

**AGENDA ITEM III – A**

**REGIONAL WASTE MANAGEMENT AUTHORITY  
MEETING MINUTES  
May 19, 2022**

**I. Call to Order and Roll Call**

The meeting was called to order by Chairman Pendergraph at 4:39 p.m.

Present: Bains, Blazer (For Vasquez), Buttacavoli, Pendergraph, Shaw, and Woten

Absent: Vasquez

**II. Public Business from the Floor**

None.

**III. Consent Calendar**

Director Bains made a motion to approve the Consent Calendar. Director Shaw seconded the motion and it carried unanimously.

**IV. Reports**

**A. California Department of Resources Recycling and Recovery (CalRecycle) Use Oil Payment Program Application for FY 2022/2023 (OPP Cycle 13).**

Martin reported that the online used oil payment program application will be released on May 26, 2022, and the deadline for submittal is June 26, 2022. The proposed budget for the next cycle of funding is similar to the previous budget, but the funding amount has been reduced to \$45,000 from pre-pandemic levels of approximately \$60,000.

Director Blazer made a motion to adopt resolution No 1-22 authorizing the submittal of a regional application for the CalRecycle Used Oil Payment Program Cycle 13 for FY 2022/2023 as proposed. Director Woten seconded the motion and it carried unanimously.

**B. Consulting Staff Support Proposal for FY 2022/2023.**

Martin noted that because the RWMA is moving to direct staffing, the contract proposal from Aurora Environmental, Inc. for FY 2023 is significantly less than in previous years. The proposed not-to-exceed figure of \$50,000 will be available for a variety of projects on an as-needed basis as new RWMA staff are brought on board. The FY 2022 contract amount was for \$121,230.

Director Bains made a motion to authorize execution of a contract amendment with Aurora Environmental, Inc. as proposed. Director Woten seconded the motion and it carried unanimously.

**C. Regional Waste Management Authority Budget for fiscal Year 2022/2023.**

Martin reported that he is bringing the budget to the board in May this year because the June 16<sup>th</sup> meeting has been canceled. Due to the move to direct staff, the proposed budget is significantly different than in the past. The budget assumes expenditures of \$1,287,100 with an equal amount of revenue which includes a \$251,800 allocation from the CalRecycle SB 1383 Local Assistance Grant.

Most of the major changes from the FY 2022 budget are related to the new Executive Director and Management Analyst positions and the corresponding reductions in the Aurora Environmental and Yuba-Sutter Transit staff consulting contracts. The projected year-end expenses for the current fiscal year are much higher for those consulting expenses for the Yuba-Sutter Transit contract due to extra work to research and prepare for personnel rules and benefit packages as well as for recruiting. Yuba-Sutter Transit staff will still give general administrative support to the RWMA, and that cost is included in the FY 2023 budget. Martin also reported that an estimated FY 2022 year-end balance of approximately \$700,000 will be available at year-end so there is no immediate need to increase the RWMA surcharge.

Director Buttacavoli made a motion to adopt the Fiscal Year 2022/2023 RWMA budget as proposed. Director Bains seconded the motion and it carried unanimously.

**D. Status Reports on Current Projects.**

1. Executive Director and Management Analyst I/II Staff Recruitment

Martin reported that we have two finalists for the Management Analyst position, and he is hoping to make an appointment by the end of May. Three finalists for the Executive Director position are set to interview with the RWMA TAC on May 26. The Board of Directors are scheduled to interview the TAC-recommended candidate at a special closed meeting on June 23<sup>rd</sup> and we are hoping for a July appointment.

2. June 16, 2022 Board Meeting Cancellation Reminder

Martin reminded the Board that the regular meeting on June 16<sup>th</sup> has been canceled.

**V. Other Business**

**VI. Adjournment.**

The meeting was adjourned at 4:55 p.m.

**The next meeting of the Regional Waste Management Authority is scheduled for 4:30 p.m. on Thursday, July 21, 2022, in the Yuba County Board of Supervisors Chambers at the Yuba County Government Center unless otherwise noticed.**