFD Customers to purchase specialized sharps containers and return filled sharps containers for proper Disposal to participating pharmacies or the Recology Customer service office in Marysville. Details of the program including a list of participating pharmacies shall be provided through the CONTRACTOR's website.

G. California Electronic Waste Recycling Act of 2003 Recovery Payments. The California Electronic Waste Recycling Act of 2003 (California Health and Safety Code commencing with Section 25214.9, California Public Resources Code Section 41516 and California Public Resources Code commencing with Section 42460) provides for per pound recovery payments to authorized collectors for CEW. CONTRACTOR shall maintain its status as an "authorized collector". CONTRACTOR, in its capacity as an authorized collector in the Covered Electronic Waste Recovery and Recycling Payment System, will be designated by the CITY to handle CEW transferred directly to CONTRACTOR by California sources. Such designation is necessary so as to reduce the record keeping requirements established by the regulations promulgated under the California Electronic Waste Recycling Act of 2003.

1. CEW recovery activities provided by CONTRACTOR shall include, but are not limited to, CEW received from the public at the Approved Transfer Station, including CEW picked-up at the request of Service Recipients (e.g., Bulky Item Collection Service); Collected through CITY clean-up services; recovered from load checking; and, received from the clean-up of illegal dumping activities by the CITY Public Works Department.

2. CONTRACTOR shall develop and maintain records required pursuant to the California Electronic Waste Recycling Act of 2003, as it may be amended, to support claims to CalRecycle for Recovery Payments for all CEW received and recovered as described above. CONTRACTOR shall provide a site at the Transfer Station where CITY residents and businesses may drop-off CEW from California sources at no extra charge to the resident or business.

H. Special Services. In addition to the services described in this Agreement, CONTRACTOR shall provide to Customers in the CITY such special services as may be agreed upon between CITY and CONTRACTOR from time to time. The additional charge to the Customer for provision of such special services shall be determined between CONTRACTOR and the CITY prior to provision of the service, subject to the Maximum Service Rate for such service agreed to by CITY and CONTRACTOR. If CONTRACTOR is unwilling to provide such service, or CITY and CONTRACTOR are unable to agree on a price for such service, Customer can seek such service from another contractor, provided that such other contractor's provision of the service does not violate CONTRACTOR's exclusivity under Article 4.

I. Other Services. CONTRACTOR shall provide additional services and programs, such as pilot programs, special studies, etc., as requested by CITY at a price to be mutually agreed upon between the CONTRACTOR and the Contract Administrator. In the event the CONTRACTOR and the Contract Administrator cannot reach a mutually agreed upon price for the requested service or program, CITY shall have the right to procure the service of other vendors or contractors to provide the requested service.

J. Graffiti Abatement. CONTRACTOR's Collection drivers shall notify CONTRACTOR of graffiti on Collection route Containers. CONTRACTOR shall be responsible for graffiti removal from Containers within forty eight (48) hours of notification from drivers, Customers, or the Contract Administrator, at no additional charge to the Customer or to CITY.

K. Emergency Action Plan. Prior to June 1, 2019, CONTRACTOR shall work with the Contract Administrator to prepare an Emergency Action Plan for Disaster Preparedness (Emergency Action Plan) in a form and format that is satisfactory to the Contract Administrator. The Emergency Action Plan shall provide a framework for CONTRACTOR to continue Collection Services within the Service Area after a catastrophic event, and to facilitate collaborative efforts with the CITY that mitigate the threat to the health, safety and welfare of CITY residents. CONTRACTOR shall work with the Contract Administrator to update the Emergency Action Plan no fewer than two (2) times during the Term of this Agreement to ensure that the Emergency Action Plan is at all times current and actionable.

L. Emergency Service Compensation. CONTRACTOR shall provide emergency services in accordance with the Emergency Action Plan in the event of major accidents, disruptions, or natural calamities.

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Emergency services that exceed the scope of work under this Agreement, and that are not compensated by charges to Customers (in accordance with the Maximum Service Rates provided in Exhibit A, or as special services pursuant to Section 5.11.H of this Agreement, will be billed by CONTRACTOR to CITY/ in accordance with the Maximum Service Rates in Exhibit A, and may either be paid by CITY or treated as a CITY-directed change as set forth in Section 5.5 of this Agreement.

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ARTICLE 6: PROCESSING, DISPOSAL, AND DIVERSION REQUIREMENTS

6.1 Rights of Ownership

CITY and CONTRACTOR understand and agree that it is CONTRACTOR, and not CITY, who will arrange to Collect Solid Waste, Recyclable Materials, Organic Materials, Bulky Items, and C&D, that CITY has not, and, by this Agreement does not, instruct CONTRACTOR on its Collection methods, nor supervise the Collection process; nor do the Parties intend to place title to Solid Waste, Recyclable Materials, Organic Materials, Bulky Items, and C&D Collected by CONTRACTOR in CITY. At no time does CITY obtain any right of ownership or possession of Solid Waste, Recyclable Materials, Organic Materials, Bulky Items, and C&D placed for Collection, and nothing in this Agreement shall be construed as giving rise to any inference that CITY has any such rights. CITY and CONTRACTOR agree that, for the purposes of the Uniform Commercial Code and all other laws imposing liability for defective products, it is CONTRACTOR, and not CITY which is to be considered the merchant of goods Recycled pursuant to this Agreement. Subject to the provisions of this Agreement, and unless CITY exercises its rights to direct the location for Disposal and Processing of Solid Waste, Recyclable Materials, Organic Materials, Bulky Items, and C&D, CONTRACTOR shall have the right to retain, Recycle, Process, Dispose of, and otherwise use Solid Waste, Recyclable Materials, Organic Materials, Bulky Items, and C&D Collected pursuant to the terms hereof in any lawful fashion or for any lawful purpose; and, further, shall have the right to retain any benefit resulting from its right to retain, Recycle, Process, Dispose of, or reuse the Solid Waste, Recyclable Materials, Organic Materials, Bulky Items, and C&D which it Collects.

6.2 Transportation of Discarded Materials

CONTRACTOR shall transport all Discarded Materials Collected to the appropriate Approved Facility. If the Approved Recycling Facility is owned by CONTRACTOR or an Affiliate of CONTRACTOR, CONTRACTOR agrees to make all reasonable efforts at the Approved Recycling Facility to separate Recyclable Materials from Contamination for Diversion. CONTRACTOR shall maintain accurate records of the quantities of Solid Waste, Recyclable Materials, Organic Materials, Bulky Items, and C&D transported to the Approved Facilities and will cooperate with CITY in any audits or investigations of such quantities. CONTRACTOR shall cooperate with the operator of any Approved Facility with regard to operations therein, including, for example, complying with directions from the operator to unload Collection vehicles in designated areas, accommodating to maintenance operations and construction of new facilities, cooperating with its Hazardous Waste exclusion program, and so forth.

6.3 Transfer of Discarded Materials

The CONTRACTOR shall deliver Discarded Material, Collected but not sent to an Approved Disposal Facility, Approved MRF, or an Approved Organic Materials Processing Facility, to the Approved Transfer Station. All expenses related to the transfer of Solid Waste will be the sole responsibility of the CONTRACTOR. If the CONTRACTOR or CONTRACTOR's Affiliate owns and/or operates the Approved Transfer Station, all expenses associated with permitting, regulatory compliance, etc., and all other costs associated with the operation and ownership of the Approved Transfer Station is the sole responsibility of the CONTRACTOR.

A. Status of Transfer Station. The Approved Transfer Station shall have been issued all permits from federal, State, regional, county, and city agencies necessary for it to operate as a large volume

transfer/Processing facility and be in full regulatory compliance with all such permits during the Term of this Agreement.

6.4 Disposal

The CONTRACTOR shall Dispose of Solid Waste Collected (but not sent to an Approved Transfer Station, Approved MRF, or Approved Organic Materials Processing Facility) and Residue at the Approved Disposal Facility. All expenses related to the Disposal of Solid Waste will be the sole responsibility of the CONTRACTOR. If the CONTRACTOR or CONTRACTOR's Affiliate owns and/or operates the Approved Disposal Facility, all expenses associated with permitting, regulatory compliance, closure and post-closure, etc., and all other costs associated with the operation and ownership of the Approved Disposal Facility is the sole responsibility of the CONTRACTOR, except as provided in Section 10.5.

A. Status of Disposal Facility. The Approved Disposal Facility shall have been issued all permits from federal, State, regional, county, and city agencies necessary for it to operate as a Class III Sanitary Landfill and be in full regulatory compliance with all such permits during the Term of this Agreement.

6.5 Recyclable Materials Processing Services

CONTRACTOR shall deliver all Collected Recyclable Material to a fully permitted Approved Materials Recovery Facility or Transfer Station. All expenses related to Recyclable Material Processing and marketing will be the sole responsibility of CONTRACTOR. If the CONTRACTOR or CONTRACTOR's Affiliate owns and/or operates the Approved Materials Recovery Facility, all expenses associated with permitting, regulatory compliance, closure and post-closure, etc., and all other costs associated with the operation and ownership of the Approved Materials Recovery Facility is the sole responsibility of the CONTRACTOR, except as provided in Section 10.5.

CONTRACTOR shall ensure that all Recyclable Material Collected pursuant to this Agreement is Diverted in accordance with AB 939 and any subsequent or other applicable legislation and regulations. CONTRACTOR shall ensure that the Recyclable Material Collected pursuant to this Agreement is not Disposed of in a landfill, except as a Residue resulting from Processing. CONTRACTOR must provide end uses for Recyclable Materials that maximize Diversion credits for CITY according to regulations established by CalRecycle. CITY and CONTRACTOR agree that CONTRACTOR compliance with these requirements may be affected by the circumstances set forth in, and shall be subject to, Section 6.5.B.2 of this Agreement.

A. Status of Materials Recovery Facility(ies). The Approved Materials Recovery Facility(ies) shall have been issued all permits from federal, State, regional, county, and city agencies necessary for it to accept the CITY's Recyclable Materials, and be in full regulatory compliance with all such permits during the Term of this Agreement.

B. Marketing.

1. **General**. The CONTRACTOR shall be responsible for marketing Recyclable Materials Collected in the CITY. CONTRACTOR's marketing strategy shall promote the highest and best use of materials presented in the waste management hierarchy established by AB 939. Where practical, the marketing strategy should include use of local, regional, and domestic markets for Recyclable Materials.

2. **Changes in Market Conditions**

a. **Changing Conditions**. The CITY and CONTRACTOR acknowledge that the ability to market various types of Recyclable Materials Collected in the CITY may change over the Term of the Agreement. It is possible that markets currently available for some Recyclable Materials will not be available in the future. Conversely, for materials in which markets currently do not exist, markets may emerge in the future.

b. **Limited Term Market Fluctuations**. The CITY and CONTRACTOR acknowledge that markets for various types of Recyclable Materials fluctuate and may render a material defined as Recyclable Material temporarily unmarketable. The CITY and CONTRACTOR agree that markets for materials Collected under this Agreement may temporarily emerge or be disrupted and these fluctuations of limited duration may not warrant a change to the definition of Recyclable Materials under this Agreement or notification to Customers. CONTRACTOR shall make reasonable commercial efforts to Divert Recyclable Materials Collected and Processed during limited term market fluctuations while CITY and CONTRACTOR are assessing the need to submit a written request for an item or type of material to be removed from or added to the definition of Recyclable Materials. In the event CONTRACTOR is unable to Divert specific Recyclable Materials due to limited term market fluctuations, such materials may be Disposed for a specific time period if agreed upon between CITY and CONTRACTOR.

c. **Non-Existent Market(s)**. If CONTRACTOR determines that it can no longer secure market(s) for one (1) or more materials included in the definition of Recyclable Materials, CONTRACTOR may submit a written request to the CITY to have the material removed from the definition of Recyclable Materials. In such case, CONTRACTOR's request shall demonstrate its attempt(s) at identifying and securing market(s) for the materials; information on the market conditions from relevant industry sources supporting the lack of market(s); an estimated timeframe for the market conditions; an estimate of the impact on the tons of Recyclable Materials Diverted annually; and a plan for notifying Customers of the elimination of the material type from the list of acceptable Recyclable Materials for Collection. The Contract Administrator will review CONTRACTOR's request and provide a response within sixty (60) Days of receipt of the request. If the CITY is willing to consider temporary or permanent removal of a material type from the definition of Recyclable Materials, the CITY and CONTRACTOR shall meet and confer to negotiate the proposed revisions and shall amend this Agreement, if appropriate, to reflect mutually agreed-upon changes. If the CITY agrees that the material shall no longer be listed in the Recyclable Materials definition, CONTRACTOR shall not be obligated to Collect the material as a Recyclable Material, may Dispose of such material and shall incur any and all costs associated with the Disposal of these materials and with educating Customers of the change and costs associated with Collection, transfer, Transportation, Processing and Disposal of such materials to the extent Customers continue to include the material in their Recyclable Materials Containers. Notwithstanding the above CONTRACTOR may continue to use the Recyclable Materials Cart to Collect material that has been removed from the Recyclable Materials definition at their discretion.

d. **Emerging Market(s)**. If CONTRACTOR or the CITY identify that a new market is available for a material that is not included in the definition of Recyclable Materials, either Party may request that the list of Recyclable Materials be amended to include the material. Such a change would expand CONTRACTOR's obligations to Collect, transfer, transport,

Process and market such material. In such case, the CITY and CONTRACTOR shall meet and confer to negotiate the proposed revisions and shall amend this Agreement, as appropriate, to reflect mutually agreed-upon changes in scope.

6.6 Organic Materials Processing Services

CONTRACTOR shall deliver all Collected Organic Materials to a fully permitted Approved Organic Materials Processing Facility or a fully permitted Approved Transfer Station. All expenses related to Organic Materials Processing and marketing will be the sole responsibility of CONTRACTOR. If the CONTRACTOR or CONTRACTOR's Affiliate owns and/or operates the Approved Organic Materials Facility, all expenses associated with permitting, regulatory compliance, closure and post-closure, etc. and all other costs associated with the operation and ownership of the Approved Organic Materials Facility is the sole responsibility of the CONTRACTOR, except as provided in Section 10.5.

CONTRACTOR shall ensure that all Organic Materials Collected pursuant to this Agreement are Diverted from the landfill in accordance with AB 939 and any subsequent or other applicable legislation and regulations. CONTRACTOR shall ensure that the Organic Materials Collected pursuant to this Agreement are not Disposed of in a landfill, except as a Residue resulting from Processing. CONTRACTOR must provide end uses for Organic Materials that maximizes Diversion credits for CITY according to regulations established by CalRecycle. Green Waste may be used as Alternative Daily Cover to the extent that the CITY will get full Diversion credit for its use. However, as of January 1, 2020, the use of Green Waste as ADC does not constitute Diversion through Recycling and shall be considered Disposal pursuant to PRC Section 41781.3(2) (A). CONTRACTOR is responsible for monitoring how the Organic Materials will be Diverted at Approved Facilities.

A. **Status of Organic Materials Processing Facility(ies).** The Approved Organic Materials Processing Facility(ies) shall have been issued all permits from federal, State, regional, county, and city agencies necessary for it to accept the CITY's Organic Materials, and be in full regulatory compliance with all such permits during the Term of this Agreement.

6.7 Minimum Diversion Requirements

CONTRACTOR warrants that it is aware of and familiar with the CITY's waste stream and the regional Diversion programs administered by RWMA, and that it has the ability and shall provide and employ sufficient programs and services under this Agreement to support RWMA's achievement of its Diversion requirements under Applicable Law. CONTRACTOR shall perform these obligations without imposing any costs or fees other than those set forth in Exhibit A, as adjusted in accordance with this Agreement. For purposes of this Section, performance shall be evaluated on a regional basis for RWMA and its Participating Member Agencies, rather than separately for the CITY, using the applicable CalRecycle per-capita disposal target.

A. **Regional Measurement and Reporting.** While the CITY remains a member of RWMA and participates in regional reporting to CalRecycle, the numerical Diversion requirement under this Section shall be measured using RWMA's annual per-capita disposal rate, expressed in pounds per person per Day, and the applicable per-capita disposal target established or approved by

Deleted: The CITY requires the CONTRACTOR to use its best efforts and regulations established by CalRecycle to achieve a minimum annual Diversion rate of thirty percent (30%), or such other amount as may be set by request of the CITY in accordance with the provisions of Section 5.5 of this Agreement, during each Agreement Year beginning October 1, 2018. The annual Diversion rate will be calculated as "the tons of materials Collected by CONTRACTOR from the provision of Collection Services in the RWMA Service Area under the terms of this Agreement, that are shipped to the Approved Materials Recovery Facility, the Approved Organic Materials Processing Facility, or other recycler or re-user, net of any Residue amounts, divided by the total tons of materials Collected by CONTRACTOR from the provision of Collection Services in the RWMA Service Area under the terms of this Agreement in each Agreement Year." As of January 1, 2020, the use of green material as ADC does not constitute Diversion through Recycling and shall be considered Disposal pursuant to PRC Section 41781.3(2) (A). ¶
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CalRecycle for RWMA. No separate Franchised Diversion Rate or CITY-specific Diversion percentage shall be required under this Section.

i. **Satisfaction of Numerical Diversion Requirement.** The numerical Diversion requirement under this Section shall be deemed satisfied for a calendar year when RWMA's annual per-capita disposal rate does not exceed the applicable CalRecycle per-capita disposal target for RWMA. Satisfaction of this numerical requirement shall not relieve CONTRACTOR of its obligation to implement the Collection, Recycling, Organic Materials Processing, public education, reporting, and other Diversion programs and services required by this Agreement and Applicable Law.

B. **Calculation and Supporting Information.** RWMA's annual per-capita disposal rate shall be calculated by dividing the total annual Disposal tonnage attributable to RWMA, as adjusted in accordance with CalRecycle's methodology, by RWMA's population for the applicable calendar year, multiplying the result by two thousand (2,000) pounds per ton, and dividing by the number of Days in that calendar year. The resulting rate, expressed in pounds per person per Day, shall be compared with the applicable CalRecycle per-capita disposal target for RWMA. For example, if RWMA's annual per-capita disposal rate is 5.3 pounds per person per Day and its applicable CalRecycle target is 6.9 pounds per person per Day, the numerical Diversion requirement under this Section shall be deemed satisfied because the actual disposal rate is below the target.

C. **Failure to Meet Regional Disposal Target.** If RWMA's annual per-capita disposal rate exceeds its applicable CalRecycle per-capita disposal target due to CONTRACTOR's failure to implement programs or services required by this Agreement, CONTRACTOR shall submit a written corrective action plan to CITY and RWMA before July 15 of the year following the calendar year in which the target was exceeded. The corrective action plan shall specify the actions CONTRACTOR will take to correct the deficiencies and support RWMA's achievement of the applicable target in subsequent years. The corrective action plan shall be subject to review and approval by the Contract Administrator in consultation with the RWMA Contract Administrator.

i. CONTRACTOR's failure to meet the numerical requirement under this Section shall not constitute a default under this Agreement so long as CONTRACTOR fully implements all elements of the approved corrective action plan. If CONTRACTOR fails to submit an adequate corrective action plan or fully implement an approved corrective action plan, CONTRACTOR shall be subject to Liquidated Damages as provided in Article 12 and subject to Section 6.8.

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6.8 Failure to Meet Minimum Diversion Requirements

CONTRACTOR's failure to meet the minimum Diversion requirements set forth above in Section 6.7 may result in the imposition of Liquidated Damages pursuant to Section 12.6. In determining whether or not to assess Liquidated Damages, the RWMA in consultation with the CITY will consider the good faith efforts put forth by the CONTRACTOR to meet the minimum Diversion requirements, and the state of the market for Recyclable Material. This consideration will include documentation provided by the CONTRACTOR regarding its activities. The final decision whether or not to assess Liquidated Damages will remain with the RWMA.

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ARTICLE 7: REQUIREMENTS FOR OPERATIONS, EQUIPMENT, AND PERSONNEL

7.1 General

CONTRACTOR shall at all times comply with Applicable Laws and provide services in a manner that is safe to the public and the CONTRACTOR's employees. Except to the extent that a higher performance standard is specified in this Agreement, CONTRACTOR shall perform services in accordance with Solid Waste, Recyclable Materials, Organic Materials, Bulky Item, and C&D management practices common to Northern California.

7.2 CONTRACTOR's Office

The CONTRACTOR shall maintain a publicly accessible office located within the RWMA Service Area that provides telephone access to residents and businesses of the CITY and shall be open from 8:00 a.m. to 4:30 p.m., Monday through Friday, except for Holidays. The office may close for a thirty (30) minute lunch period from 12:30 p.m. to 1:00 p.m. Office hours may be adjusted at the discretion of CONTRACTOR only after appropriate notification is provided to all Customers and provided that offices are open for business at least eight (8) hours per Day, excluding the lunch period, Monday through Friday, except for Holidays.

Deleted: during normal business hours, which are currently 8:30 a.m. to 4:30 p.m., Monday through Friday, except for Holidays.

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7.3 Service Standards

CONTRACTOR shall perform all Collection Services under this Agreement in a thorough and professional manner. Except for incidents of excuse from performance set forth in Section 12.7 herein, Collection Services described in this Agreement shall be performed regardless of difficulty of Collection.

7.4 Collection Routes, Operating Hours, and Schedules

A. Collection Routes. During the Term of this Agreement, CONTRACTOR shall prepare and maintain maps precisely defining Collection routes, together with the Days and the times at which Collection shall regularly commence. Copies of such maps shall be provided to the CITY upon request by the Contract Administrator in a format acceptable to the CITY.

B. Subsequent Collection Route Changes. In the event of a route change that will change the Collection Day for an SFD Service Unit, CONTRACTOR shall notify those Service Recipients in writing of the route change not less than thirty (30) Days before the proposed date of implementation. CONTRACTOR shall also provide the Contract Administrator with a copy of the service change notification.

C. Hours of Collection. Unless otherwise authorized by the Contract Administrator, CONTRACTOR's Days and hours for Collection operations shall be as follows:

1. **SFD Collection.** SFD Collection services shall only occur between the hours of 5:00 a.m. and 5:00 p.m., Monday through Friday, with no regularly scheduled service on Saturday or Sunday. The hours, Days, or both of Collection may be temporarily extended due to extraordinary circumstances or conditions.

2. **MFD, Commercial and CITY Collection.** MFD, Commercial and CITY Collection Services shall only occur between the hours of 4:00 a.m. and 5:00 p.m., Monday through Sunday, except

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on Holidays when Collection hours shall be 3:00 a.m. to 5:00 p.m. The hours of Collection may be temporarily extended by the Contract Administrator due to extraordinary circumstances or conditions.

7.5 Collection Standards

A. Manner of Collection. The CONTRACTOR shall provide Collection Services with as little disturbance as possible and shall leave any Cart or Bin in an upright position at the same point it was Collected without obstructing alleys, roadways, driveways, sidewalks, or mail boxes.

B. Litter Abatement and Spill Prevention. The CONTRACTOR shall not litter Premises in the process of providing Collection Services or while its vehicles are on the road. The CONTRACTOR shall transport all materials Collected under the terms of this Agreement in such a manner as to prevent the spilling or blowing of such materials from the CONTRACTOR's vehicle. The CONTRACTOR shall exercise all reasonable care and diligence in providing Collection Services so as to prevent spilling or dropping of any material and shall immediately, at the time of occurrence, clean up such spilled or dropped materials.

1. The CONTRACTOR shall not be responsible for cleaning up unsanitary conditions caused by the carelessness of the Service Recipient; however, the CONTRACTOR shall clean up any materials that are spilled or scattered by the CONTRACTOR or its employees.

2. Equipment oil, hydraulic fluids, spilled paint, or any other liquid or debris resulting from the CONTRACTOR's operations or equipment repair shall be covered immediately with an absorptive material and removed from the street surface. When necessary, CONTRACTOR shall apply a suitable cleaning agent to the street surface to provide adequate cleaning. To facilitate such clean-up, CONTRACTOR's vehicles shall at all times carry sufficient quantities of petroleum absorbent materials along with a broom and shovel. CONTRACTOR shall not be responsible for removing any stain that may remain after application of such absorbents and cleaning agents.

3. CONTRACTOR shall not transfer loads from one vehicle to another on any public street, unless it is necessary to do so because of mechanical failure, hot load (combustion of material in the truck), or accidental damage to a vehicle.

4. The above paragraphs notwithstanding, CONTRACTOR shall clean up any spillage or litter caused by CONTRACTOR within two (2) hours upon notice from the CITY.

5. In the event where damage to CITY Streets (other than stains) is the result of a hydraulic oil spill caused by CONTRACTOR, CONTRACTOR shall be responsible for all repairs to return the street to the same condition prior to the spill. CONTRACTOR shall also be responsible for all clean-up activities related to the spill. Repairs and clean-up shall be performed in a manner satisfactory to the Contract Administrator and at no cost to the CITY.

7.6 Ownership of Materials

A. Title to Solid Waste, Recyclable Materials, Organic Materials, Bulky Items, and C&D shall pass to CONTRACTOR at such time as said materials are properly containerized, bagged, or bundled and

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placed at the curb or other point of Collection in the manner as set forth herein or as agreed to by the CONTRACTOR and the Customer. If such materials are placed out for Collection without being properly containerized, bagged, or bundled, title shall pass to CONTRACTOR at the time the material is placed in CONTRACTOR's Collection vehicle. If such materials Collected by Contractor are delivered to an Approved Transfer Station, Approved Materials Recovery Facility, or Approved Organic Materials Processing Facility other than one operated by the CONTRACTOR, then title will again transfer from CONTRACTOR to the operator of the non-CONTRACTOR Approved Transfer Station, Approved Materials Recovery Facility, or Approved Organic Materials Processing Facility upon such delivery.

B. Title to any such material self-hauled to an Approved Facility operated by CONTRACTOR shall pass to CONTRACTOR at the time the material is accepted at the Approved Facility.

C. Title to such material Collected as part of a CITY Clean-up Service or Special Event Collection Service shall pass to CONTRACTOR at the time the material is placed in the Drop Box Container, other Collection Container provided by CONTRACTOR or CONTRACTOR's Collection vehicle if no Containers are provided by CONTRACTOR.

7.7 Exempt Waste

A. Under no circumstances shall CONTRACTOR's employees knowingly Collect Exempt Waste or remove unsafe or poorly containerized Exempt Waste from a Collection Container. If CONTRACTOR determines that material placed in any Container for Collection is Exempt Waste, or other material that may not legally be accepted at an Approved Facility, or presents a hazard to CONTRACTOR's employees, the CONTRACTOR shall have the right to refuse to accept such material. The Generator shall be contacted by the CONTRACTOR and requested to arrange for proper Disposal service. If the Generator cannot be reached immediately, the CONTRACTOR shall, before leaving the Premises, leave a Non-Collection Notice which indicates the reason for refusing to Collect the material and how the Exempt Waste can be properly Disposed or Recycled.

B. If Exempt Waste is found in a Collection Container that poses an imminent danger to people or property, the CONTRACTOR shall immediately notify the appropriate fire department and/or other emergency services departments as appropriate, as well as the CITY.

C. If Exempt Waste is identified at the time of delivery to an Approved Facility and the Generator cannot be identified, CONTRACTOR shall be solely responsible for handling and arranging transport and disposition of the Exempt Waste.

7.8 Regulations and Record Keeping

CONTRACTOR shall comply with emergency notification procedures required by Applicable Laws and regulatory requirements. All records required by laws and regulations shall be maintained at the CONTRACTOR's facility.

7.9 Vehicle Requirements

A. General Provisions. CONTRACTOR shall provide a fleet of properly maintained Collection vehicles sufficient in number and capacity to efficiently perform the work required by the Agreement in strict accordance with its terms. All such vehicles shall have watertight bodies designed to prevent

leakage, spillage, or Overage. Hoppers shall be enclosed on top and on all sides to prevent material from leaking, blowing or falling from the vehicles. Each Collection vehicle shall be equipped with a shovel and broom for clean-up of spillage. Collection vehicles shall never be loaded to exceed the manufacturer's recommended weight limit or otherwise operated unsafely or in violation of any Applicable Law.

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B. Clean Air Vehicles. To the extent required now or in the future by Applicable Law, CONTRACTOR shall provide its Collection vehicles to be in full compliance with local, State, and federal clean air requirements, including, but not limited to, the California Air Resources Control Board regulations, such as those regulations requiring the implementation of "Diesel Particulate Matter Control Measure for On-Road Heavy–Duty Residential and Commercial Solid Waste Collection Vehicle Diesel Engines" as currently codified in CCR Title 13, Section 2020 et seq; the federal EPA's Highway Diesel Fuel Sulfur regulations; and, any other applicable air pollution control laws. CONTRACTOR has inspected all applicable streets within the Service Area and acknowledges and certifies that all vehicles can safely and effectively operate within the Service Area.

C. Safety Markings. All Collection equipment used by CONTRACTOR shall have appropriate safety markings including, but not limited to, highway lighting, flashing and warning lights, clearance lights, and warning flags. All such safety markings shall be in accordance with the requirements of the California Vehicle Code, as may be amended from time to time.

D. Vehicle Signage and Painting. Collection vehicles shall be painted and numbered uniquely without repetition and shall have the CONTRACTOR's name, CONTRACTOR's Customer service telephone number, and the number of the vehicle painted in letters of contrasting color, at least six (6) inches high, on each side and the rear of each vehicle. No advertising shall be permitted other than the name of the CONTRACTOR except promotional advertisement of the Recyclable Materials and Organic Materials programs or such other signage as may be approved by the Contract Administrator in writing. CONTRACTOR shall repaint all vehicles (including vehicle striping if appropriate) during the Term of this Agreement as necessary to maintain a positive public image.

E. Vehicle Maintenance. CONTRACTOR shall maintain Collection equipment in a clean condition and in good repair at all times. All parts and systems of the Collection equipment shall operate properly and be properly maintained. CONTRACTOR shall wash all Collection vehicles at least once per week. CONTRACTOR shall inspect each vehicle daily to ensure that all equipment is operating properly. Vehicles that are not operating properly shall be taken out of service until they are repaired and operate properly. CONTRACTOR shall repair, or arrange for the repair of, all of its vehicles and equipment for which repairs are needed because of accident, breakdown, or any other cause so as to maintain all equipment in a safe and operable condition. The Contract Administrator may inspect vehicles at any reasonable time, and within three (3) Days of such a request, to determine compliance with this Agreement and sanitation requirements.

F. Vehicle Noise Level. All Collection operations shall be conducted as quietly as possible and shall conform to applicable federal, State, County, and City noise level regulations. All decibel readings shall be based on a distance of ten (10) feet from any part of the vehicle. The CITY may request CONTRACTOR to check any piece of equipment for conformance with the noise limits when reasonable to do so.

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G. Vehicle and Equipment Inventory. On or before the Effective Date of this Agreement, CONTRACTOR shall provide to the Contract Administrator an inventory of Collection vehicles and major equipment used by CONTRACTOR for Collection or transportation in performance of services under this Agreement. The inventory shall indicate each Collection vehicle by identification number, DMV license number, the age of the chassis and body, type of fuel used, the type and capacity of each vehicle, the number of vehicles, the date of acquisition, the decibel rating, and the maintenance and rebuilt status. CONTRACTOR shall submit to the Contract Administrator an updated inventory annually, or more often at the request of the CITY. Each vehicle inventory shall be accompanied by a certification signed by CONTRACTOR that all Collection vehicles meet the requirements of this Article.

H. Vehicle Registration, Licensing and Inspection. CONTRACTOR shall maintain documentation to verify that each of the CONTRACTOR's Collection vehicles are in compliance with all registration, licensing, and inspection requirements of the California Highway Patrol, the California Department of Motor Vehicles, and any other Applicable Laws or regulations. Upon written request by the Contract Administrator, copies of such documentation shall be provided to the CITY within ten (10) Residential Service Work Days of the request.

I. Reserve Equipment. The CONTRACTOR shall have available to it, at all times, a reasonable number of reserve Collection equipment which can, to the extent needed to complete the Collection route, be dispatched within one (1) hour of any breakdown. Such reserve equipment shall correspond in size and capacity to the equipment used by the CONTRACTOR to perform the contractual duties.

J. Covering of Loads. All loads not in covered body trucks shall be tarped or restrained to prevent spilling.

K. Weight Restrictions. CONTRACTOR shall not load vehicles in excess of the manufacturer's recommendations or limitations imposed by State or local weight restrictions on vehicles. CONTRACTOR acknowledges that CITY may document compliance with this provision of the Agreement through review of scale tickets and records of the Approved Transfer Station, Approved MRF, Approved Organic Materials Processing Facility and Approved Disposal Facility.

7.10 Container Requirements

A. SFD Carts. CONTRACTOR will provide each SFD with wheeled Carts for automated Collection of Solid Waste, Recyclable Materials, and Organic Materials. Cart sizes shall be as requested by the Customer.

B. Purchase and Distribution of Carts and Bins. The CONTRACTOR shall be responsible for the purchase and distribution of fully assembled and functional Carts and Bins to Service Units in the Service Area. The distribution shall be completed within three (3) Residential Service Work Days of receipt of notification from the CITY or the Service Unit.

1. **Container Colors**. CONTRACTOR shall ensure that each Container that it newly purchases after the date of this Amendment, and provides to a customer serviced under the Agreement conforms to the following color scheme for containers or lid colors: Black/Grey Garbage Containers or lids for collection of Solid Waste, Blue Recycling

Containers or lids for collection of Recyclable Materials, and Green Organics Containers or lids for collection of Organic Waste. In addition, CONTRACTOR shall ensure that all Containers it uses to provide such services to customers serviced under the Agreement conform to such color scheme by January 1, 2036.

2. **Container Labels**. CONTRACTOR shall ensure that each Container that it newly purchases after the date of this Amendment and provides to a customer serviced under the Agreement shall be labeled or imprinted with language and/or graphics that clearly indicates the primary items accepted and the primary items that are Prohibited Container Contaminants for that Container type

C. Replacement of Carts and Bins.

1. CONTRACTOR's employees shall take care to prevent damage to Carts or Bins by unnecessary rough treatment. However, any Cart or Bin damaged by the CONTRACTOR shall be replaced by the CONTRACTOR, at the CONTRACTOR's expense, within three (3) Residential Service Work Days after notification by the CITY or the Service Recipient, at no cost or inconvenience to the Service Recipient or to the CITY.

2. Upon notification to the CONTRACTOR by the CITY or a Service Recipient that the Service Recipient's Cart(s) or Bin(s) are faulty or have worn out, or have been stolen or damaged beyond repair through no fault of the Service Recipient, the CONTRACTOR shall deliver a replacement Cart(s) or Bin(s) to such Service Recipient within three (3) Residential Service Work Days. There shall be no charge to the Service Recipient for the delivery or replacement of the Cart(s) or Bin(s).

3. In those instances where the CONTRACTOR can demonstrate that a Cart(s) or Bin(s) was damaged or stolen as the result or product of negligence on the part of the Service Recipient, CONTRACTOR shall be entitled to bill the Service Recipient the cost of the Cart(s) or Bin(s) plus the delivery charge in an amount not exceeding the applicable Maximum Service Rates set forth in Exhibit A to this Agreement.

4. The CONTRACTOR shall maintain records documenting all Cart and Bin replacements occurring on a monthly basis. Such information shall be provided to the Contract Administrator upon written request.

D. Repair of Carts and Bins. CONTRACTOR shall be responsible for repair of Carts and Bins in the Service Area including, but not be limited to, hinged lids, wheels, and axles. Within three (3) Residential Service Work Days of notification by the CITY or a Service Recipient of the need for such repairs, the CONTRACTOR shall repair the Cart or Bin, or if necessary, remove the Cart or Bin for repairs and deliver a replacement Cart or Bin to the Service Recipient.

E. Cart, Bin, or Drop Box Exchange. Upon notification to the CONTRACTOR by the CITY or a Service Recipient that a change in the size or number of Carts, Bins, or Drop Boxes is required, the CONTRACTOR shall deliver such Carts, Bins, or Drop Boxes to such Service Recipient no later than the Service Recipient's next regularly scheduled Collection Day. Each SFD Service Unit shall be entitled to receive one (1) free Solid Waste Cart exchange; one (1) free Recycling Cart exchange; and one (1) free Organic Materials Cart exchange per Agreement Year during the Term of this

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Agreement. Each MFD, Commercial or CITY Service Unit shall be entitled to receive one (1) free Solid Waste Cart, Bin, or Drop Box exchange, and to the extent such Carts or Bins are provided by the CONTRACTOR under the terms of this Agreement, one (1) free Recycling Cart, Bin, or Drop Box exchange and one (1) free Organic Materials Cart, Bin, or Drop Box exchange per Agreement Year during the Term of this Agreement. Accordingly, CONTRACTOR shall be entitled to charge for Container exchanges in excess of the limit set forth above per Agreement Year, at a rate not exceeding the appropriate "Cart, Bin, or Drop Box Exchange" Maximum Service Rate as set forth in Exhibit A, as adjusted under the terms of this Agreement.

F. Additional Solid Waste Capacity. Upon notification to the CONTRACTOR by the CITY or a Service Recipient that additional Solid Waste capacity is requested, the CONTRACTOR shall comply by delivering a larger Cart, an additional Cart, a larger Bin, or an additional Bin, to such Service Recipient within ten (10) Residential Service Work Days. CONTRACTOR shall be entitled to charge for the cost of the additional Solid Waste capacity in an amount not exceeding the applicable Maximum Service Rate for the larger capacity or Additional Cart or Bin as set forth in Exhibit A, as adjusted under the terms of this Agreement.

G. Additional Recycling Capacity. CONTRACTOR shall provide one (1) additional Recycling Cart to SFD Service Units requesting an additional Cart within ten (10) Residential Service Work Days of the request at no additional cost provided that the additional capacity is used by the SFD Service Unit for the purposes of setting out additional Recyclable Materials that are generated by and at the SFD Service Unit for regular weekly Recyclable Material Collection Service. CONTRACTOR shall be entitled to charge for any additional Recycling Carts beyond the first additional Cart for a fee not to exceed that set forth in the Maximum Service Rates.

1. Pickup of Under-utilized Additional Recyclable Carts. If CONTRACTOR's vehicle driver reports, and CONTRACTOR's Customer service representative enters into the Customer's account records, that the Customer does not set out an additional Recyclable Materials Cart more than once a month for two (2) consecutive months, then CONTRACTOR may leave a notice stating that CONTRACTOR will pick up the Customer's unused or under-utilized additional Recyclable Cart unless the Customer sets out that additional Cart at least every other week.

H. Additional Organic Materials Capacity. CONTRACTOR shall provide one (1) additional Organic Materials Cart to SFD Service Units requesting an additional Cart within ten (10) Residential Service Work Days of the request at no additional cost provided that the additional capacity is used by the SFD Service Unit for the purposes of setting out additional Organic Materials that are generated by and at the SFD Service Unit for regular weekly Organic Materials Collection Service. CONTRACTOR shall be entitled to charge extra for any additional Organic Materials Carts beyond the first additional Cart for a fee not to exceed that set forth in the Maximum Service Rates.

1. **Pickup of Under-utilized Additional Organic Materials Carts.** If CONTRACTOR's vehicle driver reports, and CONTRACTOR's Customer service representative enters into Customer's account records, that Customer does not set out an additional Organic Materials Cart more than once a month for two (2) consecutive months, then CONTRACTOR may leave a notice stating that CONTRACTOR will pick up the Customer's unused or under-utilized additional

Organic Materials Cart unless Customer sets out that additional Organic Materials Cart at least every other week.

I. New Service Units.

1. **Purchase and Distribution of Containers.** The CONTRACTOR shall be responsible for the purchase and distribution of fully assembled and functional Containers to new Service Units that are added to CONTRACTOR's Service Area during the Term of this Agreement. The distribution shall be completed within three (3) Residential Service Work Days of receipt of notification from the CITY or the Service Unit.

2. **Collection Services.** CONTRACTOR shall provide Collection Services described in this Agreement to new Service Units on the next regularly scheduled Collection Day following delivery of the Carts or Bins.

J. Annual Inspection and Cleaning. Once each Agreement Year, at no charge to the CITY, MFD or Commercial Service Unit, CONTRACTOR shall provide, upon request or as deemed necessary, the cleaning of Bins, Drop Boxes and Compactors. In the event a Customer requests CONTRACTOR to provide Bin, Drop Box, or Compactor cleaning more than one (1) time per Agreement Year, CONTRACTOR shall have the right to charge the Customer an amount not exceeding the Maximum Service Rate for Bin, Drop Box or Compactor cleaning set forth in Exhibit A.

K. Bin and Drop Box Signage, Painting, and Cleaning. All metal Bins and Drop Boxes of any service type furnished by the CONTRACTOR shall be either painted or galvanized. All Bins and Drop Boxes shall display the CONTRACTOR's name, CONTRACTOR's Customer service telephone number, and a unique identification number and shall be kept in a clean and sanitary condition. No advertising shall be permitted other than the name of the CONTRACTOR except promotional advertisement of the Recyclable Materials and Organic Materials programs or such other signage as may be approved by the Contract Administrator in writing.

7.11 Labor and Equipment

CONTRACTOR shall provide and maintain all labor, equipment, tools, facilities, and personnel supervision required for the performance of CONTRACTOR's obligations under this Agreement. CONTRACTOR shall at all times have sufficient backup equipment and labor to fulfill CONTRACTOR's obligations under this Agreement. No compensation for CONTRACTOR's services or for CONTRACTOR's supply of labor, equipment, tools, facilities, or supervision shall be provided or paid to CONTRACTOR by CITY or by any Service Recipient except in accordance with this Agreement.

7.12 Holiday Service

CONTRACTOR shall provide normal Collection Services without regard to any CITY holidays.

7.13 Disposal and Processing

A. Solid Waste. Except as set forth below, all Solid Waste Collected as a result of performing Collection Services shall be transported to the Approved Transfer Station or the Approved Disposal Facility and eventually Disposed at the Approved Disposal Facility. In the event the Approved Disposal Facility is closed on a Commercial Service Work Day, the CONTRACTOR shall

transport and Dispose of the Solid Waste at an alternative Approved Disposal Facility. Notwithstanding any other provision of this Agreement, if an alternative Approved Disposal Facility is used, and it is not owned/operated by the CONTRACTOR or its Affiliate, then CONTRACTOR's obligations hereunder will not include the landfilling of the Solid Waste (which will be the responsibility of the alternative Approved Disposal Facility operator).

B. Recyclable Materials. All Recyclable Materials Collected as a result of performing Collection Services shall be delivered to the Approved MRF. In the event the Approved MRF is closed on a Commercial Service Work Day, the CONTRACTOR shall transport and deliver the Recyclable Material to an alternative Approved MRF. CONTRACTOR shall ensure that all Recyclable Materials Collected pursuant to this Agreement that are expressly listed in Section 1.81\ (including those materials added by CONTRACTOR to such list from time to time), except Residue resulting from Processing, are Diverted from the Approved Disposal Facility in accordance with current and subsequent legislation and regulations. Notwithstanding any other provision of this Agreement, if an alternative Approved MRF is used that is not owned/operated by the CONTRACTOR or its Affiliate, then CONTRACTOR's obligations hereunder will not include Processing and marketing of Recyclable Materials (which will be the responsibility of the alternative Approved MRF operator).

C. Organic Materials. All Organic Materials Collected as a result of performing Collection Services shall be delivered to the Approved Organic Materials Processing Facility. In the event the Approved Organic Materials Processing Facility is closed on a Commercial Service Work Day, the CONTRACTOR shall transport and deliver the Organic Materials to an alternative Approved Organic Materials Processing Facility. CONTRACTOR shall ensure that all Organic Materials Collected pursuant to this Agreement, except Residue resulting from Processing, is Diverted from the Disposal Facility in accordance with current and subsequent legislation and regulations. Notwithstanding any other provision of this Agreement, if an alternative Approved Organic Materials Processing Facility is used that is not owned/operated by the CONTRACTOR or its Affiliate, then CONTRACTOR's obligations hereunder will not include Processing and marketing of Organic Materials (which will be the responsibility of the alternative Approved Organic Materials Processing Facility operator).

D. Bulky Items. All Bulky Items Collected as a result of performing Collection Services shall be delivered to the Approved Facilities.

1. CONTRACTOR shall cause to be Processed and/or Disposed all Bulky Items Collected from Service Units pursuant to this Agreement in accordance with the following hierarchy:
   - Reuse as is (where energy efficiency is not compromised);
   - Disassemble for reuse or Recycling;
   - Recycle; or
   - Disposal.

2. In the event CONTRACTOR Collects Bulky Items that contain Freon, CONTRACTOR shall handle such Bulky Items in a manner such that the Bulky Items are not subject to regulation as Hazardous Waste under applicable State and federal laws or regulations.

7.14 Solid Waste - Improper Procedure

Except as set forth below, the CONTRACTOR shall not be required to Collect Solid Waste if the Service Recipient does not segregate the Solid Waste from Exempt Waste. If Solid Waste is Contaminated though commingling with Exempt Waste, the CONTRACTOR shall, if practical, separate the Solid Waste from the contaminants. The Solid Waste shall then be Collected and the contaminants shall be left in the Solid Waste Cart or Bin along with a Non-Collection Notice explaining why the contaminant(s) is not considered Solid Waste. However, in the event the Solid Waste and contaminants are commingled to the extent that they cannot easily or safely be separated by the CONTRACTOR or the nature of the contaminants renders the entire Solid Waste Cart or Bin Contaminated, the CONTRACTOR may: 1) Collect the Solid Waste and leave a Non-Collection Notice that contains instructions on the proper procedures for setting out Solid Waste or; 2) leave the Solid Waste Cart or Bin un-emptied along with a Non-Collection Notice that contains instructions on the proper procedures for setting out Solid Waste. On the second (2nd) time that CONTRACTOR finds that a Service Unit has set out Contaminated Solid Waste, CONTRACTOR may leave the Solid Waste Cart or Bin un-emptied along with a Non-Collection Notice that contains instructions on the proper procedures for setting out Solid Waste and reduce the service at that Service Unit to the minimum level available by exchanging the Solid Waste Container without the authorization of the Customer.

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7.15 Recycling - Improper Procedure

Except as set forth below, the CONTRACTOR shall not be required to Collect Recyclable Materials if the Residential or Commercial Service Recipient does not segregate the Recyclable Materials from Solid Waste, Organic Materials, Bulky Items, Exempt Waste, or C&D. The first (1st) time in any Agreement Year Recyclable Materials are Contaminated through commingling with Solid Waste, Organic Materials, Bulky Items, Exempt Waste or C&D, the CONTRACTOR shall contact the Customer to discuss the Contamination and shall Collect the Container and cause the material contained therein to be Disposed or Processed in the most appropriate manner. On the second (2nd) or any subsequent time in that same Agreement Year that CONTRACTOR finds that a Service Unit has set out Contaminated Recyclable Materials, Contractor may, to the extent not prohibited by law, without the authorization of the Customer, remove the Recycling Cart(s) or Bin(s) and stop Collecting Recyclable Materials from that Service Unit. Alternatively, on the 2nd and any subsequent time in one (1) Agreement Year CONTRACTOR finds that a Service Unit has set out Contaminated Recyclable Materials, CONTRACTOR may begin to charge the Customer a "Contamination charge" as set forth in Exhibit A each time the Recyclable Materials are Contaminated.

Deleted: On the second (2nd) time in that same Agreement Year that CONTRACTOR finds that a Service Unit has set out Contaminated Recyclable Materials, CONTRACTOR shall contact the Customer to discuss the Contamination and the consequences thereof and shall Collect the Container and cause the material contained therein to be Disposed or Processed in the most appropriate manner.

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A. **Recycling - Changes to Work.** Should changes in law arise that necessitate any additions or deletions to the work described herein, including the type of items included as Recyclable Materials, the Parties shall negotiate any necessary cost changes and adjustment in Maximum Service Rates pursuant to Section 5.5 and shall enter into an Agreement amendment covering such modifications to the work to be performed and the adjustment to Maximum Service Rates before undertaking any changes or revisions to such work.

7.16 Organic Materials - Improper Procedure

Except as set forth below, the CONTRACTOR shall not be required to Collect Organic Materials if the Residential or Commercial Service Recipient does not segregate the Organic Materials from Solid Waste, Recyclable Materials, Bulky Items, Exempt Waste, or C&D. The first (1st) time in any Agreement Year Organic Materials are Contaminated through commingling with Solid Waste, Recyclable Materials, Bulky Items, Exempt Waste, or C&D, the CONTRACTOR shall contact the Customer to discuss the Contamination

and the consequences thereof and shall Collect the Container and cause the material contained therein to be Disposed or Processed in the most appropriate manner. On the second (2nd) or any subsequent time in that same Agreement Year that CONTRACTOR finds that a Service Unit has set out Contaminated Organic Materials, Contractor may, to the extent not prohibited by law, without the authorization of the Customer, remove the Organic Materials Cart(s) or Bin(s) and stop Collecting Organic Materials from that Service Unit. Alternatively, on the 2nd and any subsequent time in one (1) Agreement Year CONTRACTOR finds that a Service Unit has set out Contaminated Organic Materials, CONTRACTOR may begin to charge the Customer a "Contamination charge" as set forth in Exhibit A each time the Organic Materials are Contaminated.

Deleted: On the second (2nd) time in that same Agreement Year that CONTRACTOR finds that a Service Unit has set out Contaminated Organic Materials, CONTRACTOR shall contact the Customer to discuss the Contamination and shall Collect the Container and cause the material contained therein to be Disposed or Processed in the most appropriate manner.

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7.17 Commingling of Materials

A. Solid Waste, Recyclable Materials, and Organic Materials. CONTRACTOR shall not commingle Solid Waste Collected pursuant to this Agreement with any Recyclable Materials or Organic Materials separated for Collection pursuant to this Agreement prior to delivery to the appropriate Approved Facility without the express prior written authorization of the Contract Administrator.

B. Solid Waste Material Collected in the Service Area. CONTRACTOR shall not commingle any Solid Waste Collected pursuant to this Agreement with any other material Collected by CONTRACTOR outside the RWMA Service Area prior to delivery to the appropriate Approved Facility unless CONTRACTOR has provided documentation that is satisfactory to the Contract Administrator explaining how the commingled material will be allocated.

C. Recyclable Materials Collected in the Service Area. CONTRACTOR shall not commingle Recyclable Materials Collected pursuant to this Agreement with any other material Collected by CONTRACTOR outside the RWMA Service Area prior to delivery to the appropriate Approved Facility unless CONTRACTOR has provided documentation that is satisfactory to the Contract Administrator explaining how the commingled material will be allocated.

D. Organic Materials Collected in the Service Area. CONTRACTOR shall not commingle Organic Materials Collected pursuant to this Agreement with any other material Collected by CONTRACTOR outside the RWMA Service Area prior to delivery to the appropriate Approved Facility unless CONTRACTOR has provided documentation that is satisfactory to the Contract Administrator explaining how the commingled material will be allocated.

E. Material Separation. Solid Waste, Recyclable Materials, Organic Materials, Bulky Items, and C&D shall not be mixed together in CONTRACTOR's Collection equipment unless such material has been deemed Contaminated, in which case it shall be Collected as Solid Waste. Each category of material Collected shall be kept separated according to type or classification, except for such material that has been deemed Contaminated, in which case it shall be classified as Solid Waste.

7.18 Commingling of Materials

A. Overage and Correction Procedures. CONTRACTOR shall provide the Service Recipients the correct combination of Containers and Collection frequency that matches each Service Recipient's unique service needs to enable clean, efficient, and cost-effective Collection of Solid Waste, Recyclable Materials, and Organic Materials. CITY and CONTRACTOR agree that overflow of Solid Waste, Recyclable Materials, or Organic Materials that is not properly in the Service Recipient's

Containers negatively impacts public health and safety. CONTRACTOR has also agreed to conduct Recycling audits and provide outreach and support to Service Recipient accounts receiving the correct Service Level. However, if Service Recipients are found to habitually overflow their Containers (i.e., lid will not close, and/or material not contained within Container), CONTRACTOR may take the steps listed below to correct Service Recipient's ongoing overflow of Solid Waste, Recyclable Materials, or Organic Materials.

1. **Prior Arrangements for Collection.** If the Service Recipient has made prior arrangements with CONTRACTOR for the Collection of overages of Solid Waste, Recyclable Materials, or Organic Materials, CONTRACTOR must Collect such overages as arranged and may charge the Service Recipient in accordance with the Maximum Service Rates set forth in Exhibit A.

    i. For SFD Service Units, CONTRACTOR shall Collect additional thirty-two (32) gallon bags of Solid Waste when the Service Recipient has contacted CONTRACTOR's office in advance of the Collection Day and arranged for such Collection in accordance with the Maximum Service Rates set forth in Exhibit A..

2. **No Prior Arrangements**. If the Service Recipient has not made prior arrangements with CONTRACTOR for Collection of an overage of Solid Waste, Recyclable Materials, or Organic Materials, (i) CONTRACTOR may Collect such overage at no additional charge as a courtesy, (ii) CONTRACTOR may not Collect the overage and leave a Non-Collection Notice explaining the reason for non-Collection of the overage, (iii) CONTRACTOR may Collect the overage (up to two lifts) and charge the Service Recipient in accordance with the Maximum Service Rates as provided below, or increase the capacity or frequency of Collection of the existing Container(s) to match documented service needs as provided below. In managing overages of Solid Waste, Recyclable Materials, or Organic Materials, the following apply:

    i. **SFD Service Recipients – Each Occurrence.** For each occurrence CONTRACTOR cannot Collect the overage because the Container could not be serviced by normal operating procedures or would cause spillage upon servicing, CONTRACTOR must provide written notice via email, U.S. mail, or in person (which may be by Non-Collection Notice) to the Service Recipient with the date, description, and photograph of the overage. CONTRACTOR's Non-Collection Notice shall also contain instructions on (a) how to schedule Bulky Item Collection Service or (b) request an additional Container to eliminate future overages. For each occurrence CONTRACTOR Collects the overage and charges a Service Recipient in accordance with the Maximum Service Rates, CONTRACTOR will document the physical condition of the Container and associated overage with one or more photographs and retain this documentation for the period of at least one year.

    ii. **Commercial and MFD Service Recipients – Each Occurrence.** CONTRACTOR must provide a written notice on the Container and may provide a copy of the notice via email, U.S. mail, or in person (which may be by Non-Collection Notice) to the Service Recipient with the date, description, and photograph of the overage.

CONTRACTOR's Non-Collection Notice shall also contain instructions on (a) how to schedule Bulky Item Collection Service or (b) request an additional Container to eliminate future overages. CONTRACTOR may Collect the overage and may charge the Service Recipient in accordance with the Maximum Service Rates and increase the capacity or Collection frequency of the Container to match documented service needs. At least ten (10) Business Days prior to increasing the Container size or frequency of Collection, CONTRACTOR's representative must also contact the Service Recipient by phone, U.S. mail, email, or in person (which may be by Non-Collection Notice) to ensure that Service Recipient has the appropriate Service Level. CONTRACTOR must document the overage issue and notify CITY within ten (10) Business Days of any changes in Service Recipient's Container size or Collection frequency. The increased capacity or Collection frequency will remain in effect until CONTRACTOR determines that it is no longer needed to prevent overages, which may be longer than the one calendar year stated above. Such determination will be in CONTRACTOR's sole but reasonable discretion and will be subject to the dispute resolution procedure set forth below. CITY will consider, and pursue as applicable, appropriate legal remedies against offending Service Recipients in order to secure discontinuance of the overages.

3. **Tracking Occurrences of Overages.** Regarding Section 7.18.B, after twelve (12) months have passed from the last applicable overage occurrence, the next overage occurrence will be deemed a first overage occurrence.

4. **Disputes Over Container Overflow Charges.** If Service Recipient disputes an overage charge or Container size or Collection frequency change within 30 Days of the disputed action, CONTRACTOR must temporarily halt the overage charge and/or increased Service Rate resulting from increasing the Container size or Collection frequency, and CONTRACTOR may request a ruling by the City Manager to resolve the dispute. During the pendency of any request, CONTRACTOR may restore Container size or number, or Collection frequency, to the prior levels. A request by CONTRACTOR to the City Manager to rule on any such dispute must be filed within ten (10) Business Days of CONTRACTOR's halting of the overage charge, or increased Service Rate, and must include written documentation and digital/visual evidence of ongoing overall problems. The City Manager may request a meeting (in person or phone) with both the Service Recipient and CONTRACTOR to resolve the dispute. Following such a meeting, the City Manager will rule on the dispute within ten (10) Business Days, and the City Manager's decision on resolving the dispute between CONTRACTOR and Service Recipient will be final. If the City Manager rules in favor of the Service Recipient, CONTRACTOR must credit the disputed charge or increased Service Rate. If the City Manager rules in favor of CONTRACTOR, CONTRACTOR may charge Service Recipient the prior halted overage charge and/or increased Service Rate resulting from increasing the Container size or Collection frequency and may follow the steps in Exhibit 6 for collection of delinquent accounts.

5. **Notifying CITY of Habitual Overflow.** CONTRACTOR shall notify CITY regarding Commercial and MFD Customers that habitually overflow their Containers, where habitual overflow is defined as three (3) or more instances per calendar quarter, so that

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CITY can take appropriate action with such Customers to secure discontinuance of the overages

7.19 Personnel

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A. General Personnel Requirements. The CONTRACTOR shall employ and assign qualified personnel to perform all services set forth herein. The CONTRACTOR shall be responsible for ensuring that its employees comply with all Applicable Laws and regulations and meet all federal, State, and local requirements related to their employment and position.

1. CONTRACTOR shall furnish such qualified drivers, mechanical, supervisory, Customer service, clerical, and other personnel as may be necessary to provide the services required by this Agreement in a safe and efficient manner.

2. CONTRACTOR shall use its best efforts to ensure that all employees who interact with Customers present a neat appearance and conduct themselves in a courteous manner. CONTRACTOR shall not permit its employees to demand, or solicit, directly or indirectly, any additional compensation, or gratuity from members of the public.

3. CONTRACTOR shall designate at least one (1) qualified employee as the CITY's primary point of contact with CONTRACTOR who is principally responsible for Collection Services and resolution of service requests and complaints.

B. Driver Qualifications. All drivers must have in effect a valid license, of the appropriate class, issued by the California Department of Motor Vehicles. CONTRACTOR shall use the Class II California Department of Motor Vehicles employer "Pull Notice Program" to monitor its drivers for safety.

C. Safety Training. CONTRACTOR shall provide suitable operational and safety training for all of its employees who operate Collection vehicles or equipment. CONTRACTOR shall train its employees involved in Collection to identify, and not to Collect, Exempt Waste. Upon the Contract Administrator's request, CONTRACTOR shall provide a copy of its safety policy and safety training program, the name of its safety officer, and the frequency of its trainings.

7.20 Hazardous Waste Inspection and Handling

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A. Inspection Program and Training. CONTRACTOR shall develop a load inspection program that includes the following components: (i) personnel and training; (ii) load checking activities; (iii) management of wastes; and, (iv) record keeping and emergency procedures.

1. CONTRACTOR's load checking personnel, including its Collection vehicle drivers, shall be trained in: (i) the effects of Hazardous Substances on human health and the environment; (ii) identification of prohibited materials; and, (iii) emergency notification and response procedures. Collection vehicle drivers shall inspect Containers before Collection when practical.

B. Response to Exempt Waste Identified at an Approved Facility. Materials Collected by CONTRACTOR will be delivered to the Approved Facilities for purposes of transfer, Processing or Disposal. In the event that load checkers and/or equipment operators at such Approved Facility identify Exempt Waste in the loads delivered by CONTRACTOR, such personnel shall remove these

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materials for storage in approved, on-site, Exempt Waste storage container(s). CONTRACTOR shall arrange for removal of the Exempt Waste at its cost by permitted haulers in accordance with Applicable Laws and regulatory requirements. The CONTRACTOR may, at its sole expense, attempt to identify and recover the cost of Disposal from the Generator. If the Generator can be successfully identified, the cost of this effort, as well as the cost of Disposal shall be chargeable to the Generator.

7.21 SB 1383 Route Reviews, Education and Reporting

A. **Route Review Requirements.** At least once each Calendar Year, CONTRACTOR shall conduct a Route Review for each CONTRACTOR Route. The number of Containers to review per CONTRACTOR Route shall be calculated on the basis of the number of Garbage accounts provided service by a specific CONTRACTOR Route for one week. For example, "Route A" collects garbage from 250 accounts, 4 days per week for a total of 1,000 accounts per week; include a minimum of 25 accounts for Route Review of "Route A". For each Route Review of a CONTRACTOR Route, CONTRACTOR shall inspect at least the following minimum number of Containers, but may inspect more if CONTRACTOR deems necessary; and shall inspect all Containers placed for collection (including Recycling Containers, Organics Containers, and Garbage Containers). Each inspection shall involve lifting the Container lid and observing the contents, but shall not require CONTRACTOR to disturb the contents or open any bags. CONTRACTOR may select the Containers to be inspected at random, or (if mutually agreed with City) by any other method not prohibited under the SB 1383 Regulations. For the avoidance of doubt, CONTRACTOR shall not be required to annually inspect every Container on a Hauler Route. CONTRACTOR shall include the results of each Route Review in its next regularly scheduled report to the RWMA, as required by Section 8.9.

   1. **Notice of Contamination.** If CONTRACTOR observes Prohibited Container Contaminants in a Container during a Route Review comprising ten percent or more of observable container volume, CONTRACTOR shall notify the customer of the violation in writing. The written notice shall include information regarding the requirement to properly separate materials into the appropriate Containers. The notice may be left on the customer's Container, gate, or door at the time the violation is discovered, and/or be mailed, e-mailed, electronically messaged or delivered personally to the customer within 30 days. CONTRACTOR may dispose of the contents of any Container found to contain Prohibited Container Contaminants and may charge a contamination fee not to exceed the current City approved charge for same service. The notice shall be provided in English and Spanish.

B. **Compliance Reviews.** At least once annually, CONTRACTOR shall review the records of its Commercial and Multi-Family customers in City that are subscribed for at least two (2) cubic yards per week of combined Solid Waste, Organic Waste and Recyclable Materials service, to determine whether such customers are subscribed for Organic Waste collection service or have an applicable waiver. CONTRACTOR shall include the results of each compliance review in its next regularly scheduled report to City, as required by Section 8.9.5.

   1. **Site Visit Requirement.** Based on CONTRACTOR's review of the list of customers requiring site visit compiled in accordance with Section 8.9 above, CONTRACTOR shall conduct an annual site visit to each Commercial and Multi-Family customer in City that is determined to not be enrolled in 3-container organic waste collection service and not be eligible for a

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waiver based on the RWMA's determination, to encourage those businesses to sign up for SB 1383 compliant Organics Waste service and provide educational material about the law's requirements.

C. **Education and Outreach.**

1. Prior to February 1, 2022, and annually thereafter, Contractor shall provide the following to all its customers under the Agreement:
    a. Information on the customer's requirements to properly separate materials in appropriate containers.
    b. Information on methods for: the prevention of Organic Waste generation, recycling Organic Waste on-site, sending Organic Waste to community composting, and any other local requirements regarding Organic Waste.
    c. Information regarding the methane reduction benefits of reducing the landfill disposal of Organic Waste, and the methods of Organic Waste recovery contemplated by the Agreement.
    d. Information regarding how to recover Organic Waste.
    e. Information related to the public health and safety and environmental impacts associated with the landfill disposal of Organic Waste.
2. The above information will be provided, at a minimum, through print and/or electronic media, and may also be provided through workshops, meetings and/or on-site visits.
3. CONTRACTOR shall provide an educational webpage which includes downloadable copies of all the materials described in Section 7.21.C, as well as an educational brochure to be provided by City for edible food recovery outreach.
4. Educational materials provided pursuant to the above shall be translated into Spanish.
5. Contractor shall provide educational materials to customers discovered to be out of compliance with the SB 1383 Regulations requirements (e.g., insufficient interior containers, etc.) and report a list of such customers as well as actions taken to the RWMA on a periodic basis as required by the RWMA.

D. **Waivers.** CONTRACTOR shall be responsible for the distribution, collection and evaluation of waiver applications as appropriate and provide the RWMA a recommendation to accept or deny waiver requests. CONTRACTOR shall develop waiver application forms and shall provide them to RWMA for approval prior to use. CONTRACTOR shall evaluate requests for exemption or waiver from the Act's requirements on the basis of physical space or de minimis generation and provide the RWMA periodic recommendations and supporting documentation to deny or approve waivers, including a site visit and re-evaluation at least every five years as required by the SB 1383 Regulations.

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ARTICLE 8: BILLING, CUSTOMER SERVICE, RECORD KEEPING, AND REPORTING

8.1 Billing and Collection

The CONTRACTOR shall be solely responsible for the billing and collection of payments for all Collection Services, including billing of CITY for any services provided in excess of those CITY Collection Services specified in Section 5.9. The CONTRACTOR shall charge Service Recipients an amount that shall not exceed the Maximum Service Rates set forth in Exhibit A to this Agreement as adjusted under the terms of this Agreement. Billing shall be performed on the basis of services rendered. The CITY or the Contract Administrator shall have the right to review and approve the format of all Customer bills. CONTRACTOR shall be entitled to set rates for all services provided pursuant to this Agreement, provided that such rates do not exceed the Maximum Service Rates set forth in Exhibit A, as adjusted under the terms of this Agreement. Unless otherwise expressly provided, all references to Exhibit A in this Agreement shall be deemed to refer to such exhibit as adjusted from time to time in accordance with the provisions of this Agreement.

A. Partial Month Service. If, during a month, a Service Unit is added to or deleted from CONTRACTOR's Service Area, the CONTRACTOR's billing shall be pro-rated as follows: (i) the monthly rate for the service provided to the Service Unit divided by the number of days in such month, multiplied by (ii) the number of days the Cart(s) or Bins(s) were at the Service Unit.

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B. Billing Inserts. CITY may provide educational and other material to CONTRACTOR for inclusion in the invoices provided by CONTRACTOR to SFD, MFD, and Commercial Customers for Collection Services. CONTRACTOR may charge the CITY for the insertion and any extra postage charges for educational or other materials provided for distribution in the invoices.

8.2 Delinquent Service Accounts

The CONTRACTOR may take such action as is legally available to collect or cause collection of such past due amounts, including discontinuing any or all service and/or removing Carts, Bins, or other Containers from service addresses located in areas where no lien process is available to CONTRACTOR to collect delinquent accounts ("Non-Lien Areas"). No less than seven (7) Days prior to discontinuing service to a Customer, CONTRACTOR shall notify the Contract Administrator of the address, Service Level, service frequency, and delinquent billing amount. CONTRACTOR may withhold service from a delinquent account associated with a service address that is in a Non-Lien Area until past delinquencies are paid in full. Upon restoring service to a previously delinquent account, CONTRACTOR may require a deposit from the Customer not to exceed one (1) month's billings at the Customer's Service Level, or such other amount as is agreed by the Contract Administrator.

8.3 Low-Income Senior Citizen Maximum Service Rates

CONTRACTOR shall provide SFD Collection Services to qualified low-income senior citizens at rates not exceeding the Maximum Service Rates for such services specified in Exhibit A upon request. The qualification requirements for the low-income senior citizen rates include all of the following: (i) head of household; (ii) minimum of sixty-two (62) years of age; and, (iii) an adjusted gross income for the household at or below one hundred fifty percent (150%) of the current federal Poverty Guidelines for the 48 Contiguous States and the District of Columbia for the applicable size of family unit.

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A. To demonstrate conformity with the qualification requirements, CONTRACTOR shall require applicants to complete an application form provided by CONTRACTOR and provide copies of photo identification showing proof of age and the first and second pages of Form 1040, U.S. Individual Income Tax Return for the previous calendar year, or other suitable documentation to verify household income.

B. Eligibility shall be granted for a specified period not to exceed two (2) years after which CONTRACTOR shall require applicant to re-certify as to their continued eligibility. CONTRACTOR shall require approved applicants to provide notification if and when their eligibility qualification status changes.

8.4 Non-Disclosure

CONTRACTOR will not disclose to any Person other than the CITY or RWMA any information identifying an individual Customer, the composition or contents of a Customer's Discarded Materials, or a Customer's trade secrets unless upon the authority of a law, or order validly issued by a court or administrative tribunal of competent jurisdiction or pursuant to written authorization of the Customer.

8.5 No Marketing

CONTRACTOR will not market or distribute mailing lists with the name or address of Customers. CONTRACTOR's obligations under this subsection are in addition to any other privacy rights accorded Customers under Applicable Law.

8.6 Customer Service Staffing and Hours

The CONTRACTOR shall maintain a publicly accessible office located within the RWMA Service Area as set forth in Section 7.2 that is staffed by trained and experienced Customer service representatives (CSRs). Such office shall be equipped with a telephone system and staff so that all Collection Service related calls received during normal business hours are answered by an employee within five (5) rings and shall have responsible Persons in charge during Collection hours. The telephone system shall meet the requirements of Sections 8.7.D through 8.7.F. The CONTRACTOR shall provide either a telephone answering service or a mechanical device to receive Service Recipient inquiries during those times when the office is closed. Calls received after normal business hours shall be addressed the next morning the office is open.

8.7 CONTRACTOR's Customer Service

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CONTRACTOR shall be responsible for the prompt and courteous attention to, and prompt and reasonable resolution of, all Customer service requests and complaints. CONTRACTOR shall record in its computer system or a separate log, approved as to form by the Contract Administrator, all complaints noting the name and address of complainant, date and time of complaint, nature of complaint, and nature and date of resolution. The CONTRACTOR shall retain this complaint log for the Term. Upon request by the Contract Administrator, CONTRACTOR shall compile and submit a summary statistical table of the complaint log. A representative of the CONTRACTOR shall be available to receive the complaints during normal business hours. All service complaints will be handled by the CONTRACTOR in a prompt, courteous, and efficient manner.

A. **Response Requirement.** For those complaints related to missed Collections that are received by 12:00 p.m. on a Residential Service Work Day, the CONTRACTOR will return to the Customer

address and Collect the missed materials before leaving the Service Area for the Day. For those complaints related to missed Collections that are received after 12:00 p.m. on a Residential Service Work Day, the CONTRACTOR shall have until the end of the following Residential Service Work Day to resolve the complaint. For those complaints related to repair or replacement of Carts or Bins, the CONTRACTOR shall resolve the complaint according to the requirements described in Section 7.10.C.

B. Missed Collections. CONTRACTOR agrees that it is in the best interest of the CITY that all Solid Waste, Recyclable Materials, and Organic Materials be Collected on the scheduled Collection Day. Accordingly, missed Collections will normally be Collected as set forth above regardless of the reason that the Collection was missed. However, in the event a Customer requests missed Collection Service more than two (2) times during the Term of this Agreement CONTRACTOR shall contact the Customer to determine an appropriate resolution to that situation.

C. Emergency Contact. The CONTRACTOR shall provide the Contract Administrator with an emergency phone number where the CONTRACTOR can be reached outside of the required office hours.

D. Multilingual/TDD Service. CONTRACTOR shall at all times maintain the capability of responding to telephone calls in English, Spanish and one (1) other language as may be directed by CITY. CONTRACTOR shall also at all times maintain the capability of responding to telephone calls through Telecommunications Device for the Deaf (TDD) Services.

E. Service Recipient Calls. During office hours, CONTRACTOR shall maintain a telephone answering system capable of accepting at least seven (7) incoming calls at one (1) time. CONTRACTOR shall document calls regarding inquiries, service requests and complaints through the use of the CONTRACTOR's ticket report system.

F. Response to Calls. All incoming calls shall be answered by a Customer Service Representative within five (5) rings. Customers shall not be placed "on-hold" in excess of one and one half (1.5) minutes.

1. **Customer Service Performance Metrics.** CONTRACTOR shall meet the following Customer service performance metrics: (i) an average telephone wait time of forty (40) seconds or less; (ii) a call abandonment rate of five percent (5%) or less; (iii) an average post-call Customer satisfaction survey score of at least four and one-half (4.5) out of five (5); and (iv) an average call handling time of six (6) minutes or less.

G. Website. CONTRACTOR shall develop and maintain a website dedicated to services provided in the CITY that is accessible by the public. The website shall include a description of all services available to Customers; answers to frequently asked questions; rates for all Collection Services available; Recyclable Materials and Organic Materials specifications; proper Household Hazardous Waste Disposal procedures; and, other related topics. CITY shall arrange for the CITY's website to include an e-mail link to CONTRACTOR and a link to CONTRACTOR's website. The CONTRACTOR's website shall provide the public the ability to e-mail complaints to CONTRACTOR and request services or service changes.

H. Hazardous Waste Referrals. CONTRACTOR shall provide information regarding the Collection of Hazardous Waste to those Service Recipients requesting such information. The information shall, at a minimum, include the name and phone number of those companies or agencies in the RWMA Service Area that are legally permitted to collect and transport Hazardous Waste.

I. Automated Billing Payment. In an effort to reduce paper waste, CONTRACTOR shall make available to all Customers an automated billing and payment system at no additional charge. This system should be website based and allow Customers to view and pay bills through CONTRACTOR's website. Through the CONTRACTOR's website, Customers may request to cease paper billing and receive all bills through e-mail and/or CONTRACTOR's website. CONTRACTOR will ensure that the electronic billing and payment website conforms to industry-standard practices for electronic commerce security. CONTRACTOR must ensure that these Customers are compiled in a list to ensure that billing inserts are mailed directly. CONTRACTOR shall promote the website-based billing and payment system on all paper bills sent to Customers.

8.8 Record Keeping

A. Accounting Records. CONTRACTOR shall maintain full, complete and separate financial, statistical and accounting records pertaining to cash, billing, and provisions of all Collection Services provided under this Agreement, prepared on an accrual basis in accordance with generally accepted accounting principles. Such records shall be subject to audit, copy, and inspection. Gross Billings derived from provision of the Collection Services, revenues from the sale of Recyclable Materials, CRV revenue or revenue from the sale of Composted material, whether such services are performed by the CONTRACTOR or by an approved Subcontractor(s) as set forth in Exhibit E, shall be recorded as revenues in the accounts of the CONTRACTOR. These records shall be maintained separately from CONTRACTOR's records for services provided outside the Service Area. CONTRACTOR shall maintain and preserve all cash, billing and Disposal records for a period of not less than eight (8) years following the close of each of the CONTRACTOR's fiscal years.

B. Agreement Materials Records. CONTRACTOR shall maintain records of the quantities of: (i) SFD, MFD, Commercial, and CITY Solid Waste and C&D Collected and Disposed under the terms of this Agreement; (ii) Recyclable Materials, by type, Collected, purchased, Processed, sold, donated or given for no compensation, and Residue Disposed; (iii) Organic Materials by type Collected, Processed, sold, donated, or given for no compensation and Residue Disposed; (iv) Bulky Items, Collected, Processed, sold, donated, or given for no compensation, and Residue Disposed; and, (v) C&D Collected, Processed, sold, donated, or given for no compensation, and Residue Disposed.

8.9 Reporting Requirements

Quarterly reports shall be submitted to the Contract Administrator no later than forty-five (45) Days after the end of the reporting quarter and annual reports shall be submitted to the Contract Administrator no later than November 15 after the end of each preceding Agreement Year. Quarterly and annual reports shall be submitted in hard copy or provided electronically via e-mail if acceptable to the CITY.

A. Quarterly Reports. Quarterly reports to the CITY shall be on a calendar quarter basis and shall include:

1. **Solid Waste Data.** Quarterly reporting of Solid Waste Disposal data and certain types of Diversion data is governed by State law, and while the CITY currently is a member of a regional agency as defined by State law that allows for the reporting of this data on a regional basis, CONTRACTOR shall continue to report these data specific to the CITY.

2. **Recycling and Organic Materials Data and Alternative Daily Cover Diversion from the Approved Transfer Station, Approved MRF, Approved Organic Materials Processing Facility and Approved Disposal Facility.** The CITY is a member of the RWMA regional agency, and as long as the CITY remains a member of this regional agency, data regarding Recyclable Materials, Organic Materials, and ADC Diversion from the Approved Transfer Station, Approved MRF, Approved Organic Materials Processing Facility, and Approved Disposal Facility will be reported in aggregate for all of the Participating Member Agencies. Furthermore, these aggregate data may include tonnage from Beale Air Force Base in Yuba County because these materials may be commingled at the Approved Facilities and are also pertinent to the computation of the State-mandated Diversion requirement per the Act. Therefore, CONTRACTOR shall report on a region-wide basis for all Participating Member Agencies, the amount of Diversion calculated as follows:

   - The amount of Recyclable Materials by specific material type, shipped by CONTRACTOR to Recycling markets during the quarter, minus Residue Disposed, and minus the amount of materials received at any co-located buy-back centers or through other programs during the quarter, by specific material type. The materials from each of these activities shall be separately identified.
   - The amount of Organic Materials Diverted to the Organic Materials Processing Facility(ies) minus Residue Disposed.
   - The amount of Organic Materials Diverted to other end uses minus Residue Disposed.
   - As CITY participates in RWMA's regional reporting to CalRecycle, CONTRACTOR shall report tonnage data in aggregate for all Participating Member Agencies. Numerical Diversion compliance shall be determined on a regional basis under Section 6.7 using RWMA's applicable CalRecycle per-capita disposal target

3. **Disposal and Diversion Data Solely Attributable to CITY.** In addition to reporting on a region-wide basis for all Participating Member Agencies, CONTRACTOR shall also report to the CITY on a calendar quarter basis, the Disposal data and the types and amounts of Diversion as provided in Section 6.7 of this Agreement that are attributable to the CITY based on the allocation methodology agreed to and approved by the CITY.

4. **Public Education and Information Activities.** CONTRACTOR shall report on all public education and information activities undertaken during the period, including distribution of printed materials, ads, other notices, Non-Collection Notices, community information and events, school visits, tours, and other activities related to the provision of Collection Services. CONTRACTOR shall provide all programs and services set forth in this Agreement related to AB 341 and AB 1826 compliance, commencing immediately upon the Commencement Date, including required outreach and education, including development, printing, and distribution of CITY-approved materials; documentation and reporting of outreach and education; offer of Recyclable Materials and Organic Materials/Food Waste Collection Services as required per AB 341 and AB 1826; and, documentation of Customers

required to be offered services per AB 341 and AB 1826 and list of Customers in compliance (including Customer name, subscription of; weekly yards of Solid Waste service; weekly yards of Recyclable Materials; and/or Organic Materials/Food Waste Collection Service); all as more fully described elsewhere in this Agreement.

For education and outreach provided pursuant to Section 7.21.C, CONTRACTOR shall include the following information in each quarterly report:

- Copies of all information distributed, including flyers, brochures, newsletters, invoice messaging, website and social media postings, emails, and other electronic messages.
- The date the information was disseminated or direct contact was made. For website and social media postings, CONTRACTOR shall report the date posted.
- The recipients of the information or direct contact. For mass distributions, including mailings and bill inserts, CONTRACTOR may identify the type and number of Customer accounts receiving the information rather than listing each recipient individually.

5. **Customer Base Data.** CONTRACTOR shall provide Customer base data consisting of the SFD, MFD, and Commercial Service Units and C&D Collection Services billed and CITY Collection Services provided, including service type, Container size, number of Containers, and frequency of Collection.

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a. **Customer Compliance Reporting**. CONTRACTOR shall provide reports to RWMA identifying Customers discovered to be out of compliance with the SB 1383 Regulations. Each report shall include the Customer's name, service address, contact information, type of violation, and actions taken to educate the Customer. CONTRACTOR shall provide such reports periodically as required by RWMA

6. **Customer Service Performance Metrics.** CONTRACTOR shall include in each quarterly report the Customer service performance results for the reporting quarter corresponding to the metrics established in Section 8.7.F.1, including: (i) average telephone wait time; (ii) call abandonment rate; (iii) average post-call Customer satisfaction survey score; and (iv) average call handling time. The report shall identify whether each performance standard was met and describe any corrective actions taken or planned to address standards that were not met.

7. **Route Reviews and Compliance Reviews.** CONTRACTOR shall include the following information for Route Reviews and Compliance Reviews conducted pursuant to Section 7.21 during the reporting quarter:

- The date each review was conducted.
- The name and title of each Person conducting the review.
- A list of the Customer account names and service addresses covered by the review.
- For Route Reviews, a description of each CONTRACTOR Route reviewed, including CONTRACTOR's route number and a description of the route area.

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- For Route Reviews, the results of each review, including the service addresses where Prohibited Container Contaminants were observed and any photographs taken.
- For Route Reviews, the results of each review, including the service addresses where Prohibited Container Contaminants were observed and any photographs taken.
- For Compliance Reviews, the results of each review, including whether each Customer reviewed subscribes to Organic Materials Collection Services, has an applicable waiver, or has neither, together with relevant supporting evidence, including account records.
- Copies of educational materials issued in connection with the reviews.

8. **Contamination Documentation**. CONTRACTOR shall include the following information regarding Prohibited Container Contaminants observed during the reporting quarter, whether during Route Reviews or otherwise:

   b. Copies of each notice form issued to Customers regarding Prohibited Container Contaminants and, for each form, a list identifying the Customer's name, service address, date of issuance, and reason for issuance where the form addresses multiple types of violations.
   c. The number of notices issued to Customers regarding Prohibited Container Contaminants.
   d. The number of Containers whose contents were Disposed due to observed Prohibited Container Contaminants.

9. **Contamination Assessment Process**. CONTRACTOR shall include a description of its process for determining the level of Container Contamination under this Agreement.

B. Annual Account Data Report. The annual account data report to the CITY shall include the number of SFD, MFD, Commercial, and CITY Service Units, Bulky Item Collection Service accounts and C&D Collection Service accounts serviced with the number of Solid Waste, Recyclable Materials, and Organic Materials Carts, Bins, Compactors, and Drop Box Containers serviced for each category.

C. Additional Reporting. CITY reserves the right to require CONTRACTOR to provide additional reports or documents as the Contract Administrator reasonably determines to be required for the administration of this Agreement or compliance with Applicable Law.

8.10 AB 341 and AB 1826 Compliance

CONTRACTOR shall identify those MFD and Commercial Customers who appear based on subscribed-for container volume to be required to comply with AB 341, AB 1826, or other Applicable Laws, but who have not subscribed for Recyclable Materials or Organic Materials Collection service. An updated list of such Customers shall be included in CONTRACTOR's quarterly reports to CITY. CONTRACTOR shall prioritize such Customers for outreach to inform them of their compliance obligation and encourage them to subscribe for service. CONTRACTOR shall provide CITY with such information as CITY may reasonably request regarding CONTRACTOR's operations in order for CITY to prepare any reports required under such statutes.

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8.11 Right to Audit

The CITY reserves the right to conduct audits of CONTRACTOR's payments, operations and financial records. The CONTRACTOR shall cooperate with the CITY in connection therewith, including permitting CITY employees or agents, designated by the Contract Administrator, to ride in the Collection vehicles subject to the provision of an appropriate waiver, to inspect records consistent with the terms of this Agreement and to review and inspect all other information and facilities necessary to conduct the audits. The CONTRACTOR shall have no responsibility or liability for the salary, wages, benefits or worker compensation claims of any Person designated by the Contract Administrator to conduct such audits. The scope of the audit, and auditing party, will be determined by CITY and the scope may include, but is not limited to: Customer Service Levels and billing; tonnage; and, verification of Diversion rate.

If inaccuracies in CONTRACTOR's payments to CITY are found, CITY may expand the scope of the audit and recover from the CONTRACTOR any additional audit costs resulting from the expanded scope.

8.12 Route Reviews and Billing and Service Level Audit

In addition to any other auditing activities required by this Agreement, beginning in the Agreement Year commencing October 1, 2026, and every other even year thereafter during the Term (e.g., 2028 2030) CONTRACTOR shall perform a billing and service level audit of the Customers who were subject to a Route Review as more fully detailed in Section 7.21.A herein. CONTRACTOR shall submit a written report by November 15 of the year following the reporting year (e.g., 2029, 2031). The purpose of such audit shall be to ensure that each Customer is receiving the service for which the Customer is being billed. If the CITY requests, CONTRACTOR shall cooperate fully with the CITY to allow the CITY to verify the accuracy of CONTRACTOR's billing and Service Level audit report.

Each Agreement Year, CONTRACTOR shall conduct Route Reviews and corresponding billing and service level audits covering approximately twenty percent (20%) of the Customer service addresses within the CITY. CONTRACTOR shall schedule such reviews and audits to ensure that one hundred percent (100%) of Customer service addresses are reviewed and audited during each successive five (5) Agreement Year period, beginning October 1, 2026. Repeat reviews or audits of the same service address within a five-year period shall not count toward satisfying the required coverage of other service addresses. For each service address reviewed, CONTRACTOR shall verify that the services provided correspond to the services and rates billed, correct any identified discrepancies, and document the findings and corrective actions in the annual written report.

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8.13 Performance and Compliance Reviews

A. The CITY may in participation with other Participating Member Agencies conduct, and CONTRACTOR shall cooperate with, up to three (3) performance and compliance reviews during the initial Term of this Agreement, and, if the Term is extended, one (1) per extension, to verify CONTRACTOR has fulfilled its performance and operational obligations under this Agreement. Each such review shall cover CONTRACTOR's services to all Participating Member Agencies under this Agreement and like agreements between CONTRACTOR and the other Participating Member Agencies. The purpose of such reviews shall be, without limitation, to review complaints, billings, and fee payments, and to determine if CONTRACTOR has met the performance standards described in such agreements. The Participating Member Agencies may choose to enlist professional service providers to perform such reviews and CONTRACTOR shall be required to pay the actual costs for such services up to fifty thousand dollars ($50,000) per review. In order to

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maintain the professional service provider's independence, CONTRACTOR may not influence or control the selection of such professional service providers. CONTRACTOR shall take direction from the CITY and its agents during the review process. If any noncompliance with the Agreement is found, the CITY may direct the CONTRACTOR to correct the inadequacies. The dollar amount stated in this Section 8.13 shall be adjusted annually by the same percentage used to adjust the base element of the Maximum Service Rates as described in Exhibit B.

B. At the CITY's sole option, with at least thirty (30) Days' written notification to the CONTRACTOR, it may set a public meeting at which the CONTRACTOR shall be present and shall participate, to review the CONTRACTOR's performance and quality of service and provide for evaluation of technological and regulatory changes.

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ARTICLE 9: FRANCHISE FEES AND OTHER FEES

9.1 RWMA Surcharge Fee

During the Term of this Agreement, CONTRACTOR shall pay CITY a RWMA surcharge fee to fund the programs and activities of the RWMA as authorized in the Joint Powers Agreement as it may be amended from time to time. These programs and activities currently include the funding, operation and/or maintenance of the Household Hazardous Waste facility in Yuba City; the Yuba-Sutter Local Enforcement Agency; rate reviews; special projects; and, RWMA administration. CITY shall provide CONTRACTOR with any change to the RWMA surcharge fee no later than thirty (30) Days prior to the date that the annual rate adjustment application is due. In the event that the CITY adjusts the RWMA surcharge fee, CONTRACTOR may adjust the Maximum Service Rates, subject to approval by CITY of CONTRACTOR's calculation of the adjustment amount, incorporate any such changes in the surcharge fee prior to the time that the new surcharge fee becomes effective.

A. Payment of RWMA Surcharge Fee. CONTRACTOR shall make payment to the RWMA of the RWMA surcharge fee. Payment to the RWMA shall be due on the twentieth (20th) Day of each month with respect to surcharge fees billed by CONTRACTOR in the preceding month. Each payment shall be accompanied by an accounting that sets forth the amount of RWMA surcharge fees attributable to each Service Area for the preceding month. No acceptance by the RWMA of any payment shall be construed as an accord that the amount is the correct amount, nor shall such acceptance of payment be construed as a release of any claim the RWMA may have against CONTRACTOR for any additional sums payable under the provisions of this Agreement.

B. RWMA Surcharge Fee Audit. All amounts paid shall be subject to independent audit and recompilation by the RWMA. If, after an audit, such recompilation indicates an underpayment, CONTRACTOR shall pay to the RWMA the amount of the underpayment plus interest at the Wall Street Journal Prime Rate. If the underpayment is in excess of five percent (5%) of the total fees due for the period of the audit, the CONTRACTOR shall reimburse the RWMA for all reasonable costs and expenses incurred in connection with the audit and recompilation within ten (10) Residential Service Work Days of receipt of written notice from the RWMA that such is the case. If, after an audit, such recompilation indicates an overpayment, the RWMA shall notify the CONTRACTOR in writing of the amount of the overpayment. CONTRACTOR may offset the amounts next due following receipt of such notice by the amount specified therein.

9.2 Franchise Fee

A. Franchise Fee Amount. in consideration of the exclusive Franchise granted to CONTRACTOR by this Agreement, CONTRACTOR shall pay CITY a Franchise Fee during the Term of this Agreement. The Franchise Fee shall be ten percent (10%), unless otherwise adjusted by the CITY, CONTRACTOR's monthly Gross Billings net of RWMA surcharge fees. ~~The Franchise Fee shall be nine percent (9%), unless otherwise adjusted by the CITY, CONTRACTOR's monthly Gross Billings net of RWMA surcharge fees.~~

B. Timing and Method of Payment. CONTRACTOR shall make payment to the CITY of the fees set forth in subsection A of Section 9.2. Payment to the CITY shall be due quarterly on the twentieth (20th) Day of the month following each three (3) month period (quarter) during which revenues are billed. Each such payment shall be accompanied by an accounting that sets forth

CONTRACTOR's Gross Billings during the preceding quarter. In the event CONTRACTOR begins invoicing Customers for Residential Collection Services on a monthly basis, fee payments shall be due on the twentieth (20th) Day of the month following the month the revenues are billed.

C. Franchise Fee Adjustment. In the event that the CITY adjusts the Franchise Fee percentage, CITY shall provide CONTRACTOR with such change to the Franchise Fee percentage fee no later than thirty (30) Days prior to the date that the annual rate adjustment application is due. CONTRACTOR may adjust the Maximum Service Rates, subject to approval by CITY of CONTRACTOR's calculation of the adjustment amount, to incorporate any such changes in the Franchise Fee percentage prior to the time that the new Franchise Fee percentage becomes effective. To give effect to the intent of this Section, the Parties agree that the Franchise Fee paid by CONTRACTOR shall be calculated by dividing the base service rate element of each Maximum Service Rate by one (1) minus the Franchise Fee percentage (for example 1.00 - .09 = 0.91); subtracting the base service rate element; and rounding the resulting figure to two (2) decimal places. If the base service rate element of a Maximum Service Rate changes for any reason, the Franchise Fee element will be recalculated.

D. CONTRACTOR's Liability. CONTRACTOR acknowledges the following: (1) the Franchise Fee is an obligation of the CONTRACTOR and not CONTRACTOR's customers; (2) CONTRACTOR pays CITY the Franchise Fee as consideration for CITY's granting of the exclusive Franchise; (3) the Franchise Fee is one of CONTRACTOR's many costs of doing business, such as fuel, labor, capital investment, etc.; and (4) if CONTRACTOR fails to fully and timely pay the Franchise Fee, CONTRACTOR forfeits (subject to the notice and cure provisions in Article 12) the exclusive Franchise granted to CONTRACTOR by CITY.

E. CONTRACTOR Fee Audit. CONTRACTOR shall conduct regular Gross Billing audits not less than annually, of all Drop Box, Commercial, SFD and MFD Customers in order to ensure the accuracy of the CONTRACTOR's payments to the CITY. CONTRACTOR shall provide a copy of said Gross Billing audit upon request to the CITY. The CITY maintains the right to engage a third party for an independent audit of the results of the Gross Billing audit.

F. CITY Fee Audit. No acceptance by CITY of any payment shall be construed as an accord that the amount is the correct amount, nor shall such acceptance of payment be construed as a release of any claim CITY may have against CONTRACTOR for any additional sums payable under the provisions of this Agreement. All amounts paid shall be subject to independent audit and recompilation by CITY. If, after an audit, such recompilation indicates an underpayment, CONTRACTOR shall pay to CITY the amount of the underpayment plus interest at the Wall Street Journal Prime Rate. If the underpayment is in excess of five percent (5%) of the total fees due for the period of the audit, the CONTRACTOR shall reimburse CITY for all reasonable costs and expenses incurred in connection with the audit and recompilation within ten (10) Residential Service Work Days of receipt of written notice from CITY that such is the case. If, after an audit, such recompilation indicates an overpayment, CITY shall notify the CONTRACTOR in writing of the amount of the overpayment. CONTRACTOR may offset the amounts next due following receipt of such notice by the amount specified herein.

9.3 CITY Community Partnership Fee

The Parties acknowledge that certain services and costs are provided and incurred by CITY in connection

with both the management of this Agreement and the comprehensive program of activities designed to effectuate the purpose of this Agreement and benefit the community. To reimburse CITY for the various direct and indirect costs related to the administration of the Collection Service Agreement, and assist with the program activities implemented by the CITY, the CONTRACTOR shall pay CITY a community partnership ("CP") fee. The initial CP fee for the Agreement Year beginning October 1, 2018 and ending September 30, 2019 shall be $14,480. The CP fee for the next Agreement Year and each subsequent Agreement Year shall be adjusted annually by the same percentage as the annual CPI adjustment to the Base Service Rate Element pursuant to Section 1.b. of Exhibit B to this Agreement, taking into account the carry-forward mechanism. CP fees shall be paid on or before the twentieth (20th) day of October beginning with October 2018 and annually thereafter.

9.4 Other Fees

Subject to the provisions of Article 10, Section 10.4(c) and Exhibit B of this Agreement, the CITY shall reserve the right to implement "Other Fees," as it deems necessary to offset any additional CITY costs associated with this Agreement.

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ARTICLE 10: CONTRACTOR COMPENSATION AND MAXIMUM SERVICE RATES

10.1 CONTRACTOR Compensation

The Maximum Service Rates set forth in Exhibit A, as more fully defined as CONTRACTOR compensation in this Article, shall be the maximum amount that CONTRACTOR may charge Customers, as full compensation for performance of all the services and obligations required by this Agreement in the manner and at the times prescribed. CONTRACTOR shall impose no other charges for services and obligations provided under this Agreement to Customers unless approved in advance in writing by CITY.

10.2 CITY Approved/CONTRACTOR Set Maximum Service Rates

The CITY approves the Maximum Service Rates, set forth in Exhibit A, for the Collection, transportation, Processing, Recycling, Composting, and/or Disposal of Solid Waste, Recyclable Materials, Organic Materials, Bulky Items, Construction and Demolition Debris and Sludge. CONTRACTOR shall set the Service Rates it charges its Customers for Collection Services provided such rates do not exceed the CITY-approved Maximum Service Rates set forth in Exhibit A, subject to Articles 10.4 and 10.5.

10.3 Initial Service Rates

The Maximum Service Rates the CONTRACTOR may charge Customers through the Agreement Year ending September 30, 2019 shall not exceed the Maximum Service Rates set forth in Exhibit A.

10.4 Annual Rate Adjustments

A. Annual Adjustments. Beginning with the Agreement Year starting October 1, 2019 and ending on September 30, 2020 and for all subsequent Agreement Years the base element of the Maximum Service Rates shown in Exhibit A shall be adjusted by the percentage change in the Consumer Price Index, All Urban Consumers, All Items, San Francisco-Oakland-Hayward, Series ID: CUURS49BSA0, published by the U.S. Department of Labor, Bureau of Labor Statistics ("CPI"), subject to the annual cap and the carry-forward mechanism described in Exhibit B. The annual rate adjustment process and the methodology for calculating the annual adjustment shall be as set forth in Exhibit B. The CONTRACTOR shall submit the rate application required by Exhibit B electronically in a format approved by the CITY to the Contract Administrator on or before June 1, 2019 and June 1 of each succeeding Agreement Year.

The annual rate adjustment process shall be as set forth in Exhibit B.

10.5 Extraordinary Rate Adjustments

It is understood that the CONTRACTOR accepts the risk for ordinary-course changes in the cost of providing services and the Service Levels requested by Customers and therefore the extraordinary adjustments to Maximum Service Rates shall be limited to:

A. a Change in Law that increases or decreases CONTRACTOR's costs or revenues associated with providing Collection of Discarded Materials under the terms of this Agreement. Such costs, except for those fees set forth in Section B-D. below, shall not include costs of owning or operating any

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Approved Facility, regardless of its location, or costs relating to the closed Recology Yuba-Sutter landfill in Marysville; or

B. a change to the host fees set forth in Section 10.8; or

C. the addition of a new fee, deletion of an old fee or increase or decrease in a then-existing fee, payable to a Participating Member Agency, or the RWMA by a Participating Member Agency; or

D. the addition of a new fee, deletion of an old fee, or increase or decrease in a then-existing fee, payable to any governmental authority, that is either paid directly by CONTRACTOR, or that is paid by an Approved Facility or third party and passed through to CONTRACTOR, but excluding any fees relating to the closed Recology Yuba-Sutter landfill in Marysville.

If any event set forth in items A. through D. of this Section 10.5 occurs or is reasonably expected to occur, either Party may request an extraordinary adjustment to the Maximum Service Rates in excess of the annual adjustment described in Section 10.4 and Exhibit B in order to cover the change in CONTRACTOR's costs and/or revenues resulting from the event.

CONTRACTOR shall prepare a proposal for the extraordinary rate increase. Such submittal shall provide all information reasonably requested by Contract Administrator specific to the nature of the request being made. If CONTRACTOR initiates the request for the extraordinary rate adjustment, CONTRACTOR shall pay all reasonable third party costs incurred by CITY, including the costs of outside accountants, attorneys, and/or consultants, in order to make a determination of the reasonableness of the requested extraordinary rate adjustment. If the adjustment is granted, such costs, exceeding twenty-five thousand dollars ($25,000) in total for all Participating Member Agencies shall be recoverable on a pass-through basis as part of the increase (amortized as necessary over the remaining Agreement term at the time of the adjustment so that there is no windfall to CONTRACTOR). In such case the pass-through costs shall not be part of the base service rate element of the Maximum Service Rates but instead will be a separate fee element. As such they will be adjusted in accordance with Section 1.C. of Exhibit B to this Agreement. The proposal shall clearly document the reason for the proposed adjustment, include calculation of the proposed rate adjustments, and provide supporting documentation.

In the event CONTRACTOR initiates the request for extraordinary rate increase, it is understood that the CONTRACTOR shall have the burden of demonstrating to the reasonable satisfaction of the CITY that the request is justified (i.e. that an event set forth in items A. – D. above has or will increase CONTRACTOR's reasonable and necessary costs (or decrease revenues) of performing Collection Services under this Agreement).

The Contract Administrator shall have the right to request any other information that they, in their sole but reasonable judgment, determine is necessary to establish the reasonableness or accuracy of CONTRACTOR's request for an extraordinary rate increase. CONTRACTOR's failure to fully cooperate in a timely manner with any reasonable request for information by the Contract Administrator may result in either the denial of or a delay in the approval of the request for an extraordinary rate increase.

10.6 Submittal of Request

A request for an extraordinary rate adjustment shall be conducted as provided in this Section. CONTRACTOR is obligated to meet requirements of this Section whether process is CITY-initiated or

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CONTRACTOR-initiated.

A. The Party initiating an extraordinary rate adjustment shall provide notice to the other Party, citing the applicable provisions of this Article and providing a complete written summary of the reason for the extraordinary rate adjustment, and its impact on CONTRACTOR's Collection obligations and revenues.

B. If a notice of extraordinary rate adjustment is issued by the CITY, within thirty (30) calendar days of receiving the CITY's notice, the CONTRACTOR shall prepare and submit a proposal in accordance with the proposal format specified in Section 10.6.D

C. If a notice of extraordinary adjustment is issued to CITY by the CONTRACTOR, the CONTRACTOR's notice shall include a proposal in accordance with the proposal format specified in Section 10.6.D, and shall be submitted by the April 1 preceding the October 1 on which CONTRACTOR wishes the adjustment to occur. In the event the proposal is not submitted in a timely manner as required in this Section, CITY is under no obligation to consider the proposal and may request that CONTRACTOR resubmit the proposal for consideration in the next Agreement Year.

D. **Proposal Format.** For any proposal submitted under this Section, CONTRACTOR shall to the extent applicable:

1. Describe the circumstance warranting an extraordinary rate adjustment. If CONTRACTOR is responding to a CITY request for an adjustment, the description shall be based on the information provided by CITY under Section 10.6 A. above.

2. Submit a work plan for implementing a change in CONTRACTOR's Collection obligations including to the extent appropriate, changes in operating methods and labor needs, and implementation schedule.

3. Identify the capital and/or operating cost of modifying the CONTRACTOR's Collection obligations to support any requested change in Maximum Service Rates. The CONTRACTOR shall include detailed documentation supporting its cost proposal, including cost substantiation.

4. For the purposes of analyzing cost impacts of changes in scope, the CONTRACTOR's profit from operations shall be calculated using profit percentage of twelve and three-tenths percent (12.3%) multiplied by the actual reasonable and necessary costs net of government fees.

5. Provide draft language changes to the provisions of this Agreement, as CONTRACTOR deems appropriate and necessary to effect any change in Maximum Service Rates or CONTRACTOR's Collection obligations.

E. The Party that initiated the extraordinary rate adjustment may withdraw its notice and its request for the Extraordinary Rate Adjustment at any time.

F. After CONTRACTOR's submission of the information provided above, on or before April 1, each Party shall use best efforts to complete its evaluation of the request and, if the request is granted, approval of any associated Agreement amendments and adjustments to the Maximum Service Rates, by October 1.

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10.7 CITY Review

The Initiator of the request for an extraordinary rate adjustment shall bear the burden of justifying by substantial evidence its entitlement to any adjustment in Maximum Service Rates under Section 10.5. If CONTRACTOR submits a proposal for an extraordinary rate adjustment, CITY shall review the proposal provided by CONTRACTOR in accordance with Section 10.6 as well as any other information it deems necessary to determine, what, if any adjustment is justified. Once all of the requested information has been received and reviewed CITY shall determine if CONTRACTOR has demonstrated that the extraordinary rate adjustment is justified to the reasonable satisfaction of CITY . In the event CITY determine that an extraordinary rate adjustment is justified they shall not unreasonably withhold consent to such extraordinary rate adjustment.

10.8 Host Fees Imposed by RWMA Member Agencies

The City of Marysville, an RWMA Member Agency, imposes a business license fee ("host fee") of $4.40 per ton (as of the Effective Date of this Agreement) on CONTRACTOR for each ton of Solid Waste delivered to the Marysville Transfer Station. In addition, the County of Yuba, an RWMA Member Agency, imposes a host fee of $4.40 per ton (as of the Effective Date of this Agreement) on the Ostrom Road Landfill operator for each ton of Solid Waste delivered to the Ostrom Road Landfill. The amount of the Yuba County host fee is included in the per-ton tip fee paid by CONTRACTOR for Disposal of Solid Waste at the Ostrom Road Landfill. The Marysville business license (host) fee is not payable with respect to material designated by CONTRACTOR and accepted by the Marysville Transfer Station operator as Recyclable Materials, Green Waste, ADC or inerts. The Yuba County host fee is not payable with respect to material designated by CONTRACTOR and accepted by the Ostrom Road Landfill operator as Recyclable Materials, Green Waste (Diverted from landfill), ADC, or inerts.

10.9 Rate Adjustment for Direction to New Facilities

If the Participating Member Agencies direct CONTRACTOR to use a different Approved Facility (the "new facility") from the one then being used by CONTRACTOR (the "previous facility"), then Maximum Service Rates shall be adjusted upward or downward to reflect the net increase or decrease in costs to CONTRACTOR of using the new Approved Facility as compared to the previous Approved Facility. The net increase or decrease in costs shall be determined taking into account the difference in tip, Processing or other fees, transportation costs, and any other costs reasonably incurred by CONTRACTOR (e.g. sorting costs, if the new facility has different contamination thresholds than the previous facility). CONTRACTOR shall not be required to begin using any new facility until the Maximum Service Rate adjustment contemplated by this Section has taken effect. In addition, if after such adjustment the tip, Processing or other fees payable by CONTRACTOR to use a Third Party Facility increase or decrease, then Maximum Service Rates shall be adjusted to pass through such increase or decrease. In addition, if the Approved Facility is changed from one that is owned or operated by CONTRACTOR or its Affiliate to one that is not, the provisions of this Agreement relating to the activities to be conducted by or at the Approved Facility shall be modified in a fair and reasonable manner to reflect the fact that CONTRACTOR or its Affiliate no longer controls the facility.

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ARTICLE 11: INDEMNIFICATION, INSURANCE, AND PERFORMANCE BOND

11.1 Indemnification of the CITY

A. General. CONTRACTOR shall defend, with counsel reasonably acceptable to the CITY, indemnify and hold harmless, to the fullest extent allowed by law, CITY, its officers, officials, employees, volunteers, agents and assignees (collectively, "Indemnitees"), from and against any and all causes of action, claims, costs (including but not limited to reasonable attorneys' and expert witness fees and costs incurred in connection with defending against any of the foregoing or enforcing this indemnity which fees and costs shall be reasonable if incurred by CITY and reimbursed by CONTRACTOR), loss, damages (including but not limited to special and consequential damages), liability, penalties (including attorneys' fees for the adverse Party), forfeitures, demands, proceedings or suits, in law or in equity, of every kind and description (including, but not limited to, injury to and death of any Person and damage to property, or for contribution or indemnity claimed by third parties) arising out of or in any way connected with the performance of this Agreement by CITY, its agents, directors, or employees, or by CONTRACTOR, its agents, directors, or employees, whether such claims, liens, demands, damages, losses or expenses are based upon a contract or upon a claim for personal injury, death or property damage, or upon any other legal or equitable theory whatsoever to include without limitation, claims arising or resulting from or made by third parties alleging: (i) the negligence or willful misconduct of the CONTRACTOR, its agents, employees, and/or Subcontractors, in exercising the privileges granted to it by this Agreement; (ii) the failure of the CONTRACTOR, its agents, employees, and/or Subcontractors in the performance of this Agreement to comply in all respects with the provisions and requirements of this Agreement, Applicable Laws, ordinances and regulations, and/or applicable permits and licenses; (iii) the acts of CONTRACTOR, its agents, employees, and/or Subcontractors in performing services under this Agreement for which strict liability is imposed by law; and, (iv) claims that arise out of or result from the performance of this Agreement by the CITY, its agents, directors or employees or CONTRACTOR, its agents, directors, or employees, whether such claims, liens, demands, damages, or losses or expenses are based upon a contract or upon a claim for personal injury, death or property damage or upon any other legal or equitable theory, whatsoever. Notwithstanding this defense obligation, CONTRACTOR shall not be required to indemnify CITY from loss or liability to the extent such loss arises from the sole negligence or willful misconduct of the CITY, its agents, directors and employees, at such time that such sole negligence or willful misconduct has been finally determined by a court of competent jurisdiction. CONTRACTOR shall provide the CITY with a defense until such determination has been made (i.e., until a court of competent jurisdiction has determined that the loss or liability arises from the sole negligence or willful misconduct of CITY, CONTRACTOR shall provide a defense as to such loss or liability).

B. CalRecycle Indemnification. In addition, CONTRACTOR's duty to defend and indemnify herein includes payment of all fines and/or penalties imposed by CalRecycle (subject to the restrictions set forth in Public Resources Code Section 40059.1) resulting from CITY's failure to meet the requirements of AB 939, AB 341, AB 1826, and/or SB 1383 with respect to the waste stream Collected under this Agreement, where such failure is: (i) due to the failure of CONTRACTOR to meet its obligations under this Agreement; or, (ii) due to CONTRACTOR delays in providing information that prevents CONTRACTOR or CITY or RWMA from submitting reports required by

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AB 939, AB 341, AB 1826, and/or SB 1383 in a timely manner. The provisions of this Section shall survive the termination or expiration of this Agreement.

C. Exempt Waste. CONTRACTOR acknowledges that it is responsible for compliance during the entire Term of this Agreement with all Applicable Laws. CONTRACTOR shall not store, transport, use, or Dispose of any Exempt Waste except in strict compliance with all Applicable Laws.

1. In the event that CONTRACTOR negligently or willfully mishandles Exempt Waste in the course of carrying out its activities under this Agreement, CONTRACTOR shall at its sole expense promptly take all investigatory and/or remedial action reasonably required for the remediation of such environmental contamination. Prior to undertaking any investigatory or remedial action, however, CONTRACTOR shall first obtain the Contract Administrator's approval of any proposed investigatory or remedial action. Should CONTRACTOR fail at any time to promptly take such action, the CITY may undertake such action at CONTRACTOR's sole cost and expense, and CONTRACTOR shall reimburse the CITY for all such expenses within thirty (30) Days of being billed for those expenses, and any amount not paid within that thirty (30) Day period shall thereafter be deemed delinquent and subject to the delinquent fee payment provision of this Agreement. These obligations are in addition to any defense and indemnity obligations that CONTRACTOR may have under this Agreement. The provisions of this Article shall survive the termination or expiration of this Agreement.

D. Environmental Indemnity. CONTRACTOR shall defend, indemnify, and hold the CITY and the RWMA harmless against and from any and all claims, suits, losses, penalties, damages, and liability for damages of every name, kind and description, including attorneys' fees and costs incurred, attributable to the negligence or willful misconduct of CONTRACTOR in handling Exempt Waste.

E. This provision (i.e., Section 11.1.A through 11.1.D) will survive the expiration or earlier termination of this Agreement and shall not be construed as a waiver of rights by the CITY and the RWMA or Indemnity from third parties.

11.2 Evaluation of Liability

The CONTRACTOR's obligation to defend, hold harmless, and indemnify under Article 11 shall not be excused because of the CONTRACTOR's inability to evaluate an Indemnitee's liability or because the CONTRACTOR evaluates such liability and determines that the Indemnitee is not liable to the claimant. Within twenty (20) Days of receiving written notice from the CITY of a claim for which the CITY is entitled to indemnity, the CONTRACTOR shall confirm to the CITY in writing that CONTRACTOR will provide a defense to the claim and shall take appropriate actions to provide such defense.

11.3 Hazardous Substances Indemnification

The CONTRACTOR shall indemnify, defend with counsel acceptable to the CITY, and hold harmless the CITY, its officers, officials, employees, agents, assigns, and any successor or successors to the CITY's interest from and against all claims, damages (including but not limited to special, consequential and natural resources damages) injuries, hazardous materials response, remediation and removal costs, losses, demands, liens, liabilities, causes of action, suits (including citizen's suits), legal or administrative proceedings, interest, fines, charges, penalties (including attorneys' fees for the adverse Party), and expenses (including but not limited to attorneys' and expert witness fees and costs incurred in connection

with defending against any of the foregoing or enforcing this indemnity) of any kind whatsoever paid, incurred or suffered by, or asserted against CITY or its officers, officials, employees, agents, assigns, or contractors arising or resulting from any repair, cleanup or detoxification, or preparation and implementation of any removal, remedial, response, closure, or other plan (regardless of whether undertaken due to governmental action) concerning: (i) any Hazardous Substance or Hazardous Wastes at any facility owned or operated by CONTRACTOR or an Affiliate of CONTRACTOR where CONTRACTOR transports, stores, or causes to be Disposed Solid Waste pursuant to this Agreement; (ii) CONTRACTOR's discharge of a pollutant in violation of the State Porter-Cologne Water Quality Act or federal Clean Water Act; (iii) CONTRACTOR's violation of any State or federal air quality rule, law, or regulation; (iv) CONTRACTOR's violation of any other State or federal environmental law, including the Resource Conservation and Recovery Act or its State law corollary; or, (v) CONTRACTOR's discharge of any Hazardous Substance or Hazardous Waste that causes injury to Person(s) or property(ies), in each of clauses (ii) through (v), during the Term of this Agreement and subject to Article 11. The foregoing indemnity is intended to operate as an agreement to indemnify, defend, insure, protect and hold CITY harmless from liability, pursuant to Section 107(e) of CERCLA, 42 U.S.C. Section 9607(e) and California Health and Safety Code Section 25364, and other applicable State and federal environmental laws.

11.4 Separate Counsel

CITY may elect to have and consult separate legal counsel from CONTRACTOR at any time during the pendency of any claim at its sole discretion. CITY shall be responsible for paying its separate counsel unless: (i) CITY reasonably determines and notifies CONTRACTOR that separate counsel is required to represent CITY during the resolution of any claim; or (ii) a court of competent jurisdiction rules that CONTRACTOR has refused to satisfy its obligations under this Article 11. Notwithstanding the preceding sentence or the first sentence of Section 11.1, with respect to a particular claim, if CONTRACTOR confirms to CITY in writing CONTRACTOR's obligation to indemnify and defend CITY, without reserving a right to later seek reimbursement from CITY with respect to such claim, CITY shall not object to the counsel representing it being the same counsel that represents CONTRACTOR in the defense of such claim and CITY Council shall consider, if permitted by law, a written conflict-of-interest waiver if such is required for joint representation, and CITY's consent to such conflict-of-interest waiver shall not be unreasonably withheld. If CONTRACTOR provides the aforementioned confirmation, but the CITY declines to consent to such joint representation due to a conflict of interest that CITY has reasonably refused to waive, CONTRACTOR shall either retain separate counsel for CITY at CONTRACTOR's sole expense, or propose different counsel to undertake the joint representation that is not subject to a similar conflict of interest, and such different counsel shall be considered by CITY in accordance with this section. If CONTRACTOR provides the aforementioned confirmation, but the CITY declines to consent to such joint representation for any reason other than a conflict of interest, that CITY has reasonably refused to waive, CITY may retain its own counsel at its own expense, CITY shall have no right of defense or reimbursement of defense costs with respect to such claim (but CITY shall still be entitled to indemnity), CITY shall reasonably cooperate with CONTRACTOR in the defense and settlement of such claim. If CONTRACTOR does not provide the aforementioned confirmation, then CONTRACTOR shall reimburse CITY for the reasonable attorneys' fees and costs of CITY's separate counsel with respect to such claim.

11.5 Consideration

It is specifically understood and agreed that the consideration inuring to the CONTRACTOR for the execution of this Agreement consists of the promises, payments, covenants, rights, and responsibilities contained in this Agreement.

11.6 Obligation

The execution of this Agreement by the CONTRACTOR shall obligate the CONTRACTOR to comply with the foregoing indemnification provisions; however, the collateral obligation of providing insurance must also be fully complied with as set forth in Section 11.11.

11.7 Subcontractors

The CONTRACTOR shall require all Subcontractors performing Collection Services under the terms of this Agreement to enter into an agreement containing the provisions set forth in this Article 11 in their entirety and Subcontractor shall fully indemnify the CITY in accordance with this Agreement. Such agreement, however, will not relieve CONTRACTOR of its obligations under this Article 11, unless CITY expressly agrees in writing to so relieve CONTRACTOR.

11.8 Exception

Notwithstanding any other provision of this Article 11, CONTRACTOR's obligation to indemnify, hold harmless and defend under this Article 11 does not extend to any loss, liability, penalty, damage, cause of action, suit, forfeiture, claim, demand, proceeding, injury, cost, lien, interest, fine, charge, or expense (i) as to which CONTRACTOR is precluded by law from indemnifying the Indemnitee, (ii) which arose or resulted from the sole negligence or willful misconduct of any Indemnitee; (iii) pertaining to any Indemnitee's actual or alleged violation of Article XIIIC or XIIID of the California Constitution; or, (iv) pertaining to the process by which CONTRACTOR was selected, the exclusive Franchise hereunder was granted, or this Agreement was entered into or approved by CITY, or CITY's authority to do any of the same.

11.9 Damage by CONTRACTOR

If CONTRACTOR's employees or Subcontractors cause any injury, damage or loss to CITY property including, but not limited to, CITY streets or curbs, other than normal wear and tear from routine operations and as set forth in Article 5, CONTRACTOR shall reimburse CITY for CITY's cost of repairing such injury, damage or loss. Such reimbursement is not in derogation of any right of CITY to be indemnified by CONTRACTOR for any such injury, damage, or loss. With the prior written approval of CITY, CONTRACTOR may repair the damage at CONTRACTOR's sole cost and expense.

11.10 Survival

CONTRACTOR's indemnity obligations shall survive the expiration or termination of this Agreement and continue until such obligations have been fully satisfied by the resolution of all claims for which indemnity obligations are owed to the CITY.

11.11 Insurance

A. General. CONTRACTOR shall, at its sole cost and expense, procure, maintain and keep in full force and effect during the life of this Agreement commercial general liability insurance in an amount not less than One Million Two Hundred and Fifty Thousand Dollars ($1,250,000) for each occurrence, including damage to rented Premises, personal and advertising ("ADV") injury, with a general aggregate and Products/Completed Operations Aggregates ("Comp/OP AGG") liability coverage of not less than Two Million Dollars ($2,000,000). CONTRACTOR's self-insured retention for commercial general liability shall be no more than Seven Hundred and Fifty Thousand Dollars

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($750,000). CONTRACTOR shall procure, maintain and keep in full force and effect during the life of this Agreement, automobile liability insurance for owned, leased, hired or borrowed automobiles in an amount not less than Two Million Dollars ($2,000,000) combined single limit bodily injury and property damage for each accident. CONTRACTOR's self-insured retention for automobile liability shall be no more than Seven Hundred and Fifty Thousand Dollars ($750,000). CONTRACTOR shall provide and maintain the required MCS-90 endorsement to the automobile liability policy for hazardous material/waste transporters. CONTRACTOR shall procure, maintain and keep in full force and effect during the life of this Agreement an umbrella and/or excess policies that covers general liability and automobile liability in an amount not less than Thirty Million Dollars ($30,000,000). CONTRACTOR shall procure, maintain and keep in full force and effect during the life of this Agreement workers' compensation coverage in an amount not less than the State statutory limits and employers' liability insurance in an amount not less than One Million Dollars ($1,000,000), both subject to no more than One Million Dollars ($1,000,000) self-insured retention. CONTRACTOR shall procure, maintain and keep in full force and effect during the life of this Agreement Pollution and Remediation Legal Liability insurance in an amount not less than Fifteen Million ($15,000,000), with a self-insured retention of no more than Two Hundred and Fifty Thousand Dollars ($250,000). Said Pollution and Remediation Legal Liability insurance shall be on a claims-made form and shall be retroactive to the date CONTRACTOR first began providing services in CITY as the exclusive franchisee for Solid Waste Collection Services. Said Pollution and Remediation Legal Liability insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of this Agreement. If pollution liability insurance coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a "Retro Date" prior to the Agreement Effective Date, the CONTRACTOR must purchase "extended reporting" coverage for a minimum of five (5) years after completion of this Agreement. CONTRACTOR shall procure, maintain and keep in full force and effect during the life of this Agreement any other insurance required by law. The limits of insurance herein shall not limit the liability of CONTRACTOR.

B. Policy(ies). The policy or policies shall be issued by an insurer licensed to do business in the State of California. Minimum insurance company ratings as determined by the most current edition of the Best's Key Rating Guide/Property-casualty/United States should be A- (Secure Best's Rating) and VIII (Financial Size Category).

C. Self-Insurance. For the self-insured layers, upon request by CITY, CONTRACTOR shall provide a statement to CITY advising that CONTRACTOR has sufficient assets to fund its workers' compensation, general liability, automobile liability, and Pollution and Remediation Legal Liability cost obligations for the past three (3) years and that sufficient assets are available to fund no less than sixty-five percent (65%) confidence level actuarially estimated workers' compensation, general liability, automobile liability, and Pollution and Remediation Legal Liability loss costs for the next twelve (12) months. Said statement shall be accompanied by statistical information to illustrate the accuracy of the comments and shall be prepared by a Fellow of the Actuarial Society.

D. Additional Requirements. The type and amount of coverage, including the amount of the self-insured retentions, required hereunder may be amended in the future to limits reasonably required by the CITY (such amendment to be considered a CITY-directed change and handled pursuant to Section 5.5). CONTRACTOR shall provide the CITY an endorsement to its insurance policies specifically naming the CITY, its officers, officials, agents, independent contractors,

employees, and volunteers as additional insureds under the commercial general liability and automobile liability policies, providing coverage for claims that arise out of the work or operations performed by or on behalf of CONTRACTOR or that in any way concerns this Collection Service Agreement and including coverage for the additional insureds for both ongoing and completed operations so long as the liability of an additional insured arises out of the work of the named insured, or so long as an additional insured's liability arises out of the named insured's performance of this Agreement. CONTRACTOR shall not utilize an omnibus endorsement, but shall provide an endorsement that specifically names CITY, its officers, officials, agents, independent contractors, employees and volunteers as additional insureds under the policy. The additional insured endorsement shall not be an omnibus endorsement, but shall specifically and directly name each additional insured. Such additional insured endorsement will explicitly include coverage for the additional insureds for both ongoing and completed operations so long as the liability of an additional insured arises out of the work of the named insured, or so long as an additional insured's liability arises out of the named insured's performance of this Agreement. The additional insured endorsement shall not contain any provisions which limit or restrict coverage for the additional insureds beyond the extent set forth in this Agreement. The coverage provided to the CITY shall be equal and identical to the coverage of the CONTRACTOR under "Proof of Insurance." Upon commencement of the Agreement, the CITY shall receive, at a minimum, certificates of insurance and additional insured endorsements. Upon request of the CITY, CONTRACTOR shall allow CITY to review any required policy. However, in the event a claim is made or suit is brought against any of the CITY additional insureds, CONTRACTOR shall provide CITY a copy of all policies of insurance (including all endorsements) relevant to such claim/suit (if any) within ten (10) Business Days following receipt of a written request from CITY for the same.

Furthermore, the commercial general liability policy will contain a separation of insureds provision specifying that the policy will apply separately to CITY and each additional insured against whom claim is made or suit is brought. The required insurance Policy Endorsement shall be filed by CONTRACTOR with the CITY Clerk and the CITY Risk Manager prior to the commencement of CONTRACTOR's operations under this Agreement, which Endorsement shall reflect the coverage as set forth herein. Following the binding of any policy of insurance, CONTRACTOR shall deliver a new Policy Endorsement from the insurance company to the CITY Clerk. The general liability, Pollution and Remediation Legal Liability, excess liability, umbrella liability, and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

1. **Additional Insureds.** The CITY, its officers, officials, employees, agents, independent contractors, and volunteers are to be covered as additional insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the CONTRACTOR; and with respect to liability arising out of work or operations performed by or on behalf of the CONTRACTOR including materials, parts or equipment furnished in connection with such work or operations. General Liability coverage shall be provided in the form of an Additional Insured endorsement (CG 20 10 11 85 or reasonable equivalent) to CONTRACTOR's insurance policy.

2. **Primary Insurance.** For any claims related to this Agreement CONTRACTOR's insurance coverage shall be primary insurance as respects the CITY, its officers, officials, agents, independent contractors, employees, and volunteers. Any insurance or self-insurance

maintained by the CITY, its officers, officials, employees, or volunteers shall be excess of CONTRACTOR's insurance and shall not contribute with it.

3. **Notification of Cancellation.** CONTRACTOR is required to notify the CITY by certified mail, return receipt requested, of the cancellation of any insurance coverage or policy immediately upon receiving notice of cancellation.

4. **Waiver of Any Rights of Subrogation or Recovery.** CONTRACTOR waives any right of subrogation or recovery against the CITY which might arise because of any workers' compensation payments CONTRACTOR makes for injury in connection with work performed by CONTRACTOR under this Agreement or based on any other theory of Subrogation. The workers' compensation coverage placed in excess of the CONTRACTOR Retained Limit shall be endorsed with a Waiver of Subrogation endorsement.

E. Subcontractors. Any Subcontractor(s), independent contractor(s) or any type of agent(s) performing or hired to perform any term or condition of this Agreement on behalf of CONTRACTOR, or as may be allowed by this Agreement, hereinafter referred to as "SECONDARY PARTIES," shall comply with each term and condition of this Agreement, including each term and condition of Section 11.11 entitled "INSURANCE." Furthermore, CONTRACTOR shall be responsible for the SECONDARY PARTIES' acts, omissions and satisfactory performance of the terms and conditions of this Agreement. All Subcontractors, independent contractors and agents to CONTRACTOR are disclosed on Exhibit E, attached hereto.

F. Thirty-Day Notice. Except for the pollution liability policy, which is written on a claims-made basis, each insurance policy required by this clause shall be occurrence-based or an alternate form as approved by the CITY and endorsed to state that coverage shall not be suspended, voided, cancelled, reduced in coverage or limits except after thirty (30) Days' prior written notice by certified mail, return receipt requested, has been received by CITY.

G. Proof of Insurance. Proof of insurance shall be delivered to the following address or any subsequent address as may be directed in writing by the CITY.

City Manager
City of Live Oak
9955 Live Oak Blvd.
Live Oak, CA 959532

H. Modification of Insurance Requirements. The insurance requirements provided in this Agreement may be modified or waived by the CITY, in writing, upon the request of CONTRACTOR if the CITY determines such modification or waiver is in the best interest of CITY considering all relevant factors, including exposure to CITY.

I. Rights of Subrogation. All required insurance policies shall preclude any underwriter's rights of recovery or subrogation against CITY with the express intention of the Parties being that the required insurance coverage protects both Parties as the primary coverage for any and all losses covered by the above-described insurance. CONTRACTOR shall ensure that any companies issuing insurance to cover the requirements contained in this Agreement agree that they shall have no recourse against CITY for payment or assessments in any form on any policy of insurance. The

clauses 'Other Insurance Provisions' and 'Insured Duties in the Event of an Occurrence, Claim or Suit' as it appears in any policy of insurance in which CITY is named as an additional insured shall not apply to CITY.

J. **Failure to Obtain Insurance.** The failure of CONTRACTOR to obtain and maintain any required insurance shall not relieve CONTRACTOR of any liability under this Agreement (and CONTRACTOR may be answerable to the CITY for damages or any other remedy on account of such breach) nor shall the insurance requirements be construed to conflict with or otherwise limit the obligations of CONTRACTOR concerning indemnification.

K. **No Limitation of Liability.** The coverage types and limits required pursuant to this Agreement shall in no way limit the liability of CONTRACTOR.

11.12 Performance Bond

If requested by CITY in writing, CONTRACTOR shall furnish to the CITY, and keep current, a performance bond in a form with language that is acceptable to the CITY, for the faithful performance of this Agreement and all obligations arising hereunder in an amount equal to two (2) months' Gross Billings from the provision of Collection Services within the CITY. In the event CONTRACTOR takes any action, or allows any action to be taken, which falls under the provisions of Section 13.10 entitled "ASSIGNMENT," waiver of the performance bond as set forth in Section 11.12 herein, is automatically and immediately rescinded and CONTRACTOR shall have ten (10) Days to obtain the performance bond required herein and provide proof of such performance bond to the CITY.

A. **Requirements.** The performance bond shall be executed by a surety company that is: acceptable to the CITY; an admitted surety company licensed to do business in the State of California; has an "A:VII" or better rating by A. M. Best or Standard and Poor's; and is included on the list of surety companies approved by the Treasurer of the United States.

B. **Letter of Credit.** As an alternative to the performance bond discussed in Section 11.12, with CITY's approval, CONTRACTOR may deposit with CITY an irrevocable letter of credit in an amount as set forth in Section 11.12. If allowed, the letter of credit must be issued by an FDIC insured banking institution chartered to do business in the State of California, in the CITY's name, and be callable at the discretion of the CITY.

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ARTICLE 12: DEFAULT AND REMEDIES

12.1 Events of Default

All provisions of the Agreement are considered material. Each of the following shall constitute an event of default.

A. Fraud or Deceit. CONTRACTOR practices, or attempts to practice, any fraud or deceit upon the RWMA or CITY.

B. Insolvency or Bankruptcy. CONTRACTOR becomes insolvent, unable, or unwilling to pay its debts, or upon listing of an order for relief in favor of CONTRACTOR in a bankruptcy proceeding.

C. Failure to Provide and Maintain Bonds/Letter of Credit and Coverage. CONTRACTOR fails to provide or maintain the performance bond or letter of credit, if required by this Agreement, or if CONTRACTOR fails to provide or maintain in full force and affect the workers' compensation, liability, or indemnification coverage as required by this Agreement.

D. Violations of Regulation. CONTRACTOR violates any orders or filings of any regulatory body having authority over CONTRACTOR relative to this Agreement, provided that CONTRACTOR may contest any such orders or filings by appropriate proceedings conducted in good faith, in which case no breach or default of this Agreement shall be deemed to have occurred unless and until the regulatory body or court determines CONTRACTOR violated such order or filing.

E. Violations of Applicable Law. CONTRACTOR violates Applicable Law relative to this Agreement.

F. Failure to Perform Direct Services. CONTRACTOR ceases to provide Collection, transportation, or Processing services as required under this Agreement for a period of two (2) consecutive Days or more, for any reason within the control of CONTRACTOR.

G. Failure to Pay or Report. CONTRACTOR fails to make any payments to the CITY and/or RWMA as required under this Agreement including payment of CITY and/or RWMA fees, surcharges or Liquidated Damages or refuses to provide the CITY or RWMA with required information, reports, and/or records in a timely manner as provided for in the Agreement.

H. Acts or Omissions. Any other act or omission by CONTRACTOR which violates the terms, conditions, or requirements of this Agreement, the Act, as it may be amended from time to time, or any law, statute, ordinance, order, directive, rule, or regulation issued thereunder and which is not corrected or remedied within the time set in the written notice of the violation or, if CONTRACTOR cannot reasonably correct or remedy the breach within the time set forth in such notice, if CONTRACTOR should fail to commence to correct or remedy such violation within the time set forth in such notice and diligently effect such correction or remedy thereafter.

I. False, Misleading, or Inaccurate Statements. Any representation or disclosure made to the CITY and/or RWMA by CONTRACTOR in connection with or as an inducement to entering into this Agreement, or any future amendment to this Agreement, which proves to be false or misleading in any material respect as of the time such representation or disclosure is made, whether or not any such representation or disclosure appears as part of this Agreement; and, any CONTRACTOR-

provided report containing a material misstatement, misrepresentation, data manipulation, or an omission of fact or content explicitly defined by the Agreement, excepting non-numerical typographical and grammatical errors.

J. Seizure or Attachment. There is a seizure of, attachment of, or levy on, some or all of CONTRACTOR's operating equipment, including without limits its equipment, maintenance or office facilities, Approved Facility(ies), or any part thereof.

K. Suspension or Termination of Service. There is any termination or suspension of the transaction of business by CONTRACTOR related to this Agreement, including without limit, due to labor unrest including strike, work stoppage or slowdown, sick-out, picketing, or other concerted job action lasting more than two (2) Days.

L. Criminal Activity. CONTRACTOR, its officers, managers, or employees are found guilty of criminal activity related directly or indirectly to performance of this Agreement or any other agreement held with the CITY and/or RWMA.

M. Assignment without Approval. CONTRACTOR transfers or assigns this Agreement without the expressed written approval of the CITY unless the assignment is permitted without approval of the CITY pursuant to Section 13.10 of this Agreement.

N. Failure to Provide Proposal or Implement Change in Service. CONTRACTOR fails to provide a proposal for new services or changes to services or fails to implement a change in service as requested by the CITY as specified in Section 5.5.

O. Failure to Perform Any Obligation. CONTRACTOR fails to perform any obligation established under this Agreement.

CITY shall provide CONTRACTOR written notice of default within seven (7) Business Days of the CITY's first knowledge of the CONTRACTOR's default.

12.2 Right to Terminate Upon Event of Default

CITY may terminate this Agreement immediately upon written notice to CONTRACTOR in the event CONTRACTOR defaults under Section 12.1.C entitled, "Failure to Provide and Maintain Bonds/Letters of Credit and Coverage."

CONTRACTOR shall be given ten (10) Business Days from written notification by the CITY to cure any default which, in the CITY's sole opinion, creates a potential public health and safety threat.

CONTRACTOR shall be given ten (10) Business Days from written notification by the CITY to cure any default arising under subsections E, F, I, J, and K in Section 12.1 provided, however, that the CITY shall not be obligated to provide CONTRACTOR with a notice and cure opportunity if the CONTRACTOR has committed the same or similar breach/default within a twenty-four (24) month period.

CONTRACTOR shall be given thirty (30) Days from written notification by the CITY to cure any other default (which is not required to be cured within ten (10) Business Days); however, the CITY shall not be obligated

to provide CONTRACTOR with a notice and cure opportunity if the CONTRACTOR has committed the same or similar breach/default within a twenty-four (24) month period.

12.3 CITY's Remedies in the Event of Default

Upon CONTRACTOR's default, the CITY has the following remedies in the event of CONTRACTOR default:

A. Waiver of Default. The CITY may waive any event of default or may waive CONTRACTOR's requirement to cure a default event if the CITY determines that such waiver would be in the best interest of the CITY. CITY's waiver of an event of default is not a waiver of future events of default that may have the same or similar conditions.

B. Suspension of CONTRACTOR's Obligation. The CITY may suspend CONTRACTOR's performance of its obligations if CONTRACTOR fails to cure an event of default in the time frame specified in Section 12.2 until such time the CONTRACTOR can provide assurance of performance in accordance with the terms of this Agreement.

C. Liquidated Damages. The CITY may assess Liquidated Damages for CONTRACTOR's failure to meet specific performance standards pursuant to Section 12.6.

D. Termination. In the event that CONTRACTOR should default and subject to the right of the CONTRACTOR to cure, in the performance of any provisions of this Agreement, and the default is not cured for any default within ten (10) Days if the default creates a potential public health and safety threat or arises under Section 12.1. E, F, I, J, or K, or otherwise thirty (30) Days after receipt of written notice of default from the CITY, then the CITY may, at their option, terminate this Agreement and/or hold a meeting of its governing body to determine whether this Agreement should be terminated. In the event CITY decides to terminate this Agreement, the CITY shall serve twenty (20) Days' written notice of its intention to terminate upon CONTRACTOR. In the event the CITY exercises its right to terminate this Agreement, the CITY may, at its option, upon such termination, either directly undertake performance of the services or arrange with other Persons to perform the services with or without a written agreement. This right of termination is in addition to any other rights of the CITY upon a failure of CONTRACTOR to perform its obligations under this Agreement.

CONTRACTOR shall not be entitled to any further revenues from Collection operations authorized hereunder from and after the date of termination.

E. Other Available Remedies. The CITY's election of one (1) or more of the remedies described herein shall not limit the CITY from exercising any and all other remedies at law and in equity including injunctive relief, etc.

12.4 Possession of Records and Equipment Upon Termination

In the event of termination for an event of default, the CONTRACTOR shall furnish the Contract Administrator with immediate access to all of its business records, including without limitation, proprietary CONTRACTOR computer systems related to its Customers, Collection routes, and billing of accounts for Collection Services. In addition the CITY shall be allowed to continue to use equipment, Containers, and other property used in providing Collection Services on an interim basis until the CITY has

made other suitable arrangements for the provision of Collection Services, which may include award of the exclusive Franchise to another contractor. During the first six (6) months of use CITY shall not be obligated to CONTRACTOR for any fee for the use of CONTRACTOR'S Collection equipment including Containers and vehicles (which shall be deemed "equipment" for purposes of this section). Thereafter, CITY shall pay CONTRACTOR a monthly rental fee equal to the unamortized cost of the equipment divided by the remaining life used to calculate amortization as documented in such method as may be agreed to between CITY and CONTRACTOR. Such monthly equipment rental amount shall be recalculated monthly to take into account actual unamortized life of the equipment. In the event the equipment is fully amortized, the monthly rental shall be calculated by dividing the salvage value of the equipment, which shall be twenty (20) percent of the original value, by the estimated remaining useful life of the equipment which shall be five (5) years unless a different estimated useful life is mutually agreed to between CONTRACTOR and CITY.

12.5 CITY's Remedies Cumulative; Specific Performance

The CITY's rights to terminate the Agreement under Section 12.3, and to take possession of the CONTRACTOR's records under Section 12.4 are not exclusive, and the CITY's termination of the Agreement and/or the imposition of Liquidated Damages shall not constitute an election of remedies. Instead, these rights shall be in addition to any and all other legal and equitable rights and remedies, including but not limited to termination, which the CITY may have.

By virtue of the nature of this Agreement, the urgency of timely, continuous, and high-quality service; the lead time required to effect alternative service; and, the rights granted by the CITY to the CONTRACTOR, the remedy of damages for a breach hereof by CONTRACTOR is inadequate and the CITY shall be entitled to injunctive relief (including but not limited to specific performance).

12.6 Performance Standards and Liquidated Damages

A. General. The Parties find that as of the time of the execution of this Agreement, it is impractical, if not impossible, to reasonably ascertain the extent of damages which shall be incurred by CITY as a result of a breach by CONTRACTOR of its obligations under this Agreement. The factors relating to the impracticability of ascertaining damages include, but are not limited to, the fact that: (i) substantial damage results to members of the public who are denied services or denied quality or reliable service; (ii) such breaches cause inconvenience, anxiety, frustration, and deprivation of the benefits of the Agreement to individual members of the general public for whose benefit this Agreement exists, in subjective ways and in varying degrees of intensity which are incapable of measurement in precise monetary terms; (iii) that exclusive services might be available at substantially lower costs than alternative services and the monetary loss resulting from denial of services or denial of quality or reliable services is impossible to calculate in precise monetary terms; and, (iv) the termination of this Agreement for such breaches, and other remedies are, at best, a means of future correction and not remedies which make the public whole for past breaches.

B. Service Performance Standards; Liquidated Damages for Failure to Meet Standards. The Parties further acknowledge that consistent and reliable Collection Service is of utmost importance to CITY and that CITY has considered and relied on CONTRACTOR's representations as to its quality of service commitment in entering into this Agreement. The Parties further recognize that some quantified standards of performance are necessary and appropriate to ensure consistent and

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reliable service and performance. The Parties further recognize that if CONTRACTOR fails to achieve the performance standards, or fails to submit required documents in a timely manner, CITY and CITY's residents and businesses will suffer damages and that it is and will be impractical and extremely difficult to ascertain and determine the exact amount of damages. Therefore, without prejudice to CITY's right to treat such non-performance as an event of default under Article 12, the Parties agree that the Liquidated Damages amounts established below represent reasonable estimates of the amount of such damages considering all of the circumstances existing on the Effective Date of this Agreement, including the relationship of the sums to the range of harm to CITY, Customers, and the community as a whole that reasonably could be anticipated and the anticipation that proof of actual damages would be costly or impractical. In placing their initials at the places provided, each Party specifically confirms the accuracy of the statements made above and the fact that each Party has had ample opportunity to consult with legal counsel and obtain an explanation of the Liquidated Damage provisions at the time that this Agreement was made.

CITY Initial Here _____ CONTRACTOR Initial Here _____

C. CITY and RWMA Liquidated Damages. CITY and CONTRACTOR acknowledge that certain of the performance standards set forth in this Agreement affect the CITY individually while other performance standards affect the CITY as part of the RWMA. Those performance standards affecting the CITY are set forth below under the heading "CITY Liquidated Damages" while those performance standards affecting the CITY as part of the RWMA are set forth below under the heading "RWMA Liquidated Damages".

D. Procedure for Assessing Liquidated Damages.

1. CITY may determine the occurrence of events giving rise to Liquidated Damages through the observation of its own employees or representatives, investigation of Customer complaints, or self-reporting by CONTRACTOR. CITY and CONTRACTOR acknowledge that RWMA Liquidated Damages may only be assessed one (1) time for each occurrence within the Service Areas of the Participating Member Agencies (and not one (1) time for each Participating Member Agency).

2. Prior to assessing Liquidated Damages, and within thirty (30) Days of becoming aware of such violation, the Contract Administrator shall give CONTRACTOR notice of its intention to do so. The notice will include a brief description of the incident(s)/non-performance. CONTRACTOR may review, and make copies at its own expense of all information in the possession of the Contract Administrator relating to incident(s)/non-performance. CONTRACTOR shall not be liable to pay Liquidated Damages with respect to any violation or incident of non-performance that occurs more than thirty (30) Days before notice is given to CONTRACTOR except in those instances where the Contract Administrator determines to its satisfaction that CONTRACTOR knowingly perpetrated the violation or incident of non-performance. CONTRACTOR may, within ten (10) Business Days after receiving notice, request a meeting with the Contract Administrator to present evidence regarding the accuracy of the facts related to the incident. If a meeting is requested, it shall be held by the Contract Administrator or his/her designee. CONTRACTOR may present evidence in writing and through testimony of its employees and others relevant to the incident(s)/non-

performance. The Contract Administrator or designee will provide CONTRACTOR with a written explanation of his or her determination on each incident(s)/non-performance prior to authorizing the assessment of Liquidated Damages. The decision of the Contract Administrator or designee may be appealed to the CITY. The decision of the CITY shall be final and CONTRACTOR shall have been deemed to have exhausted its administrative remedies and can thereafter challenge such ruling in court pursuant to California Code of Civil Procedure Section 1094.6. CONTRACTOR shall not be liable to pay Liquidated Damages with respect to any violation or incident of substandard performance as described in Section 12.7 entitled "Excuse from Performance" herein or occurring after termination of this Agreement or while CITY (or any third party authorized by CITY) is performing interim Collection Services except for items 3, 4, 5, 10, 12, or 17 in the tables below occurring after termination of this Agreement.

3. CONTRACTOR shall pay any Liquidated Damages assessed by the CITY and/or RWMA within ten (10) Business Days of the date the Liquidated Damages are assessed. If they are not paid within the ten (10) Business Day period, CITY may proceed against the performance bond or letter of credit, required by the Agreement, unless such performance bond or letter of credit have been waived as set forth in Section 11.12 herein, order the termination of the rights granted by this Agreement, or all of the above.

E. CONTRACTOR agrees to pay (as Liquidated Damages and not as a penalty) the following amounts:

CITY LIQUIDATED DAMAGES		
Item		**Amount**
1.	Failure or neglect to resolve a Customer complaint relating to missed Collection within the time set forth in Section 8.7, or failure to initially respond to any other type of Customer complaint within one (1) Business Day.	$100.00 per incident per Service Recipient.
2.	Failure to clean up spillage or litter caused by CONTRACTOR within the time set forth in Section 7.5.	$300.00 per incident per location.
3.	Failure to repair damage to Customer property caused by CONTRACTOR or its personnel.	$500.00 per incident per location in addition to the reasonable cost of repair if not paid by CONTRACTOR prior to the assessment of this Liquidated Damage.
4.	Failure to repair, or reimburse CITY for, damage to CITY property, other than normal wear and tear from routine operations, caused by CONTRACTOR or its personnel, as provided in Section 11.9.	$500.00 per incident in addition to the reasonable cost of repair if not paid by CONTRACTOR prior to the

CITY LIQUIDATED DAMAGES		
Item		**Amount**
		assessment of this Liquidated Damage.
5.	Failure to maintain or timely submit to CITY all quarterly and annual reports by the deadlines set forth in Section 8.9.	$250.00 per incident per Day for each Day after the report(s) is due.
6.	Failure or neglect to complete at least ninety percent (90%) of a route within the CITY (i.e., Collect at least ninety percent (90%) of properly set out Carts or Bins on the route) on the regular scheduled Collection Service Day unless addressed in Section 12.7, Excuse for Performance, herein.	$1,000.00 for each route not completed.
7.	Failure to notify Customers of changes in route Days as required by Section 7.4.	$50.00 per Customer per Day to a maximum of $1,000.00 per occurrence.
8.	Failure to repair or replace damaged Carts or Bins within the time required by Section 7.10.	$100.00 per incident per Day to a maximum of $500.00 per occurrence.
9.	Failure to deliver or exchange Carts or Bins within the time required by Section 7.10.	$100.00 per incident per Day to a maximum of $500.00 per occurrence.

RWMA LIQUIDATED DAMAGES		
Item		**Amount**
11.	Failure to maintain or timely submit to RWMA on behalf of CITY all documents and reports required under the provisions of this Agreement.	$250.00 per incident per Day.
12.	Failure to display CONTRACTOR's name and Customer service phone number on Collection vehicles for a period exceeding thirty (30) Days.	$100.00 per incident per Day.
13.	Failure to meet the minimum Diversion requirements set forth in Section 6.7 (as may be amended pursuant to Section 5.5). (Calculated per Agreement Year.)	Shortfall of 0.001 to 2 percentage points: $5,000.00 per Agreement Year.

RWMA LIQUIDATED DAMAGES		
Item		**Amount**
		Shortfall of 2.001 to 4 percentage points: $10,000.00 per Agreement Year. Shortfall of 4.001 or greater percentage points: $15,000.00 per Agreement Year.
14.	Commingling Solid Waste with Recyclable Materials in Collection vehicles.	$1,000.00 per incident.
15.	Disposal of Recyclable Materials or Organic Materials in the Approved Disposal Facility except as provided for in this Agreement.	$1,000.00 per load.
16.	Failure to deliver any Collected materials to the Approved Disposal Facility, Approved Materials Recovery Facility, Approved Transfer Station, or Approved Organic Materials Processing Facility, as appropriate, except as otherwise expressly provided in this Agreement.	$5,000.00 first failure. $25,000.00 each subsequent failure.
17.	Ceasing a program or part of a program for longer than thirty (30) Days without written permission of the Contract Administrator, unless otherwise permitted under this Agreement.	$1,000 per Day beginning with the 31st Day.
18.	Failure to report non-RWMA materials separately in the MRF Diversion figures.	$5,000 per incident.

12.7 Excuse from Performance

The Parties shall be excused from performing their respective obligations hereunder and from any obligation to pay Liquidated Damages to the extent and for the period of time they are prevented from so performing by reason of floods, earthquakes, other acts of nature, war, civil insurrection, riots, acts of any government (including judicial action), and other similar catastrophic events which are beyond the control of and not the fault of the Party claiming excuse from performance hereunder. In the case of labor unrest or job action directed at a third party over whom CONTRACTOR has no control, the inability of CONTRACTOR to provide services in accordance with this Agreement due to the unwillingness or failure of the third party to: (i) provide reasonable assurance of the safety of CONTRACTOR's employees while providing such services; or, (ii) make reasonable accommodations with respect to Container placement and point of delivery, time of Collection, or other operating circumstances to minimize any confrontation with pickets or the number of Persons necessary to make Collections shall, to that limited extent, excuse performance. The foregoing excuse shall be conditioned on CONTRACTOR's cooperation in performing

Collection Services at different times and in different locations. Further, in the event of labor unrest, including but not limited to strike, work stoppage or slowdown, sickout, picketing, or other concerted job action conducted by the CONTRACTOR's employees or directed at the CONTRACTOR, or a subsidiary, the CONTRACTOR shall not be excused from performance. In such case, CONTRACTOR shall continue to provide a reasonably satisfactory level of performance during the pendency thereof, but the CONTRACTOR shall not be required to adhere strictly to the specific requirements of this Agreement regarding routes, Collection times or similar matters; provided, however, that in no event shall more than seven (7) Days elapse between pickups for Residential and Commercial Customers.

The Party claiming excuse from performance shall, within two (2) Business Days after such Party has notice of such cause, give the other Party notice of the facts constituting such cause and asserting its claim to excuse under this Article.

If either Party validly exercises its rights under this Article, the Parties hereby waive any claim against each other for any damages sustained thereby.

The partial or complete interruption or discontinuance of CONTRACTOR's services caused by one (1) or more of the events described in this Article shall not constitute a default by CONTRACTOR under this Agreement. Notwithstanding the foregoing, however, if CONTRACTOR is excused from performing its obligations hereunder for any of the causes listed in this Article for a period of thirty (30) Days or more, the CITY shall nevertheless have the right, in its sole discretion, to terminate this Agreement by giving ten (10) Business Days' notice to CONTRACTOR, in which case the provisions of Section 12.3 shall apply.

If an Approved Facility becomes unavailable for an extended period due to earthquake, fire, flood or other reason contemplated by this Section, the Participating Member Agencies may designate a new Approved Facility and the Parties shall negotiate in good faith to determine an equitable adjustment to CONTRACTOR's compensation.

12.8 Right to Demand Assurances of Performance

The Parties acknowledge that it is of the utmost importance to the CITY and the health and safety of all those members of the public residing or doing business within the CITY who will be adversely affected by interrupted waste management service, that there is no material interruption in services provided under this Agreement.

If CONTRACTOR: (i) is the subject of any labor unrest including lockout, work stoppage or slowdown, sick-out, picketing, or other concerted job action; (ii) appears in the reasonable judgment of CITY to be unable to regularly pay its bills as they become due; or, (iii) is the subject of a civil or criminal judgment or order entered by a federal, State, regional, or local agency for violation of an Applicable Law, and the CITY believes in good faith that CONTRACTOR's ability to perform under the Agreement has thereby been placed in substantial jeopardy, the CITY may, at its sole option and in addition to all other remedies it may have, demand from CONTRACTOR reasonable assurances of timely and proper performance of this Agreement. Such assurance shall be in such form and substance as the CITY believes in good faith is reasonably necessary in the circumstances to evidence continued ability to perform under the Agreement. If CONTRACTOR fails or refuses to provide satisfactory assurances of timely and proper performance in the form and by the date required by the CITY, such failure or refusal shall be an event of default for purposes of Section 12.1.

12.9 Dispute Resolution

In the event of dispute between the CITY and the CONTRACTOR regarding the interpretation of or the performance of services under this Agreement which results in a material impact to the CONTRACTOR's revenue and/or cost of operations as set forth herein, the provisions of this Section 12.9 shall apply. For the purposes of this section, "material impact" is an amount equal to or greater than two percent (2%) of CONTRACTOR's annual Gross Billings under this Agreement.

A. Meet and Confer. In the event of disputes regarding the performance of any obligation under this Agreement that results in a material impact to the CONTRACTOR's revenue and/or cost of operations, the CITY and CONTRACTOR agree that they promptly will meet and confer to attempt to resolve the matter between themselves.

B. Mediation. In the event that disputes that arise under this Agreement cannot be resolved satisfactorily between the Parties in accordance with Section 12.9.A, the CITY and CONTRACTOR agree that such disputes shall be submitted to mandatory, non-binding mediation by a mutually agreed upon independent third party. If the mediator is unable, within sixty (60) Days thereafter, to reach a determination as to the matter in dispute in a manner acceptable to the Parties hereto, then either Party may refer the matter to a court of competent jurisdiction.

C. Period of Time. Insofar as allowed by Applicable Law, the period of time otherwise applicable for filing claims against the CITY under Applicable Law shall be tolled during the period of time for which meet and confer or mediation procedures are pending, in accordance with Sections 12.9.A and 12.9.B.

D. Litigation. Litigation may be commenced only after all reasonable efforts to resolve the dispute(s) pursuant to Sections 12.9.A, 12.9.B, and 12.9.C have failed and any necessary claim(s) have been denied.

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ARTICLE 13: OTHER AGREEMENTS OF THE PARTIES

13.1 Legal Representation

It is acknowledged that each Party was, or had the opportunity to be, represented by counsel in the preparation of and contributed equally to the terms and conditions of this Agreement and, accordingly, the rule that a contract or agreement shall be interpreted strictly against the party preparing the same shall not apply herein due to the joint contributions of both Parties.

13.2 Financial Interest

CONTRACTOR warrants and represents that no elected official, officer, agent, or employee of the CITY has a financial interest, directly or indirectly, in this Agreement or the compensation to be paid under it and, further, that no CITY employee who acts in the CITY as a "purchasing agent" as defined in the appropriate Article of California Statutes, nor any elected or appointed officer of the CITY, nor any spouse or child of such purchasing agent, employee, or elected or appointed officer, is a partner, officer, director, or proprietor of the CONTRACTOR and, further, that no such CITY employee, purchasing agent, CITY elected or appointed officer, or the spouse or child of any of them, alone or in combination, has a material interest in the CONTRACTOR. Material interest means direct or indirect ownership of more than five percent (5%) of the total assets or capital stock of the CONTRACTOR.

13.3 CONTRACTOR Not Officer, Employee or Agent

A. CONTRACTOR Is Independent Contractor. It is understood and agreed, and it is the intention of the Parties hereto, that CONTRACTOR is an independent contractor, and is not an officer, employee, or agent of CITY for any purpose whatsoever. CITY shall have no right to and shall not control the manner and method by which the Franchise services are performed by CITY herein, except as otherwise provided in this Agreement. CONTRACTOR shall be entirely and solely responsible for its acts and the acts of its agents, employees, and Subcontractors engaged in the performance of services hereunder. CONTRACTOR shall have no claim under this Agreement or otherwise against CITY for vacation pay, sick leave, retirement benefits, social security, workers' compensation, disability, or unemployment insurance benefits or other employee benefits of any kind. The Parties acknowledge that CITY shall not withhold from CONTRACTOR's compensation any funds for income tax, FICA, disability insurance, unemployment insurance, or similar withholding and CONTRACTOR is solely responsible for the timely payment of all such taxes and related payments to the State and federal government for itself and its employees, agents, and Subcontractors who might render services in connection with this Agreement. CONTRACTOR shall inform all entities or Persons who perform any services pursuant to this Agreement of the provisions of this Article.

B. CONTRACTOR Responsibility To and For Its Officers, Agents Employees, Contractors and Subcontractors. CONTRACTOR shall be solely responsible for the acts and omissions of its officers, agents, employees, contractors, and Subcontractors, if any. Neither CONTRACTOR nor its officers, employees, agents, contractors, or Subcontractors shall obtain any right to retirement benefits, workers' compensation benefits, or any other compensation or benefits which accrue to CITY employees; and CONTRACTOR expressly waives any claim it may have or acquire to such compensation or benefits.

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13.4 CONTRACTOR's Use of Subcontractor

The use of a Subcontractor to perform services under this Agreement shall not constitute delegation of CONTRACTOR's duties provided that CONTRACTOR has received prior written authorization from the Contract Administrator to subcontract such services and the Contract Administrator, at their sole discretion, has approved a Subcontractor who will perform such services. CONTRACTOR shall be responsible for directing the work of CONTRACTOR's Subcontractors and any compensation due or payable to CONTRACTOR's Subcontractor shall be the sole responsibility of CONTRACTOR. The Contract Administrator shall have the right to require the removal of any approved Subcontractor for reasonable cause. The Subcontractors listed in Exhibit E to this Agreement are hereby approved by the CITY.

13.5 Compliance with Law

CONTRACTOR shall at all times, at its sole cost, but without limiting CONTRACTOR's rights under Section 10.5, comply with all Applicable Laws, permits, and licenses of the United States, State, County, and City and with all applicable regulations promulgated by federal, State, regional, or local administrative and regulatory agencies, now in force and as they may be enacted, issued or amended during the Term. Nothing contained in this Agreement shall require any Party to perform any act or function contrary to law, or limit the laws with which the Party must comply.

A. Permits and Licenses. CONTRACTOR shall obtain, at its own expense, all permits, licenses, and approvals required by law or ordinance, and shall maintain such permits, licenses, and approvals in full force and effect throughout the Term of this Agreement. CONTRACTOR shall provide proof of such permits, licenses, or approvals and shall demonstrate compliance with the terms and conditions of such permits, licenses, and approvals upon the request of the Contract Administrator.

B. Notice of Amendment to CITY Municipal Code. CITY shall provide written notice to CONTRACTOR of any planned amendment of the CITY Municipal Code that would substantially affect CONTRACTOR's obligations or the performance of CONTRACTOR's services pursuant to this Agreement. Such notice shall be provided at least thirty (30) Days prior to the CITY Council approval of such an amendment.

13.6 Governing Law

The law of the State of California shall govern the rights, obligations, duties, and liabilities of CITY and CONTRACTOR under this Agreement and shall govern the interpretation of this Agreement.

13.7 Litigation

In the event of any litigation arising out of this Agreement, the prevailing Party in such action shall be entitled to recover its reasonable costs and expenses including, without limitation, reasonable attorneys' fees and costs paid or incurred in good faith. The "prevailing Party," for purposes of this Agreement, shall be deemed to be that Party who obtains substantially the result sought, whether by settlement, dismissal, or judgment.

13.8 Jurisdiction

The Parties agree that any litigation between CITY and CONTRACTOR concerning or arising out of this Agreement shall be filed and maintained exclusively in the Superior Courts of the State of California,

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County of Yuba (Yuba Superior Court) to the fullest extent permissible by law. Each Party consents to service of process in any manner authorized by California law.

13.9 Binding on Successors

The provisions of this Agreement shall inure to the benefit to and be binding on the successors and permitted assigns of the Parties.

13.10 Assignment

Neither Party shall assign its rights nor delegate or otherwise transfer its obligations under this Agreement to any other Person without the prior written consent of the other Party. Any such assignment made without the consent of the other Party shall be void and the attempted assignment shall constitute a material breach of this Agreement.

For purposes of this Article, "assignment" shall include, but not be limited to: (i) a sale, exchange, or other transfer of substantially all of CONTRACTOR's local, regional, and/or corporate assets dedicated to service under this Agreement to a third party; (ii) a sale, exchange, or other transfer of thirty-one percent (31%) or more of the stock or other ownership interests of CONTRACTOR to a third party; (iii) a sale, exchange, or other transfer of fifty-one percent (51%) or more of the stock or other ownership interests of CONTRACTOR to an individual employee of CONTRACTOR; (iv) any reorganization, consolidation, merger, recapitalization, stock issuance or re-issuance, voting trust, pooling agreement, escrow arrangement, liquidation, or other transaction to which CONTRACTOR or any of its shareholders is a party which results in a change of ownership or control of fifty-one percent (51%) or more of the stock or other ownership interests of CONTRACTOR; and, (v) any combination of the foregoing (whether or not in related or contemporaneous transactions) which has the effect of a fifty-one percent (51%) change in the shares or other ownership interests of CONTRACTOR. For purposes of this Article, "assignment" shall not include a transfer of shares in CONTRACTOR by the owner of such shares to a revocable trust for the benefit of his family or to other multiple owners of shares in CONTRACTOR who are employees of CONTRACTOR at the time of the transfer. For purposes of this Article, the term "proposed assignee" shall refer to the proposed transferee(s) or other successor(s) in interest pursuant to the assignment.

CONTRACTOR acknowledges that this Agreement involves rendering a vital service to CITY's residents and businesses, and that the CITY has selected CONTRACTOR to perform the services specified herein based on: (i) CONTRACTOR's experience, skill, and reputation for conducting its Solid Waste, Recyclable Materials, Organic Materials, C&D and Bulky Item management operations in a safe, effective, and responsible fashion, at all times in keeping with applicable waste management laws, regulations, and good waste management practices; and, (ii) CONTRACTOR's financial resources on a local, regional, and/or corporate level to maintain the required equipment and to support its indemnity obligations to the CITY under this Agreement. The CITY has relied on each of these factors, among others, in choosing CONTRACTOR to perform the services to be rendered by CONTRACTOR under this Agreement.

If CONTRACTOR requests CITY consideration of and consent to an assignment, the CITY may deny or approve such request in their complete discretion. No request by CONTRACTOR for consent to an assignment need be considered by the CITY unless and until CONTRACTOR has met the following requirements. The CITY may, in its sole discretion, waive one (1) or more of these requirements.

A. On the date the CONTRACTOR submits a written request for the CITY's written consent of an assignment, CONTRACTOR shall pay the CITY a transfer fee in the amount of one percent (1%) of the Gross Billings for the most-recently completed Agreement Year.

B. CONTRACTOR shall pay the CITY its reasonable expenses for attorneys', consultants', accountants' fees, staff time, and investigation costs necessary to investigate the suitability of any proposed assignee, and to review and finalize any documentation required as a condition for approving any such assignment. Such payment shall be required regardless of the ultimate determination of the CITY with regard to the approval or denial of the assignment. Upon submittal of CONTRACTOR's request for assignment to CITY, CONTRACTOR shall submit an initial deposit towards these expenses of one hundred thousand dollars ($100,000) for this purpose for all Participating Member Agencies combined, prorated in accordance with their respective Gross Billings for the most recently completed Agreement Year.

C. CONTRACTOR shall furnish the CITY with audited financial statements of the proposed assignee's operations for the immediately preceding three (3) operating years.

D. CONTRACTOR shall furnish the CITY with satisfactory proof: (i) that the proposed assignee has at least ten (10) years of Solid Waste, Recyclable Materials, Organic Materials, Bulky Items, and C&D management experience on a scale equal to or exceeding the scale of operations conducted by CONTRACTOR under this Agreement; (ii) that in the last five (5) years, the proposed assignee has not suffered any citations or other censure from any federal, State or local agency having jurisdiction over its waste management operations due to any significant failure to comply with State, federal or local waste management laws and that the assignee has provided the CITY with a complete list of any citations and censures; (iii) that the proposed assignee has at all times conducted its operations in an environmentally safe and conscientious fashion; (iv) that the proposed assignee conducts its operations and management practices in accordance with sound waste management practices in full compliance with all federal, State, and local laws regulating the Collection, transportation, Processing and Disposal of Solid Waste, Recyclable Materials, Organic Materials, Bulky Items, and C&D, including Hazardous Waste; and, (v) that any other information required by the CITY demonstrates that the proposed assignee can fulfill the terms of this Agreement in a timely, safe and effective manner.

E. CONTRACTOR shall provide the CITY with any and all additional records or documentation which, in the CITY's sole determination, would facilitate the review of the proposed assignment.

If, in the CITY's sole determination, there is any doubt regarding the compliance of the CONTRACTOR with the Agreement, the CITY may require an audit of the CONTRACTOR's compliance and the costs of such audit shall be paid by CONTRACTOR in advance of the performance of said audit.

13.11 No Third-Party Beneficiaries

This Agreement is not intended to, and will not be construed to, create any right on the part of any third party to bring an action to enforce any of its terms.

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13.12 Waiver

Waiver by CITY or CONTRACTOR of any breach for violation of any term, covenant or condition of this Agreement shall not be deemed to be a waiver of any other term, covenant or condition or any subsequent breach or violation of the same or of any other term, covenant or condition. The subsequent acceptance by CITY of any fee, tax, or any other monies which may become due from CONTRACTOR to CITY shall not be deemed to be a waiver by CITY of any breach for violation of any term, covenant or condition of this Agreement.

13.13 Transition to Next Contractor

In the event CONTRACTOR is not awarded an Agreement to continue to provide Collection Services following the expiration or early termination of this Agreement, CONTRACTOR shall cooperate fully with CITY and any subsequent contractors to ensure a smooth transition of services described in this Agreement. Unless otherwise agreed by CITY and CONTRACTOR, such cooperation shall consist of: (a) providing the following information to the subsequent contractor: routing information, route maps, vehicle fleet information (if the subsequent contractor buys CONTRACTOR's vehicle fleet), a list of Service Recipients' contact information and their respective Service Levels, and a complete inventory of all Carts and Bins (if the subsequent contractor buys CONTRACTOR's Carts and Bins); and, (b) providing adequate labor and equipment to complete performance of all Collection Services required under this Agreement. The CONTRACTOR shall not be eligible for the recovery of any costs associated with these transition activities. However, if CONTRACTOR is requested to provide additional transition services outside the scope of this Agreement, CONTRACTOR shall be compensated for such services at an amount to be agreed upon between CITY and CONTRACTOR prior to the provision of those services.

13.14 CONTRACTOR's Records

A. Maintenance of Financial Records. CONTRACTOR shall maintain any and all letters, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to Service Recipients for a minimum period of five (5) years, or for any longer period required by law, from the date of final payment to CONTRACTOR pursuant to this Agreement.

B. Maintenance of Performance Records. CONTRACTOR shall maintain all documents and records that demonstrate performance under this Agreement for a minimum period of five (5) years, or for any longer period required by law, from the date of termination or completion of this Agreement.

C. Availability of Records. Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit at any time during regular business hours upon written request by the Contract Administrator, the CITY Attorney, CITY Auditor, CITY Manager, or a designated representative of any of these officers. Copies of such documents shall be provided to CITY for inspection at the CITY offices when it is practical to do so. Otherwise, unless an alternative site is mutually agreed upon, the records shall be available at CONTRACTOR's address indicated for receipt of notices in this Agreement.

D. Provision of Requested or Demanded Records. Where CITY has reason to believe that such records or documents may be lost or discarded due to the dissolution, disbandment or termination of CONTRACTOR's business, CITY may, by written request or demand of any of the

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above-named officers, require that custody of the records be given to CITY and that the records and documents be maintained in CITY Hall. Within ten (10) Business Days after receiving CITY's written request or demand, CONTRACTOR shall provide CITY all requested records and documents. The CITY shall make those records and documents available to CONTRACTOR, CONTRACTOR's representatives, or CONTRACTOR's successor-in-interest at CITY Hall during regular operating hours.

13.15 Notice Procedures

Except as provided herein, whenever either Party desires to give notice to the other, it must be given by written notice addressed to the Party for whom it is intended, at the place last specified as the place for giving of notice in compliance with the provisions of this paragraph. For the present, the Parties designate the following as the respective Persons and places for giving of notice:

As to the CITY:

City Manager
City of Live Oak
9955 Live Oak Blvd.
Live Oak, CA 95953

As to the CONTRACTOR:

Recology Yuba-Sutter
Attn: General Manager
3001 North Levee Road
Marysville, CA 95901

with a copy to:
Recology Inc.
Attn: Legal Department
50 California Street, 24th Floor
San Francisco, CA 94111

A. Notices shall be effective when received at the address as specified above. Changes in the respective address to which such notice is to be directed may be made by written notice only. Facsimile transmission is acceptable notice, effective when received, however, facsimile transmissions received (i.e., printed) after 4:30 p.m. or on weekends or Holidays, will be deemed received on the next Business Day. Receipt is deemed to have taken place within three (3) Residential Service Work Days of notice mailed by U.S. Postal Service return receipt requested. The original of items that are transmitted by facsimile equipment must also be mailed as required herein.

B. Notice by CITY to CONTRACTOR of a Collection or other Service Recipient problem or complaint may be given to CONTRACTOR orally by telephone at CONTRACTOR's local office with confirmation sent as required above by the end of the Residential Service Work Day.

13.16 Certain Defenses

CONTRACTOR acknowledges that, subject to the terms and conditions of this Agreement, it is solely responsible for providing Collection Services, as set forth in Article 5 of this Agreement, and rendering payment to the CITY, as set forth in Article 9 of this Agreement. CONTRACTOR irrevocably and unconditionally waives defenses to the validity of this Agreement based upon failure of consideration or contract of adhesion

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ARTICLE 14: MISCELLANEOUS AGREEMENTS

14.1 Entirety of Agreement

This Agreement and the Exhibits attached hereto constitute the entire Agreement and understanding between the Parties hereto, and it shall not be considered modified, altered, changed or amended in any respect unless in writing and signed by the Parties hereto.

14.2 Severability

If any provision of this Agreement or the application of it to any Person or situation shall to any extent be held invalid or unenforceable, the remainder of this Agreement and the application of such provisions to Persons or situations other than those as to which it shall have been held invalid or unenforceable, shall not be affected, shall continue in full force and effect, and shall be enforced to the fullest extent permitted by law.

14.3 Right to Require Performance

The failure of the CITY at any time to require performance by the CONTRACTOR of any provision hereof shall in no way affect the right of the CITY thereafter to enforce same. Nor shall waiver by the CITY of any breach of any provision hereof be taken or held to be a waiver of any succeeding breach of such provision or as a waiver of any provision itself.

14.4 Non-Discrimination

In the performance of all work and services under this Agreement, CONTRACTOR shall not discriminate against any Person on the basis of such Person's race, sex, color, national origin, religion, marital status, age, disability, or sexual orientation. CONTRACTOR shall comply with all applicable local, State and federal laws and regulations regarding nondiscrimination, including those prohibiting discrimination in employment.

14.5 All Prior Agreements Superseded

This document incorporates and includes all prior negotiations, correspondence, conversations, agreements, contracts and understandings applicable to the matters contained in this Agreement and the Parties agree that there are no commitments, agreements, contracts or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, it is agreed that no deviation from the terms of this Agreement shall be predicated upon any prior representations, agreements or contracts, whether oral or written.

14.6 Headings

The article headings and section headings in this Agreement are for convenience of reference only and are not to be considered in any interpretation of this Agreement.

14.7 Exhibits

Each Exhibit referred to in this Agreement forms an essential part of this Agreement. Each such Exhibit is a part of this Agreement and each is incorporated by this reference.

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14.8 References to Laws

All references in this Agreement to laws and regulations shall be understood to include such laws as they may be subsequently amended or recodified, unless otherwise specifically provided herein.

14.9 Start Date

CONTRACTOR shall begin Collection Services, as covered herein, as of October 1, 2018.

14.10 CITY's Option to Incorporate Additional or Modified Provisions

A. Incorporation of Additional or Modified Provisions. CITY is a Member Agency of the RWMA which is a joint powers authority consisting of the cities of Marysville, Wheatland, Live Oak and Yuba City and the Counties of Yuba and Sutter. The Participating Member Agencies are in the process of entering into new Collection Service agreements with CONTRACTOR similar to this Agreement. CITY and CONTRACTOR (as well as other Participating Member Agencies) have used a model Collection Service agreement ("Model Agreement"). Use of the Model Agreement is not mandatory. During the Term and any extended Term of this Agreement, in the event that CONTRACTOR or an Affiliate enters into an agreement with another Participating Member Agency that contains additional or different terms from those set forth in this Agreement, the CITY shall have the option, upon written notice to CONTRACTOR, to incorporate such additional or different terms into this Agreement, effective upon the giving of such notice. Stated differently, should CONTRACTOR or an Affiliate enter into an agreement with another Participating Member Agency, and should such agreement contain additional or different terms from this Agreement, the CITY may give written notice to CONTRACTOR electing to incorporate such additional or different terms into this Agreement. Upon the giving of such notice this Agreement shall be deemed amended to incorporate such additional or different terms. This Section shall not apply if the agreement between CONTRACTOR and the other Participating Member Agency relates to provisions specific to that Participating Member Agency (for example, if CONTRACTOR and Yuba County amend the provisions of their Collection Service Agreement relating to the Ponderosa Landfill Transfer Station).

14.11 Amendments

This Agreement may not be modified or amended in any respect except in writing signed by the Parties.

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14.12 Counterparts

This Agreement may be executed in counterparts, each of which shall be considered an original.

IN WITNESS WHEREOF, the CITY and the CONTRACTOR have executed this Agreement on the Day and year first written above.

CITY OF Live Oak

_____ _____
(Insert Name) Date
Mayor

CONTRACTOR

_____ _____
Signature Date

Michael J. Sangiacomo
President and Chief Executive Officer

The foregoing Agreement has been reviewed and approval is recommended:

Resolution No. ___ Approved by City Council

Approved as to Form:

_____ _____
Insert Name Date
City Attorney

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EXHIBIT A:
MAXIMUM SERVICE RATES

City of Live Oak
Proposed Rates Effective 10/1/18

1.A. - Commercial Solid Waste Bins

Service Description	Base Service Rate	RWMA Surcharge	Total Rate for Services
1 Yard			
1 Time per Week	$123.52	$3.15	$126.67
2 Times per Week	$247.04	$5.40	$252.44
3 Times per Week	$370.56	$7.95	$378.51
4 Times per Week	$494.09	$9.75	$503.84
5 Times per Week	$617.60	$12.15	$629.75
6 Times per Week	$741.13	$15.60	$756.73
1.5 Yard			
1 Time per Week	$165.27	$4.35	$169.62
2 Times per Week	$330.55	$7.35	$337.90
3 Times per Week	$495.82	$10.20	$506.02
4 Times per Week	$661.10	$13.20	$674.30
5 Times per Week	$826.37	$16.20	$842.57
6 Times per Week	$991.64	$20.70	$1,012.34
2 Yard			
1 Time per Week	$198.43	$5.10	$203.53
2 Times per Week	$396.86	$8.25	$405.11
3 Times per Week	$595.29	$11.25	$606.54
4 Times per Week	$793.73	$14.40	$808.13
5 Times per Week	$992.14	$17.55	$1,009.69
6 Times per Week	$1,190.58	$22.35	$1,212.93
3 Yard			
1 Time per Week	$240.18	$6.15	$246.33
2 Times per Week	$480.34	$10.35	$490.69
3 Times per Week	$720.51	$15.00	$735.51
4 Times per Week	$960.68	$18.60	$979.28
5 Times per Week	$1,200.85	$22.80	$1,223.65
6 Times per Week	$1,441.02	$29.25	$1,470.27
4 Yard			
1 Time per Week	$288.75	$7.50	$296.25
2 Times per Week	$577.48	$12.60	$590.08
3 Times per Week	$866.23	$17.70	$883.93
4 Times per Week	$1,154.97	$22.95	$1,177.92
5 Times per Week	$1,443.71	$28.20	$1,471.91
6 Times per Week	$1,732.46	$36.30	$1,768.76

EXHIBIT A:
MAXIMUM SERVICE RATES

1.A. - Commercial Solid Waste Bins

Service Description	Base Service Rate	RWMA Surcharge	Total Rate for Services
5 Yard			
1 Time per Week	$299.10	$7.80	$306.90
2 Times per Week	$598.20	$13.80	$612.00
3 Times per Week	$897.29	$19.80	$917.09
4 Times per Week	$1,196.38	$25.95	$1,222.33
5 Times per Week	$1,495.48	$32.25	$1,527.73
6 Times per Week	$1,794.58	$41.70	$1,836.28
6 Yard			
1 Time per Week	$307.97	$7.95	$315.92
2 Times per Week	$615.95	$14.85	$630.80
3 Times per Week	$923.91	$21.90	$945.81
4 Times per Week	$1,231.89	$28.95	$1,260.84
5 Times per Week	$1,539.86	$36.15	$1,576.01
6 Times per Week	$1,847.84	$46.95	$1,894.79
7 Yard			
1 Time per Week	$344.53	$8.85	$353.38
2 Times per Week	$689.08	$16.50	$705.58
3 Times per Week	$1,033.60	$24.30	$1,057.90
4 Times per Week	$1,378.14	$32.25	$1,410.39
5 Times per Week	$1,722.68	$40.05	$1,762.73
6 Times per Week	$2,067.21	$52.05	$2,119.26
8 Yard			
1 Time per Week	$393.09	$10.20	$403.29
2 Times per Week	$786.18	$18.15	$804.33
3 Times per Week	$1,179.26	$27.15	$1,206.41
4 Times per Week	$1,572.35	$36.00	$1,608.35
5 Times per Week	$1,965.44	$44.70	$2,010.14
6 Times per Week	$2,358.53	$54.90	$2,413.43

EXHIBIT A:
MAXIMUM SERVICE RATES

1. B. Commercial Solid Waste Compactors

Service Description	Base Service Rate	RWMA Surcharge	Total Rate for Services
1.3 Yd Compactor			
1 time per week	$286.27	$4.35	$290.62
2 times per week	$572.56	$7.35	$579.91
3 times per week	$858.82	$10.20	$869.02
4 times per week	$1,145.09	$13.20	$1,158.29
5 times per week	$1,431.35	$16.20	$1,447.55
6 times per week	$1,717.66	$20.70	$1,738.36
2 Yd Compactor			
1 time per week	$440.42	$5.10	$445.52
2 times per week	$880.82	$8.25	$889.07
3 times per week	$1,321.25	$11.25	$1,332.50
4 times per week	$1,761.67	$14.40	$1,776.07
5 times per week	$2,202.09	$17.55	$2,219.64
6 times per week	$2,642.48	$22.35	$2,664.83
3 Yd Compactor			
1 time per week	$660.64	$6.15	$666.79
2 times per week	$1,321.26	$10.35	$1,331.61
3 times per week	$1,981.89	$15.00	$1,996.89
4 times per week	$2,642.49	$18.60	$2,661.09
5 times per week	$3,303.13	$22.80	$3,325.93
6 times per week	$3,963.76	$29.25	$3,993.01
4 Yd Compactor			
1 time per week	$880.84	$7.50	$888.34
2 times per week	$1,761.68	$12.60	$1,774.28
3 times per week	$2,642.49	$17.70	$2,660.19
4 times per week	$3,523.33	$22.95	$3,546.28
5 times per week	$4,404.16	$28.20	$4,432.36
6 times per week	$5,285.02	$36.30	$5,321.32
5 Yd Compactor			
1 time per week	$1,101.02	$7.80	$1,108.82
2 times per week	$2,202.10	$13.80	$2,215.90
3 times per week	$3,303.13	$19.80	$3,322.93
4 times per week	$4,404.16	$25.95	$4,430.11
5 times per week	$5,505.23	$32.25	$5,537.48
6 times per week	$6,606.27	$41.70	$6,647.97
6 Yd Compactor			
1 time per week	$1,321.26	$7.95	$1,329.21
2 times per week	$2,642.49	$14.85	$2,657.34
3 times per week	$3,963.76	$21.90	$3,985.66
4 times per week	$5,285.02	$28.95	$5,313.97
5 times per week	$6,606.27	$36.15	$6,642.42
6 times per week	$7,927.52	$46.95	$7,974.47

EXHIBIT A:
MAXIMUM SERVICE RATES

1. C. Commercial Solid Waste Carts

Service Description	Base Service Rate	RWMA Surcharge	Total Rate for Services
Commercial 32 Gallon Cart			
1 time per week	$27.79	$0.75	$28.54
2 times per week	$55.58	$1.50	$57.08
3 times per week	$83.37	$2.25	$85.62
4 times per week	$111.16	$3.00	$114.16
5 times per week	$138.96	$3.75	$142.71
6 times per week	$166.75	$4.50	$171.25
Commercial 96 Gallon Cart			
1 time per week	$55.75	$1.50	$57.25
2 times per week	$111.51	$3.00	$114.51
3 times per week	$167.25	$4.50	$171.75
4 times per week	$223.00	$6.00	$229.00
5 times per week	$278.76	$7.50	$286.26
6 times per week	$334.51	$9.00	$343.51

EXHIBIT A:
MAXIMUM SERVICE RATES

1. D. Commercial Recycling Bins

Service Description	Base Service Rate	RWMA Surcharge	Total Rate for Services
1 Yard			
1 Time per Week	$61.77		$61.77
2 Times per Week	$123.52		$123.52
3 Times per Week	$185.29		$185.29
4 Times per Week	$247.04		$247.04
5 Times per Week	$308.81		$308.81
6 Times per Week	$370.56		$370.56
1.5 Yard			
1 Time per Week	$82.64		$82.64
2 Times per Week	$165.27		$165.27
3 Times per Week	$247.90		$247.90
4 Times per Week	$330.55		$330.55
5 Times per Week	$413.18		$413.18
6 Times per Week	$495.82		$495.82
2 Yard			
1 Time per Week	$99.22		$99.22
2 Times per Week	$198.43		$198.43
3 Times per Week	$297.65		$297.65
4 Times per Week	$396.86		$396.86
5 Times per Week	$496.08		$496.08
6 Times per Week	$595.29		$595.29
3 Yard			
1 Time per Week	$120.09		$120.09
2 Times per Week	$240.18		$240.18
3 Times per Week	$360.25		$360.25
4 Times per Week	$480.34		$480.34
5 Times per Week	$600.43		$600.43
6 Times per Week	$720.51		$720.51
4 Yard			
1 Time per Week	$144.37		$144.37
2 Times per Week	$288.75		$288.75
3 Times per Week	$433.12		$433.12
4 Times per Week	$577.48		$577.48
5 Times per Week	$721.86		$721.86
6 Times per Week	$866.23		$866.23

EXHIBIT A:
MAXIMUM SERVICE RATES

1. D. Commercial Recycling Bins

Service Description	Base Service Rate	RWMA Surcharge	Total Rate for Services
5 Yard			
1 Time per Week	$149.55		$149.55
2 Times per Week	$299.10		$299.10
3 Times per Week	$448.65		$448.65
4 Times per Week	$598.20		$598.20
5 Times per Week	$747.75		$747.75
6 Times per Week	$897.29		$897.29
6 Yard			
1 Time per Week	$153.99		$153.99
2 Times per Week	$307.97		$307.97
3 Times per Week	$461.96		$461.96
4 Times per Week	$615.95		$615.95
5 Times per Week	$769.93		$769.93
6 Times per Week	$923.91		$923.91
7 Yard			
1 Time per Week	$172.26		$172.26
2 Times per Week	$344.53		$344.53
3 Times per Week	$516.81		$516.81
4 Times per Week	$689.08		$689.08
5 Times per Week	$861.34		$861.34
6 Times per Week	$1,033.60		$1,033.60
8 Yard			
1 Time per Week	$196.55		$196.55
2 Times per Week	$393.09		$393.09
3 Times per Week	$589.63		$589.63
4 Times per Week	$786.18		$786.18
5 Times per Week	$982.73		$982.73
6 Times per Week	$1,179.26		$1,179.26

EXHIBIT A:
MAXIMUM SERVICE RATES

1. E. Commercial Recycling Compactors

Service Description	Base Service Rate	RWMA Surcharge	Total Rate for Services
1.3 Yd Compactor			
1 time per week	$143.14		$143.14
2 times per week	$286.27		$286.27
3 times per week	$429.41		$429.41
4 times per week	$572.54		$572.54
5 times per week	$715.68		$715.68
6 times per week	$858.82		$858.82
2 Yd Compactor			
1 time per week	$220.21		$220.21
2 times per week	$440.41		$440.41
3 times per week	$660.63		$660.63
4 times per week	$880.84		$880.84
5 times per week	$1,101.03		$1,101.03
6 times per week	$1,321.24		$1,321.24
3 Yd Compactor			
1 time per week	$330.32		$330.32
2 times per week	$660.63		$660.63
3 times per week	$990.95		$990.95
4 times per week	$1,321.25		$1,321.25
5 times per week	$1,651.57		$1,651.57
6 times per week	$1,981.88		$1,981.88
4 Yd Compactor			
1 time per week	$440.42		$440.42
2 times per week	$880.84		$880.84
3 times per week	$1,321.25		$1,321.25
4 times per week	$1,761.67		$1,761.67
5 times per week	$2,202.09		$2,202.09
6 times per week	$2,642.51		$2,642.51
5 Yd Compactor			
1 time per week	$550.52		$550.52
2 times per week	$1,101.05		$1,101.05
3 times per week	$1,651.57		$1,651.57
4 times per week	$2,202.09		$2,202.09
5 times per week	$2,752.62		$2,752.62
6 times per week	$3,303.14		$3,303.14
6 Yd Compactor			
1 time per week	$660.63		$660.63
2 times per week	$1,321.25		$1,321.25
3 times per week	$1,981.88		$1,981.88
4 times per week	$2,642.51		$2,642.51
5 times per week	$3,303.14		$3,303.14
6 times per week	$3,963.76		$3,963.76

EXHIBIT A:
MAXIMUM SERVICE RATES

1. F. Commercial Recycling Carts			
Service Description	Base Service Rate	RWMA Surcharge	Total Rate for Services
Commercial 96 Gallon Cart*			
1 time per week	$27.88		$27.88
2 times per week	$55.75		$55.75
3 times per week	$83.63		$83.63
4 times per week	$111.51		$111.51
5 times per week	$139.38		$139.38
6 times per week	$167.25		$167.25
* Customer may substitute a 32 or 64 gallon Cart at the same rate.			

EXHIBIT A:
MAXIMUM SERVICE RATES

1. G. Commercial Green/Organics			
Service Description	Base Service Rate	RWMA Surcharge	Total Rate for Services
Commercial 96 Gallon Cart*			
1 Time per Week	$55.75		$55.75
2 Times per Week	$111.51		$111.51
3 Times per Week	$167.25		$167.25
4 Times per Week	$223.00		$223.00
5 Times per Week	$278.76		$278.76
6 Times per Week	$334.51		$334.51
* Customer may substitute a 32 or 64 gallon Cart at the same rate.			
1 Yard			
1 Time per Week	$123.52		$123.52
2 Times per Week	$247.04		$247.04
3 Times per Week	$370.56		$370.56
4 Times per Week	$494.09		$494.09
5 Times per Week	$617.60		$617.60
6 Times per Week	$741.13		$741.13
2 Yard			
1 Time per Week	$198.43		$198.43
2 Times per Week	$396.86		$396.86
3 Times per Week	$595.29		$595.29
4 Times per Week	$793.73		$793.73
5 Times per Week	$992.14		$992.14
6 Times per Week	$1,190.58		$1,190.58
3 Yard			
1 Time per Week	$240.18		$240.18
2 Times per Week	$480.34		$480.34
3 Times per Week	$720.51		$720.51
4 Times per Week	$960.68		$960.68
5 Times per Week	$1,200.85		$1,200.85
6 Times per Week	$1,441.02		$1,441.02
4 Yard			
1 Time per Week	$288.75		$288.75
2 Times per Week	$577.48		$577.48
3 Times per Week	$866.23		$866.23
4 Times per Week	$1,154.97		$1,154.97
5 Times per Week	$1,443.71		$1,443.71
6 Times per Week	$1,732.46		$1,732.46

EXHIBIT A:
MAXIMUM SERVICE RATES

Solid Waste

Service Description	Base Service Rate	RWMA Surcharge	Total Rate for Services
32 Gallon Cart - Extra Service/Overload/Contamination	$15.00		$15.00
64 Gallon Cart - Extra Service/Overload/Contamination	$15.00		$15.00
96 Gallon Cart - Extra Service/Overload/Contamination	$15.00		$15.00
1 Yard Bin - Extra Service/Overload/Contamination	$33.57		$33.57
1.5 Yard Bin - Extra Service/Overload/Contamination	$37.23		$37.23
2 Yard Bin - Extra Service/Overload/Contamination	$44.78		$44.78
3 Yard Bin - Extra Service/Overload/Contamination	$52.20		$52.20
4 Yard Bin - Extra Service/Overload/Contamination	$59.59		$59.59
5 Yard Bin - Extra Service/Overload/Contamination	$63.35		$63.35
6 Yard Bin - Extra Service/Overload/Contamination	$67.18		$67.18
7 Yard Bin - Extra Service/Overload/Contamination	$74.57		$74.57
8 Yard Bin - Extra Service/Overload/Contamination	$81.97		$81.97
Extra Empty on site per Container plus Extra Service Charge per Container size	$24.73	3.00	$27.73

Recycling

Service Description	Base Service Rate	RWMA Surcharge	Total Rate for Services
32 Gallon Cart - Extra Service/Overload/Contamination	$7.50		$7.50
64 Gallon Cart - Extra Service/Overload/Contamination	$7.50		$7.50
96 Gallon Cart - Extra Service/Overload/Contamination	$7.50		$7.50
1 Yard Bin - Extra Service/Overload/Contamination	$16.97		$16.97
1.5 Yard Bin - Extra Service/Overload/Contamination	$18.82		$18.82
2 Yard Bin - Extra Service/Overload/Contamination	$22.64		$22.64
3 Yard Bin - Extra Service/Overload/Contamination	$26.39		$26.39
4 Yard Bin - Extra Service/Overload/Contamination	$30.13		$30.13
5 Yard Bin - Extra Service/Overload/Contamination	$32.03		$32.03
6 Yard Bin - Extra Service/Overload/Contamination	$33.96		$33.96
7 Yard Bin - Extra Service/Overload/Contamination	$37.70		$37.70
8 Yard Bin - Extra Service/Overload/Contamination	$41.44		$41.44
Extra Empty on site per Container plus Extra Service Charge per Container size	$24.73		$24.73

EXHIBIT A:
MAXIMUM SERVICE RATES

Organics

Service Description	Base Service Rate	RWMA Surcharge	Total Rate for Services
32 Gallon Cart - Extra Service/Overload/Contamination	$15.00		$15.00
64 Gallon Cart - Extra Service/Overload/Contamination	$15.00		$15.00
96 Gallon Cart - Extra Service/Overload/Contamination	$15.00		$15.00
1 Yard Bin - Extra Service/Overload/Contamination	$33.94		$33.94
1.5 Yard Bin - Extra Service/Overload/Contamination	$37.64		$37.64
2 Yard Bin - Extra Service/Overload/Contamination	$45.28		$45.28
3 Yard Bin - Extra Service/Overload/Contamination	$52.78		$52.78
4 Yard Bin - Extra Service/Overload/Contamination	$60.26		$60.26
5 Yard Bin - Extra Service/Overload/Contamination	$64.06		$64.06
6 Yard Bin - Extra Service/Overload/Contamination	$67.92		$67.92
7 Yard Bin - Extra Service/Overload/Contamination	$75.40		$75.40
8 Yard Bin - Extra Service/Overload/Contamination	$82.88		$82.88
Extra Empty on site per Container plus Extra Service Charge per Container size	$24.73		$24.73

3. Residential Program Areas

Service Description	Base Service Rate	RWMA Surcharge	Total Rate for Services
Standard 32 - Gallon Refuse Cart*	$27.69	$0.75	$28.44
Low-Income Senior Citizen 32-Gallon Refuse Cart*	$20.27	$0.75	$21.02
64 - Gallon Refuse Cart*	$28.19	$0.75	$28.94
96 - Gallon Refuse Cart*	$28.68	$0.75	$29.43
Extra 32 - Gallon Refuse Cart	$12.36		$12.36
Extra 64 - Gallon Refuse Cart	$13.85		$13.85
Extra 96 - Gallon Refuse Cart	$15.33		$15.33
Extra Bag of Refuse (Per Pickup Rate)	$4.38		$4.38

(Comment)

EXHIBIT A:
MAXIMUM SERVICE RATES

5. Rolloff

Service Description	Base Service Rate	RWMA Surcharge	Total Rate for Services
Rolloff Compactor per load plus disposal by material type	$385.71		$385.71
RWMA Surcharge per Yard		$0.90	$0.90
09Yd Dirt/Concrete Debris per load plus disposal	$336.26	7.50	$343.76
15 Yd Debris Box per load plus disposal by material type	$336.26	6.30	$342.56
20 Yd Debris Box per load plus disposal by material type	$336.26	7.50	$343.76
25 Yd Debris Box per load plus disposal by material type	$336.26	8.10	$344.36
30 Yd Debris Box per load plus disposal by material type	$336.26	9.00	$345.26
40 Yd Debris Box per load plus disposal by material type	$336.26	10.80	$347.06
Demurrage per day	$24.73		$24.73
Trip Charge per trip	$89.01		$89.01
Same Day Service Surcharge per load	$89.01		$89.01
Disposal C&D per ton	$79.12		$79.12
Disposal Wood per ton	$29.67		$29.67
Disposal Mixed Recycling per ton	$75.00		$75.00
Disposal Green Waste/Organics per ton	$54.90		$54.90
Disposal OCC per ton	$50.00		$50.00
Disposal Clean Concrete per ton	$10.00		$10.00
Disposal Landfill per ton	$68.90		$68.90

6. Temporary Bins per Service

Service Description	Base Service Rate	RWMA Surcharge	Total Rate for Services
4 Yd Food Container includes processing	$182.97		$182.97
6 Yd Container - All Material Types includes disposal/processing	$182.97	3.00	$185.97
7 Yd Container - All Material Types includes disposal/processing	$182.97	3.00	$185.97

EXHIBIT A:
MAXIMUM SERVICE RATES

7. Miscellaneous Charges

Service Description	Base Service Rate	RWMA Surcharge	Total Rate for Services
Extra Bulky Item Collection per trip plus per item charge	$59.34		$59.34
Extra Per Bulky Item Charge per item	$11.87		$11.87
Excess Bulky Item Charge per item if total exceeds 2 CY	$11.87		$11.87
Cart Exchange in excess of 1 per Agreement Year	$19.78		$19.78
Bin Exchange in excess of 1 per Agreement Year	$74.18		$74.18
Container Push Charge per month per container x weekly frequency	$4.70		$4.70
Container Lock Charge per lock provided	$27.20		$27.20
Locked Enclosure Access per month per enclosure	$4.70		$4.70
Locked Container Access per month per container	$4.70		$4.70
Container Cleaning in excess on 1 per Agreement Year	$118.68		$118.68
Cart Replacement due to Customer negligence	$74.18		$74.18
Bin Replacement due to customer negligence up to the			
Go Back For Late Setout same day and route	$14.84		$14.84
Go Back For Late Setout different day or route	$19.78		$19.78
Freon Appliance per appliance	$15.82		$15.82
Ammonia Appliance per appliance	$47.47		$47.47
Car Tire per tire in excess of Agreement limitations	$4.60		$4.60
Truck Tire per tire in excess of Agreement limitations	$12.96		$12.96
Tractor Tire - Filled per tire	$71.36		$71.36
Tractor Tire - Solid per tire	$148.35		$148.35

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EXHIBIT B:
MAXIMUM SERVICE RATE ADJUSTMENTS

1. Annual Rate Adjustment Process

a) **Elements of Maximum Service Rates.** Each Maximum Service Rate shall consist of some combination of the following elements: a base service rate element, a Franchise Fee element, an RWMA surcharge fee element and such other elements as may be added by the CITY during the Term of this Agreement to reflect new fees or charges imposed by CITY.

b) **Adjustments to Base Service Rate Element.** Beginning on October 1, 2019, and annually thereafter, CONTRACTOR shall, subject to compliance with subsection d) below, receive an annual adjustment in the base service rate element of all Maximum Service Rates set forth in Exhibit A to this Agreement. The annual adjustment will be based on changes in the Consumer Price Index, All Urban Consumers, All Items, San Francisco-Oakland-Hayward, Series ID: CUURS49BSA0, published by the U.S. Department of Labor, Bureau of Labor Statistics ("CPI") published bi-monthly beginning in February of each year.

i) Subject to the carry-forward mechanism described in subsection ii) below, the annual adjustment to the base service rate element shall be in a percentage amount equal to the percentage change in the annual average of the CPI between the 12-month period ending on April 30 of the calendar year in which the annual adjustment is to occur, and the preceding 12-month period. For purposes of this calculation, the annual average shall be the average of the six bimonthly indices (June, August, October, December, February and April). For example, the first annual CPI adjustment (to take effect on October 1, 2019) will be based on the percentage change between the annual average of CPI for the twelve (12) months ending April 30, 2018 and the annual average of CPI for the twelve (12) months ending April 30, 2019. In the preceding example the percentage change in the annual averages would be calculated as follows [(2019 annual average/2018 annual average)-1]. In any year that the calculation of the percentage change in CPI results in a negative number, the negative number shall be used (that is, CPI adjustments may be positive or negative).

ii)Beginning with the annual adjustment effective October 1, 2027, in any year that the percentage change in CPI calculated as provided in subsection i) above is more than five percent (5%), the current year's CPI adjustment to the base service rate element shall be five percent (5%), and no portion of the percentage above five percent (5%) shall be carried forward to the following year or to any subsequent year. Any carry-forward balance accrued under this subsection ii) before October 1, 2027 is extinguished, except for any amount expressly approved as part of the extraordinary rate adjustment approved concurrently with Amendment No. 2 to this Agreement. In any year that the percentage change in CPI calculated as provided in subsection i) above is less than zero percent (0%), the current year's adjustment shall be zero percent (0%) and no negative amount shall be carried forward. For example, if the CPI adjustments calculated under subsection i) were 6% for 2028, 3% for 2029, and 1% for 2030, then the CPI adjustments to the base service rate element would be 5% in 2028, 3% in 2029, and 1% in 2030. The five percent (5%) cap shall not apply to any adjustments to the base service rate element for reasons other than the CPI adjustment (such as a CITY-directed change in services, or pass-through of regulatory fees).

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c) **Adjustment to the Fee Elements of the Maximum Service Rates.** The other fee elements of the Maximum Service Rates shall be adjusted as follows:

i) **Franchise Fee Element.** The Franchise Fee element shall be calculated by dividing the base service rate element of each Maximum Service Rate by one (1) minus the Franchise Fee percentage (for example 1.00 - .09 = 0.91); subtracting the base service rate element; and rounding the resulting figure to two (2) decimal places.

ii) **RWMA Surcharge Fee Element.** The RWMA surcharge fee element is set initially by the CITY and may be modified annually by notice to the CONTRACTOR thirty (30) days prior to June.

d) **Submission of Application.** On or before June 1, 2019 and each succeeding Agreement Year during the Term of this Agreement, CONTRACTOR shall submit an application to CITY for such adjustment. The application shall contain CONTRACTOR's calculation (in accordance with this Exhibit) of the annual adjustment and a revised Maximum Service Rate sheet reflecting the annual adjustment.

e) **Failure to Submit**. If CONTRACTOR fails to submit the application by the June 1st deadline, it is agreed that CONTRACTOR shall be deemed to have waived the annual adjustment for that year and such waived annual adjustment shall not be added to a future rate application. CONTRACTOR's failure to provide the application shall not preclude CITY from applying the annual adjustment, if that application would result in a negative adjustment. Notwithstanding the foregoing, if CONTRACTOR's failure to submit the application is the result of extraordinary or unusual circumstances as demonstrated by CONTRACTOR to the satisfaction of the Contract Administrator, CITY, at its sole discretion, may consider the request for the annual adjustment. In the event the annual adjustment is waived as set forth herein, CITY retains the right to adjust any or all of then other fee elements of the Maximum Service Rates.

f) **Rounding.** Annual adjustments to Maximum Service Rates shall be made only in units of one cent ($0.01). Fractions of less than one cent ($0.01) shall be rounded to two (2) decimal places by rounding the third decimal. The annual adjustment shall be rounded to four (4) decimal places for the adjustment calculations by rounding the fifth decimal. In each of the above cases, rounding shall be down if the decimal to be rounded, as set forth above, is five (5) or less and up if the decimal to be rounded, as set forth above, is six (6) or more.

g) **Review by Contract Administrator.** The Contract Administrator shall review the calculations in CONTRACTOR's application and shall promptly notify CONTRACTOR of any errors, but in any event before July 1st. In the absence of such notice, the annual adjustment calculation and Maximum Service Rate adjustments set forth in CONTRACTOR's application shall be deemed approved and shall take effect on the next October 1st. If any errors have occurred and are noticed to CONTRACTOR by July 1, CONTRACTOR shall have the opportunity to submit a corrected application. In such event, the Contract Administrator shall promptly review the corrected application and notify CONTRACTOR either that the application is correct, or that there are additional errors that need correction, in which case the correction procedure shall be repeated. The annual adjustment calculation and adjustments to the Maximum Service Rates set forth in CONTRACTOR's application (as so corrected) shall then become effective on the next October 1st.

EXHIBIT B:
MAXIMUM SERVICE RATE ADJUSTMENTS

EXHIBIT C:
PUBLIC EDUCATION PLAN



Public Education Materials

Recology has set the industry standard for attractive, clear, user-friendly customer education materials. Material will be tailored to meet the needs of single-family, multi-family, and commercial customers. Recology prioritizes using colorful graphics and images whenever possible, in order to provide visually-compelling material that communicates to customers across language barriers.

G. Public Education and Outreach



Recology believes compelling and informative outreach and education programs help motivate participation in diversion programs. Recology has a passion for recycling that dates back to the 1920s, and a long and proud history of educating the community on the benefits of waste reduction.

Public Education Program Overview

A well-defined public outreach and education program – with consistent messaging and easy-to-understand tools – is one of the best management practices to help increase participation in diversion programs while reducing contamination.

Recology's public education and outreach programs are designed to raise community awareness, educate customers on the environmental impact of waste, and successfully demonstrate the value of source reduction, reuse, recycling and composting to single-family, multi-family, and commercial customers.

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EXHIBIT C:
PUBLIC EDUCATION PLAN

Recycling Blitz

At the start of the new Agreement term, Recology will launch a Recycling Blitz to foster a sense of excitement around customers' upcoming diversion programs.

During the campaign, educational material and diversion tools will be provided for multi-family units, and for commercial and multi-family properties.

In addition to outreach and education materials, commercial and multi-family properties would receive a visit or would be contacted by a Recology Team member to help educate them on their new services and encourage greater diversion at their businesses and properties.

For single-family customers, Recology will attend homeowners' association (HOA) meetings.

Recology believes that effective outreach programs and campaigns, such as the Recycling Blitz, not only educate customers on the services available, but also foster positive customer relations and interest in recycling and diversion programs.

Below is an overview of the proposed outreach and education material Recology would begin providing prior to service initiation and through the transitional period. Recology would work with the RWMA to agree on the exact content of this educational material.

Recycling Blitz: Proposed Education and Outreach Material		
Single-Family Customers	**Commercial Customers**	**Multi-Family Customers**
○ New Customer Packet	○ New Customer Packet ○ AB 341 and AB 1826 compliance insert ○ Sorting posters for MSW, Recyclables and Organics ○ "How to" Guide for Commercial Food Scrap Collection, which features tips and details acceptable materials	Tenants: ○ Program brochure Managers/owners: ○ New Customer Packet ○ AB 341 and AB 1826 compliance insert ○ Sorting posters for MSW, Organics, and Recyclables ○ Tenant Move-In/Move-Out Guide, alerts new/departing tenants to diversion options during the move

Recology San Mateo County (RSMC) conducted a similar Recycling Blitz when it assumed operations for the 12 jurisdictions of the SBWMA.

The Recycling Blitz was an extreme success, and RSMC met with nearly 3,000 customers and initiated approximately 1,000 new recycling accounts prior to start up. Commercial customers received comprehensive Technical Assistance from Recology's Waste Zero Specialists.

EXHIBIT C:
PUBLIC EDUCATION PLAN



Implementation Plan & Schedules

Transition into the New Agreement Term

As the incumbent service provider for the RWMA, Recology can ensure a smooth transition into the new Agreement term. Since Recology maintains an accurate customer database for residents and businesses, routes and collection days would not need to be adjusted, unless the RWMA elects programmatic changes.

In addition, because Recology is the incumbent contractor, **no blackout period for service level modifications would be necessary during the new Agreement implementation**.

Cart Size Selection Process

Selecting the proper cart size is an important component of Recology's implementation plan. By helping customers identify the proper container sizes for all three material streams, Recology can maximize diversion potential.

On October 1, 2018, Recology will begin offering multiple media formats to help customers select their proper container sizes, including:

- **Cart Selection postcard**: These postcards, which would be sent to every customer, graphically depict the container and cart sizes available to customers in all three waste streams. Customers check a box for their desired size and mail the postcard back to Recology.
- **Website**: As a supplement to the Cart Selection postcard, Recology will launch a webpage (pictured) where customers can select their preferred cart or container sizes. After selection, customers receive an acknowledgement email and the information is updated in Recology's system to facilitate cart distribution.



EXHIBIT C:
PUBLIC EDUCATION PLAN

The default sizes for recycling will continue to be 64-gallons, while the default size for organics carts will be 96-gallons.

Cart and Container Distribution

Recology will have a dedicated supervisor overseeing the distribution of containers.

Cart Distribution Process

Recology will work with Toter, its vendor for carts, to conduct the cart distribution process in a timely manner.

Implementation Timeline

The following Transition Schedule overviews the major tasks and time periods required to complete those tasks, assuming an October 1, 2018 Agreement commencement date.

Draft Implementation Timeline	
Implementation Task	**Timeline**
Agreement Executed (estimated)	September, 2018
Equipment & Procurement	
Beginning distributing of carts.	January, 2019
Employee Onboarding and Training	
Conduct Driver refresher training, to ensure compliance with new Agreement	Sept. 23, 2018 – Sept. 27, 2018
Conduct Customer Service Specialist (CSS) refresher training, to ensure compliance with new Agreement and prepare staff for questions related to the cart selection postcards	Sept. 23, 2018 – Sept. 27, 2018
Customer Notification & Public Education	
Plan and design New Customer Packet and other educational material to support start-up	Sept. 3, 2018 – Sept. 21, 2018
Print New Customer Packet and other necessary education material for start-up	Sept. 23, 2018 – Sept. 27, 2018

EXHIBIT D:
CITY SERVICES

Cust No	Name	Service Addr	Service	Freq	Units	Mo
332429	LIVE OAK FIRE DEPT	2745 FIR ST	C2YD	1	1	12
332437	CITY OF LIVE OAK	9955 LIVE OAK HWY LO	C4YD	1	1	12
332437	CITY OF LIVE OAK	9955 LIVE OAK HWY LO	C96	1	2	12
332437	CITY OF LIVE OAK	9955 LIVE OAK HWY LO	MX96	1	2	12
332502	LIVE OAK COMMUNITY CENTER	10200 O ST	C6YD	1	1	12
609826	LIVE OAK COMMUNITY PARK	9826 O ST	C96	1	7	12
609826	LIVE OAK COMMUNITY PARK	9826 O ST	C96	1	8	12
609826	LIVE OAK COMMUNITY PARK	9826 O ST	C4YD	1	1	12
609826	LIVE OAK COMMUNITY PARK	9826 O ST	C2YD	1	1	12
609826	LIVE OAK COMMUNITY PARK	9826 O ST	MX96	1	5	12
795112	CITY OF LIVE OAK	9633 N ST	C2YD	1	1	12
795112	CITY OF LIVE OAK	9633 N ST	C96	1	1	12
1329077	CITY OF LIVE OAK	TREATMENT PLANT DRIVE	C2YD	1	1	12
1449784	CITY OF LIVE OAK	DATE & O ST	C96	1	1	12
1783307	CITY OF LIVE OAK - PARK	10111 P ST	C96	1	1	12
1783315	CITY OF LIVE OAK - PARK	10099 P ST	C96	1	1	12
1783323	CITY OF LIVE OAK - PARK	10087 P ST	C96	1	1	12
1783331	CITY OF LIVE OAK - PARK	10073 P ST	C96	1	1	12
1783349	CITY OF LIVE OAK - PARK	10049 P ST	C96	1	1	12
1783356	CITY OF LIVE OAK - PARK	10039 P ST	C96	1	1	12
1843234	BARBER BRANCH LIBRARY	10039 P ST	MX64	1	1	
1843234	BARBER BRANCH LIBRARY	10321 LIVE OAK BLVD	C32	1	1	12
1843234	BARBER BRANCH LIBRARY	10321 LIVE OAK BLVD	G96	1	1	12

EXHIBIT D:
CITY SERVICES

Debris Boxes						
Acct #	Name	Service Addr	Service	Freq	Units	Mo
8912	CITY OF LIVE OAK	9633 N ST LO	25DO		1	
8912	CITY OF LIVE OAK	9633 N ST LO	25DO		1	
8912	CITY OF LIVE OAK	9633 N ST LO	25DO		1	
8912	CITY OF LIVE OAK	9633 N ST LO	25DO		1	
8912	CITY OF LIVE OAK	9633 N ST LO	25DO		1	
8912	CITY OF LIVE OAK	9633 N ST LO	25DO		1	
8912	CITY OF LIVE OAK	9633 N ST LO	25DO		1	
8912	CITY OF LIVE OAK	9633 N ST LO	25DO		1	
8912	CITY OF LIVE OAK	9633 N ST LO	25DO		1	
8912	CITY OF LIVE OAK	9633 N ST LO	25DO		1	
8912	CITY OF LIVE OAK	9633 N ST LO	25DO		1	
8912	CITY OF LIVE OAK	9633 N ST LO	25DO		1	
8912	CITY OF LIVE OAK	9633 N ST LO	25DO		1	
8912	CITY OF LIVE OAK	9633 N ST LO	25DO		1	
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8912	CITY OF LIVE OAK	9633 N ST LO	25DO		1	
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8912	CITY OF LIVE OAK	9633 N ST LO	25DO		1	
8912	CITY OF LIVE OAK	9633 N ST LO	25DO		1	
8912	CITY OF LIVE OAK	9633 N ST LO	25DO		1	
8912	CITY OF LIVE OAK	9633 N ST LO	25DO		1	
84186	LIVE OAK CLEAN UP	9633 N ST LO	40DO		1	
84186	LIVE OAK CLEAN UP	9633 N ST LO	40DO		1	

EXHIBIT D:
CITY SERVICES

Debris Boxes						
Acct #	Name	Service Addr	Service	Freq	Units	Mo
84186	LIVE OAK CLEAN UP	9633 N ST LO	40DO		1	
84186	LIVE OAK CLEAN UP	9633 N ST LO	40DO		1	
84186	LIVE OAK CLEAN UP	9633 N ST LO	40DO		1	
84186	LIVE OAK CLEAN UP	9633 N ST LO	40DO		1	
84186	LIVE OAK CLEAN UP	9633 N ST LO	40DO		1	
84186	LIVE OAK CLEAN UP	9633 N ST LO	15DO		1	
84186	LIVE OAK CLEAN UP	9633 N ST LO	40DO		1	
84186	LIVE OAK CLEAN UP	9633 N ST LO	40DO		1	
84186	LIVE OAK CLEAN UP	9633 N ST LO	40DO		1	
84186	LIVE OAK CLEAN UP	9633 N ST LO	40DO		1	
84186	LIVE OAK CLEAN UP	9633 N ST LO	40DO		1	
84186	LIVE OAK CLEAN UP	9633 N ST LO	40DO		1	
84186	LIVE OAK CLEAN UP	9633 N ST LO	40DO		1	
84186	LIVE OAK CLEAN UP	9633 N ST LO	40DO		1	
84186	LIVE OAK CLEAN UP	9633 N ST LO	40DO		1	
84186	LIVE OAK CLEAN UP	9633 N ST LO	9DO		1	
84186	LIVE OAK CLEAN UP	9633 N ST LO	40DO		1	
84186	LIVE OAK CLEAN UP	9633 N ST LO	40DO		1	
84186	LIVE OAK CLEAN UP	9633 N ST LO	40DO		1	
84186	LIVE OAK CLEAN UP	9633 N ST LO	40DO		1	
84186	LIVE OAK CLEAN UP	9633 N ST LO	40DO		1	
84186	LIVE OAK CLEAN UP	9633 N ST LO	40DO		1	
167957	LIVE OAK FESTIVAL	PENNINGTON &	20DO		1	
167957	LIVE OAK FESTIVAL	PENNINGTON &	07BO		1	

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EXHIBIT E:
APPROVED SUBCONTRACTORS

Company Name	Service
None.	

EXHIBIT F:
APPROVED FACILITIES

The following list may be amended from time to time by CONTRACTOR, subject to CITY approval of the amended list. CONTRACTOR shall comply with its obligations under this Agreement and all obligations imposed directly upon it by operation of law pursuant to Chapter 12 of the SB 1383 Regulations.

EXHIBIT F
APPROVED FACILITIES

Solid Waste

Facility Name	Address	RDRS Number	Facility Type
Recology Ostrom Road Landfill	5900 Ostrom Road, Wheatland, CA	RD10514	Landfill
Recology Yuba-Sutter IW Recovery Facility	3001 North Levee Road, Marysville, CA	RD10338	Transfer Station

Recyclable Materials

Facility Name	Address	RDRS Number	Facility Type
Recology Yuba-Sutter IW Recovery Facility	3001 North Levee Road, Marysville, CA	RD10338	Processing Facility
Cal Waste Recovery Systems	175 Enterprise Court, Suite A, Galt, CA	RD13392	Processing Facility

Cal Waste Recovery Systems shall serve as a backup facility in the event of a long-term mechanical breakdown at the Recology Yuba-Sutter IW Recovery Facility.

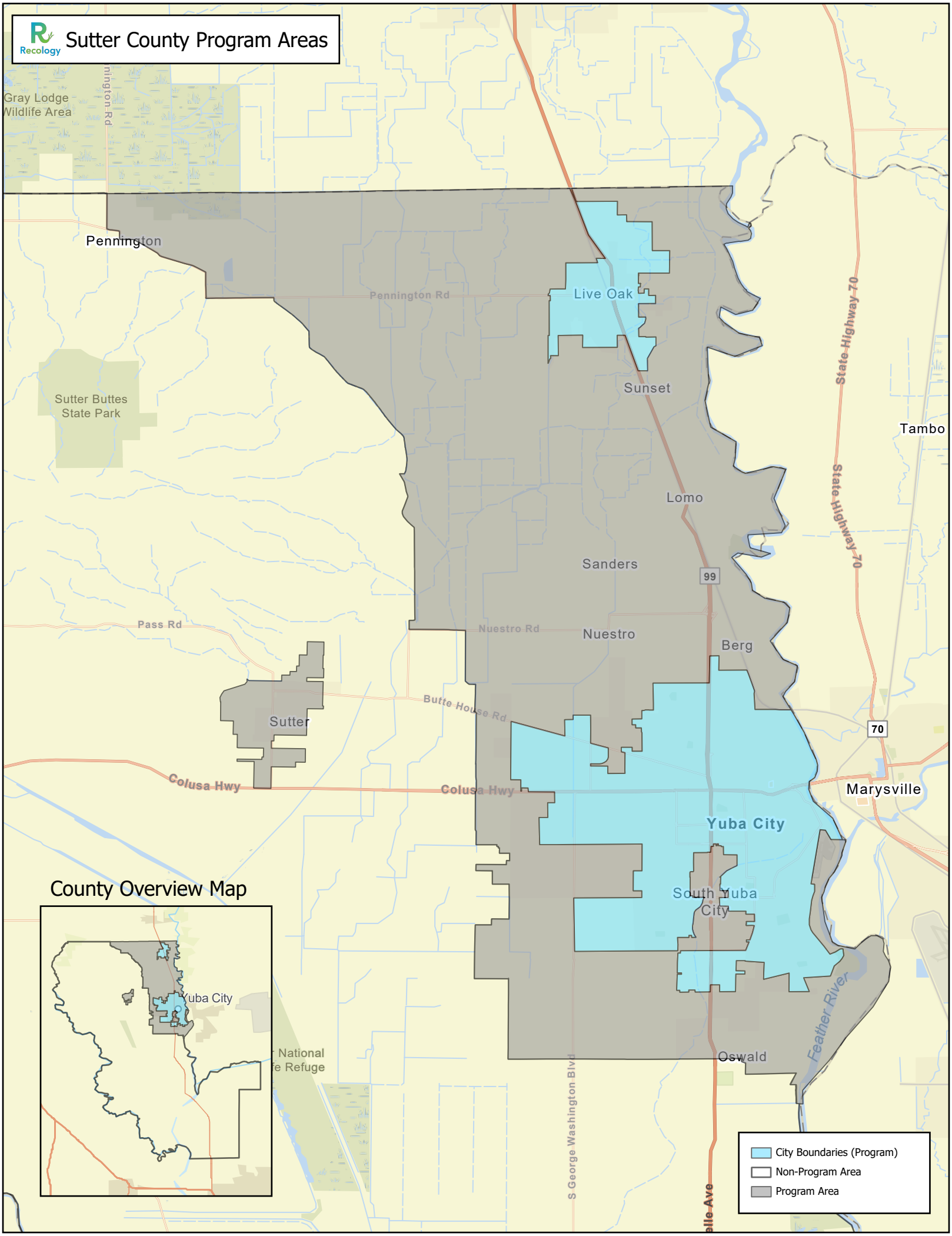
Organic Materials

Facility Name	Address	RDRS Number	Facility Type
Recology Ostrom Organics	5900 Ostrom Road, Wheatland, CA	RD10514	Recycler/Composter

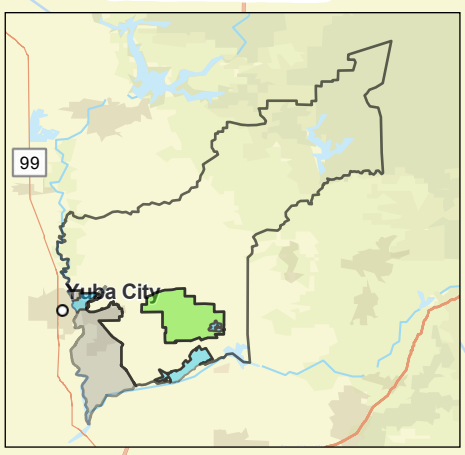
Construction and Demolition Debris

Facility Name	Address	RDRS Number	Facility Type
Sierra Waste Recycling and Transfer Station	8260 Berry Avenue, Sacramento, CA	RD11170	Processing Facility
Old Durham Wood Inc.*	1156 Oroville Chico Highway, Durham, CA	RD10759	Recycler/Composter

Old Durham Wood Inc. accepts clean wood only. This facility is proposed for addition to the Approved Facilities list and is not currently used by CONTRACTOR.


Sutter County Program Areas
Recology
Gray Lodge Wildlife Area
Pennington
Pennington Rd
Live Oak
Sunset
Sutter Buttes State Park
Tambo
State Highway 70
Lomo
Sanders
99
Pass Rd
Nuestro Rd
Nuestro
Berg
Butte House Rd
Sutter
70
Colusa Hwy
Colusa Hwy
Marysville
Yuba City
South Yuba City
County Overview Map
Yuba City
National
Feather River
Oswald
S George Washington Blvd
City Boundaries (Program)
Non-Program Area
Program Area

Yuba County Program Areas



Yuba City
Marysville
Linda
South Yuba City
Olivehurst
Ostrom
Beale Air Force Base
Beale Air Force Base
Wheatland
Sheridan
Rio Oso
Sutter
Auburn Rancheria
Butte House Rd
Colusa Hwy
State Highway 99
S George Washington Blvd
State Route 70
Garden Hwy
Riosa Rd
Nicolaus Rd
20
99
65

Non-Program Area
Program Area
City Boundaries (Program)
Beale Airforce Base

N

REGIONAL WASTE MANAGEMENT AUTHORITY

Serving Sutter County, Yuba County, Live Oak, Marysville, Wheatland and Yuba City

AGENDA ITEM V. – C

STAFF REPORT

PROPOSED FY 2026-27 BUDGET REVISIONS FOR DIGITAL SERVICES AND HHW FACILITY OPERATIONS

SUMMARY

Staff is requesting Board approval of revisions to the Regional Waste Management Authority (RWMA) Fiscal Year 2026-27 operating budget to support website modernization and household hazardous waste (HHW) facility operations. The proposed revisions would reallocate $3,000 from two existing expenditure accounts to *Digital Subscriptions* (#50904), increasing that account from $12,000 to $15,000, and increase *HHW Facility and Program* (#50309-02) by $10,000, from $495,000 to $505,000. The combined revisions would increase total budgeted expenditures by $10,000 and reduce the projected operating surplus from $49,320 to $39,320 without requiring additional revenue.

BACKGROUND

The Board adopted the FY 2026-27 RWMA operating budget, which included a new *Digital Subscriptions* account (#50904) with an approved budget of $12,000. This account supports the RWMA's website, accounting and financial software, information technology services, and other digital subscriptions necessary for agency operations.

RWMA currently maintains YubaSutterRecycles.com through CivicPlus Streamline Essentials, a website hosting and content-management service. While the website serves as an important public resource for recycling and other waste management programs, its current design and functionality limit staff's ability to modernize the site and improve public access to information.

The adopted FY 2026-27 operating budget also includes $495,000 for *HHW Facility and Program* (#50309-02). This account supports ongoing operations of the RWMA's Household Hazardous Waste (HHW) Facility, including contracted personnel provided by Recology and other associated program expenses.

Over the past year, RWMA has implemented measures to reduce operational costs at the HHW Facility, including assigning an RWMA staff member to assist with facility operations twice per week. This arrangement is intended to reduce reliance on contracted personnel while maintaining facility operations and services to the public. However, staffing availability and anticipated increases in Recology personnel costs due to recent labor negotiations have created additional budget considerations for FY 2026-27.

DISCUSSION

Digital Services and Website Modernization

Staff is proposing to upgrade the existing CivicPlus website subscription to include the upgrade known as Amplify.

Amplify would provide additional website design and content-management capabilities to modernize the site and make information easier for residents to find. Planned improvements include a redesigned homepage, more intuitive navigation, customizable informational pages, better organization of recycling and disposal resources, and an enhanced events calendar highlighting community recycling events, collection opportunities, and Board meeting dates. The upgraded service would also improve RWMA staff's flexibility to maintain and update the website internally.

The quoted cost for the upgraded website subscription is approximately $100 more per month, or about $1,200 annually compared with the current Streamline Essentials subscription.

In addition to the recurring subscription increase, the requested amount also provides flexibility for changes to other operational digital costs, including an increase in our IT-related services, additional software, tools, or services to support the RWMA website, and the agency's accounting software. These additional expenditures would remain subject to the revised account appropriation and applicable purchasing requirements.

HHW Facility and Program

The HHW facility is currently staffed and operated by Recology personnel. Approximately one year ago, RWMA began assigning an RWMA staff member to first be HAZWAPR trained and then work at the facility twice per week to assist with facility operations and oversight, and help reduce contracted personnel costs. Due to health matters, that staff member was unable to work at the facility, resulting in a greater reliance on Recology staffing and a temporary increase in personnel expenses.

As of November 1, 2026, the RWMA has expended $135,324 of the $495,000 budgeted for *HHW Facility and Program* account, representing approximately 27.34% of the annual budget. These expenditures primarily reflect costs incurred during the first quarter (Q1) of FY 2026-27, placing the program slightly above the anticipated 25% expenditure level for this point in the fiscal year.

In addition, Recology leadership has advised RWMA to anticipate an approximate 6% increase in labor costs due to recent labor negotiations. Recology personnel costs currently average approximately $25,000 per month. Assuming the increase takes effect in January 2027, the estimated personnel cost for the remaining six months of FY 2026-27 would be $150,000 before the increase. A 6% adjustment would add approximately $9,000 over that period. Staff is therefore proposing a $10,000 budget increase, rounded from the estimated impact, to help mitigate the anticipated labor cost adjustment.

PROPOSED REVISION

The FY 2026-27 operating budget includes funding for *Materials & Supplies* (#50499) and *Office & Misc. Equipment* (#51000) to support the RWMA's ongoing administrative and operational needs. Based on current and anticipated expenditures for the remainder of the fiscal year, staff has identified an opportunity to reallocate a portion of these funds to support the proposed *Digital Subscriptions* increase. The adjustments would retain sufficient funding in both accounts

for anticipated operational needs while allowing the RWMA to prioritize website modernization and other digital services.

To address the anticipated HHW personnel cost increase, staff proposes an additional $10,000 appropriation to the *HHW Facility and Program* account. The proposed revisions to the four expenditure accounts are summarized below.

Account	Approved Budget	Adjustment	Revised Budget
50499 - Materials & Supplies	$5,150	($1,000)	$4,150
51000 - Office & Misc. Equipment	$4,000	($2,000)	$2,000
50904 - Digital Subscriptions	$12,000	+$3,000	$15,000
50309-02 - HHW Facility and Program	$495,000	+$10,000	$505,000
TOTAL	**$516,150**	**+$10,000**	**$526,150**

The $3,000 *Digital Subscriptions* increase would be fully offset by reductions to the *Materials & Supplies* and *Office & Misc. Equipment* budgets. The proposed $10,000 *HHW Facility and Program* adjustment would increase authorized expenditures, with the projected operating surplus reduced by an equal amount.

FISCAL IMPACT

The proposed revisions would increase total FY 27 budgeted operating expenditures from $2,351,830 to $2,361,830. Budgeted operating revenues would remain unchanged at $2,401,150. Accordingly, the projected annual operating surplus would decrease by $10,000, from $49,320 to $39,320. The Digital Subscriptions reallocation would have no net budget impact, and no additional revenue is required for either adjustment.

RECOMMENDATION

Approve the two (2) revisions to the RWMA FY 2026-27 operating budget:

(1) Transfer $1,000 from *Materials & Supplies* (#50499) and $2,000 from *Office & Misc. Equipment* (#51000) to *Digital Subscriptions* (#50904), increasing that appropriation from $12,000 to $15,000;
(2) Increase the *HHW Facility and Program* (#50309-02) by $10,000, from $495,000 to $505,000, reducing the projected annual operating surplus from $49,320 to $39,320.

ATTACHMENTS

I. FY 2027 Budget Revision

REGIONAL WASTE MANAGEMENT AUTHORITY

FY 2026-27 BUDGET

		FY 2027 Budget	Revision Amounts	FY 2027 Revision
OPERATING EXPENDITURES				
50102	Contracted Personnel	-		
50110	Salaries and Wages - Admin Staff	282,180		282,180
50150	Indirect Costs - Employee Benefits Admin Staff - Total	138,600		138,600
50200	Office Rent	14,000		14,000
50301	Accounting Services	69,250		69,250
50302	Legal Fees & Notices	15,000		15,000
50303	Printing & Copying			-
50308	Regional LEA Support	250,000		250,000
50309-00	Professional Services -- Miscellaneous	-		-
50309-01	Professional Services --Consultant	250,000		250,000
50309-02	Professional Services -- HHW Facility and Program	495,000	10,000	**505,000**
50309-03	Professional Services -- Used Oil	45,000		45,000
50309-04	Professional Services -- Bev Container Recycling	-		-
50309-06	Professional Services -- Waste Tire Expenses (Tire Grant)	20,000		20,000
50309-07	Professional Services -- HHW Grant Projects	46,150		46,150
50309-08	Professional Services -- SB1383	30,000		30,000
08-01	***NEW*** Edible Food Capacity Programs	400,000		400,000
08-02	***NEW*** Recycled Organic Waste Product Procurement (ROWP)	77,000		77,000
08-03	***NEW*** Regulatory Compliance (SB1383 Negotiation Support)	50,000		50,000
50310	***NEW*** CCPP City County Program (Via County)	60,000		60,000
50499	Materials & Supplies	5,150	(1,000)	**4,150**
50502	Telephone	1,500		1,500
50900	Insurance	700		700
50901	Dues & Subscriptions	9,000		9,000
50902	Travel & Meetings - Total	6,000		6,000
50903	Board of Directors	4,800		4,800
50904	***NEW*** Digital Subscriptions	12,000	3,000	**15,000**
50910	Administration and Overhead	-		-
50919	Miscellaneous	1,500		1,500
51000	Office & Misc. Equipment	4,000	(2,000)	**2,000**
51300	Depreciation Expense	65,000		65,000
	Total Operating Expenditures	2,351,830		2,361,830
				-
OPERATING REVENUES				-
40300	Regulatory Surcharge	2,190,000		2,190,000
40700	Interest & Miscellaneous Income - Total	27,000		27,000
40800	CEW Recovery Payments	1,000		1,000
40900	Regional LEA Support Reimbursements	12,000		12,000
41110	Grant Funds			-
	Oil Payment Program	45,000		45,000
	City County Payment Program (CCPP)	60,000		60,000
	Tire Grant	20,000		20,000
	NEW Household Hazardous Waste Grant (HD 46)	46,150		46,150
	SB 1383 Local Assistance Grant	-		-
	Total Operating Revenues	2,401,150		2,401,150
	ANNUAL OPERATING BUDGET SURPLUS (DEFICIT)	**49,320**		**39,320**